



**CITY OF WALLED LAKE  
REGULAR COUNCIL MEETING  
Tuesday, February 21, 2017 | 7:30 P.M.**

PLEDGE TO FLAG & INVOCATION

ROLL CALL & DETERMINATION OF  
A QUORUM

REQUESTS FOR AGENDA CHANGES

APPROVAL OF MINUTES

1. Regular Council Meeting of January 17, 2017

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AUDIENCE PARTICIPATION

*Audience to approach the Podium, state their name and address before being authorized by the Chair to speak.*

EMPLOYEE DEPARTMENTAL  
AWARDS FOR YEAR-ENDING 2016

1. Clerical
2. Department of Public Works
3. Fire Department
4. Police Department

Presentation of Employee Awards

COUNCIL CONSIDERATION

1. Consideration of Metro Environmental Services Portable Restroom Bid

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COUNCIL REPORT

CITY MANAGER'S REPORT

1. Departmental / Divisional Statistical Reports
  - a. Police
  - b. Fire
  - c. Code Enforcement
  - d. Finance
    - Warrant Report #2-2017
    - Investment Report

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CORRESPONDENCE

ATTORNEY'S REPORT

UNFINISHED BUSINESS

1. Second Reading C-330-17 Amendments to Downtown Development Authority Ordinance
2. Second Reading C-331-17 Amendments to Medical Marijuana Ordinance

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NEW BUSINESS

1. Downtown Storm Water System Evaluation & Recommendation
2. Report on the Commerce, Walled Lake, Wixom Trailway
3. Proposed Resolution 2017-14 Trailway Council
4. Proposed Resolution 2017-15 Banking
5. Request for Replacement of 1972 emergency generator
6. Capital Purchase of 7-yard Snow/Ice Dump Truck in place of 2002 truck
7. Proposed Resolution 2017-16 Employee Health Care Renewal
8. Proposed Resolution 2017-17 Retiree Health Care

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MAYOR'S REPORT

1. Proposed Resolution 2017-18 Accepting the Mayor's nomination to fill a vacancy on the Zoning Board of Appeals Pg.104
2. Proposed Resolution 2017-19 Accepting the Mayor's nomination to fill a vacancy on the Zoning Boards of Appeals Pg. 107

COUNCIL COMMENTS

ADJOURNMENT



**CITY OF WALLED LAKE  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 17, 2017  
7:30 P.M.**

The Meeting was called to order at 7:30 p.m. by Mayor Ackley.

Pledge of Allegiance led by Mayor Ackley.

Invocation led by Mayor Pro Tem Ambrose.

**ROLL CALL:** Mayor Ackley, Mayor Pro Tem Ambrose, Council Member Lublin, Council Member Loch, Council Member Owsinek, Council Member Robertson

**ABSENT:** Council Member Helke

There being a quorum present, the meeting was declared in session.

**OTHERS PRESENT:** City Manager Whitt, Assistant City Manager Rodgers, Police Chief Shakinas, Fire Chief Coomer, Finance Director Coogan, City Attorney Vanerian and City Clerk Stuart

**CM 01-01-17 MOTION TO EXCUSE COUNCIL MEMBER HELKE FROM TONIGHT'S MEETING.**

Motion by Robertson, seconded by Lublin, CARRIED UNANIMOUSLY: To excuse Council Member Helke from tonight's meeting.

**REQUESTS FOR AGENDA CHANGES:** None

**APPROVAL OF THE MINUTES:**

**1. Regular Council Meeting of November 15, 2016**

**CM 01-02-17 APPROVAL OF THE NOVEMBER 15, 2016 REGULAR COUNCIL MINUTES**

Motion by Ambrose, seconded by Lublin, CARRIED UNANIMOUSLY: To approve the November 15, 2016 Regular Council Minutes.

## **AUDIENCE PARTICIPATION:**

Dennis Burks, 206 Spring Park – spoke stating that: “This meeting does not meet the criteria for the Michigan Law Open Meetings Act.” I request that a full quorum be here. Mrs. Helke is not here and where is the alternative [sic]<sup>1</sup> that should be here? Do we have alternatives [sic] and what are their names?

Mr. Burks spoke directly to the City Manager stating: “Mr. Whitt you have an MBA, MPA, MSM and a MALS. He asked the city manager, “Are you the City Manager?” Mr. Whitt did not respond.

Mr. Burks stated that: “On September 7, there was a city council meeting. Casey Ambrose chaired that meeting and Mr. Whitt was there with his MBA, MPA, MSM and other things and all his years of experience on videotape. The public was not allowed to speak at an open meeting.” He opined that meeting violated federal and state laws.

Speaking to the Police Chief Mr. Burks stated: “For the Police Chief Paul whatever it is. You have failed to do your job. You have sat at these meetings, you have heard these laws read off you know there is something wrong. You refuse to do anything. Tomorrow all these recordings, all these laws are going to the Channel 2 news.”

After Mr. Burks made public statements about Mr. Whitt’s person life that included remarks about family relationship, his family residence, his past experience and his education, Mr. Whitt responded by stating: “I confessed that I have spent a whole lot of time on getting education.” Mr. Whitt stated that he admitted that he has accredited master’s degrees that were identified by Mr. Burks.

Karen Kolke, 179 Spring Park – Responding to the diatribe from the previous speaker from the Spring Park neighborhood, Mr. Burks, Ms. Kolke, also from Spring Park, stated that: “We are not all off the wall.” Mrs. Kolke thanked the DPW for the awesome job they did on the roads in that morning and she thank all the new employees who were being sworn in.

## **COUNCIL CONSIDERATION:**

### **1. Oath of Office administered to Firefighters Carl Dowell and Ted Dearing**

Ceremonial Oath of Office provided by City Clerk Stuart.

### **2. Oath of Office administered to Police Officers Ryan Crowell, Joshua Fryckland, and Travis Heintz**

Ceremonial Oaths of Office provided by City Clerk Stuart.

## **MAYOR’S REPORT:**

<sup>1</sup> Clerk’s Note: [sic] Meaning that is how it really appeared in the original quote.

**1. Proposed Resolution 2017-1 The 2017 Schedule of Regular Meetings – to be determined by City Council**

**CM 01-03-17 TO APPROVE RESOLUTION 2017-1 THE 2017 SCHEDULE OF REGULAR MEETINGS**

Council reviewed Exhibit A and changed the November meeting to Monday the 6<sup>th</sup> due to election on Tuesday the 7<sup>th</sup> and the December meeting to the 19<sup>th</sup>.

Motion by Owsinek, seconded by Lublin, CARRIED UNANIMOUSLY: To approve Resolution 2017-1 The 2017 Schedule of Regular Meetings as amended.

**COUNCIL REPORT:**

Council Member Lublin reported the library has increased its circulation and participation of its members.

**CITY MANAGER'S REPORT:**

- 1. Departmental / Divisional Statistical Reports**
  - a. Police**
  - b. Fire**
  - c. Code Enforcement**
  - d. Finance -Warrant Report #1-2017  
-December Financials**

**CM 01-04-17 TO RECEIVE AND FILE THE MONTHLY DEPARTMENTAL / DIVISIONAL STATISTICAL REPORTS**

Motion by Lublin, seconded by Ambrose, CARRIED UNANIMOUSLY: To receive and file the monthly Departmental / Divisional Statistical Reports.

**CORRESPONDENCE:** None

**ATTORNEY'S REPORT:**

- 1. Confidential Attorney Client Communication – Status Report on Balla v City of Walled Lake, et. al.**

City Attorney said the case was concluded and received a favorable disposition.

- 2. Request for Closed Session to discuss Confidential Attorney Client Communication – Asmar v City of Walled Lake, et. al pursuant to Section 8(e) of the Open Meetings Act (OMA)**

**CM 01-05-17 REQUEST TO MEET IN CLOSED SESSION UNDER SECTION**

**8(E) OF THE OPEN MEETINGS ACT, TO DISCUSS WITH CITY ATTORNEY CONFIDENTIAL CLIENT COMMUNICATIONS IN CONNECTION WITH ASMAR V CITY OF WALLED LAKE, ET. AL.**

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To request to meet in Closed Session under section 8 (e) of the Open Meetings Act, to discuss with City Attorney confidential communications in connection with Asmar v City of Walled Lake, et. al.

Roll Call Vote:

Yes: (6)                      Ambrose, Loch, Lublin, Owsinek, Robertson, Ackley  
No: (0)  
Absent: (1)                  Helke  
Abstain: (0)

(6-0) CARRIED UNANIMOUSLY

**3. Status Report regarding East Bay MDEQ Dock Permit**

City Attorney Vanerian provided Council with a written memorandum updating on the East Bay MDEQ permit application and issuance. East Bay has been requesting docking and mooring privileges at their waterfront. East Bay Condominium Association applied to the MDEQ and they were issued a construction dock permit for reconfiguration of their existing dock. There are restrictions on East Bay's dock usage per the Planned Unit Development (PUD) agreement with the City. The permit issued by the MDEQ in no way changes East Bay's dock usage per the PUD agreement. He said the MDEQ's review is limited, they don't review specific agreements such as PUD's or municipal restrictions. He did file a contested case petition to appeal the issuance of the construction dock permit. A hearing date is to be determined and at that time he will be requesting elimination of the boat slips.

**4. Update regarding Consumer's Power Franchise Ordinance**

City Attorney Vanerian said Council approved a second reading of the franchise ordinance for Consumer's Power as the old one had expired. He was working with the Consumer's attorney but during the process their attorney left and he lost communications with legal representation at Consumer's Power. City Council proceeded to adopt the ordinance and since that adoption he has been contacted by the new attorney, asking for modifications to the adopted ordinance. He will report back to Council after further discussions with the new attorney.

**UNFINISHED BUSINESS:**                  None

**NEW BUSINESS:**

**1. Budget Workshop Schedule**

Finance Director Coogan provided a tentative budget workshop schedule for Council to discuss fiscal year 2018 and strategic planning for 2019. Council discussed available dates and they were decided upon as follows:

Saturday, March 4, 2017 9:30 a.m.-1:00 p.m.  
Tuesday, March 21, 2017 6:00 p.m.-7:15 p.m.  
Tuesday, April 4, 2017 6:00 p.m.-9:00 p.m.

**2. Proposed Resolution 2017-2 To defer Special Meeting requirement for Budget Adoption from Monday, May 15, 2017 to the Regular Scheduled meeting of Tuesday, May 16, 2017**

**CM 01-06-17            MOTION TO APPROVE RESOLUTION 2017-2 RESCHEDULING THE FISCAL YEAR BUDGET PRESENTATION SPECIAL COUNCIL MEETING OF MONDAY, MAY 15, 2017 TO THE REGULAR COUNCIL MEETING OF TUESDAY, MAY 16, 2017**

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To approve Resolution 2017-2 Rescheduling the fiscal year budget presentation Special Council meeting of Monday, May 15, 2017 to the Regular Council meeting of Tuesday, May 16, 2017.

**3. Request to schedule public hearing for Tuesday, May 16, 2017**

**CM 01-07-17            MOTION TO SCHEDULE PUBLIC HEARING FOR BUDGET ADOPTION ON TUESDAY, MAY 16, 2017**

Motion by Robertson, seconded by Loch, CARRIED UNANIMOUSLY: To schedule public hearing for Budget Adoption on Tuesday, May 16, 2017.

**4. Proposed Resolution 2017-3 MERS; Combine Public Works and Clerical Divisions**

Finance Director Coogan explained the next two agenda items were “housekeeping” items to bring two MERS Divisions into the same division as recently approved in the collective bargaining agreement and transfer the City Clerk from the union division to department head division.

**CM 01-08-17            MOTION TO APPROVE RESOLUTION 2017-3 TO MERGE THE CITY OF WALLED LAKE CLERICAL AND PUBLIC WORKS PENSION DIVISION PLANS WITHIN THE MICHIGAN EMPLOYEES RETIREMENT SYSTEM OF MICHIGAN**

Motion by Loch, seconded by Robertson, CARRIED UNANIMOUSLY: To approve Resolution 2017-3 to merge the City of Walled Lake Clerical and Public Works Pension Division plans within the Michigan Employees Retirement System of Michigan.

**5. Proposed Resolution 2017-4 MERS; Division Transfer of City Clerk**

Finance Director Coogan explained this resolution will place City Clerk Stuart in the appropriate MERS Admin Division as she is no longer a member of a union.

**CM 01-09-17            MOTION TO APPROVE RESOLUTION 2017-4 PROVIDING FOR TRANSFER OF THE CITY CLERK INTO THE DEPARTMENT HEAD PENSION DIVISION #11 OF THE MICHIGAN EMPLOYEES RETIREMENT SYSTEM OF MICHIGAN FROM UNION DIVISION #10**

Motion by Lublin, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve Resolution 2017-4 Providing for transfer of the City Clerk into the Department Head Pension Division #11 of the Michigan Employees Retirement System of Michigan from Union Division #10.

**6. Proposed Resolution 2017-5 Agreement with Nimble Systems for IT Services**

Assistant City Manager Rodgers explained this IT agreement is for services to be provided by Nimble Systems for the public safety campus.

**CM 01-10-17            MOTION TO APPROVE RESOLUTION 2017-5 THE ANNUAL AGREEMENT WITH SHULMAN CLARK ASSOCIATES, L.L.C. DBA (NIMBLE SYSTEMS) USED TO PROVIDE IT (INFORMATION TECHNOLOGY) SERVICES TO THE PUBLIC SAFETY CAMPUS**

Motion by Lublin, seconded by Owsinek,

**DISCUSSION**

Police Chief Shakinas explained Council recently approved the replacement of the old city server. Also, the Public Safety Campus migrated to Microsoft Office 365. He said after vetting several companies Shulman Clark (dba Nimble Systems) was the one selected. He said the server is now up to date, emails are operating as they should be and the system is stable. This agreement allows for maintenance services to keep it state of the art. He said he and Ms. Rodgers maintain what they can in house so there are no additional costs.

Motion CARRIED UNANIMOUSLY: To approve Resolution 2017-5 The annual agreement with Shulman Clark Associates, L.L.C. dba (Nimble Systems) used to provide IT (Information Technology) services to the Public Safety Campus.



**7. Proposed Resolution 2017-6 Commerce, Walled Lake, Wixom Trailway Council (CW2) Budget Proposal**

Finance Director Coogan said the Trailway Council is requesting a budget for the upcoming year and it includes the services of an engineering firm to figure out what must be done to the trail to make it usable and a line item for the trailway manager position.

Council Member Loch said the Trailway is still not purchased. Coogan confirmed.

Council Member Robertson said any professional services requested by the Trailway Council must be vetted. Coogan said the attorney services is an interesting situation and there is a 2:1 consensus of the Trailway Council that the current attorney knows all the history and it would be worthwhile to keep his services through the closing of the property. Once the closing takes place a new attorney may be engaged.

City Manager Whitt explained that in 2010 the information provided for the purchase of the Trailway was there would be no cost to the taxpayers but that is not true. He explained that there will be a cost to the City's General Fund and it will be for ongoing administration and for perpetual maintenance of this trail.

Finance Director Coogan said the engineering cost is part of the plan that needs to be done for grant applications, however none of this can occur until the trail is purchased. Council Member Lublin asked if the contribution amount was divided between the three municipalities.

City Manager Whitt said he has no confidence that there will be a no fees or cost to the taxpayers. He explained that the Council should to move forward closing the purchase deal as it is too far into the process to back out but that discussions can then begin with the way City Council chooses to release the funding to the Trailway Council.

Finance Director Coogan acknowledge that she will be required to come back to the City Council for their vote on any requests for funds by the Trailway Council.

Mayor Ackley said the budget could be approved but not to release any funds until the purchase is final. Manager Whitt agreed that funding should be contingent upon certain activities of the Trailway Council.

Council Member Lublin moved for motion striking out Section 3 of proposed Resolution 2017-6; *"Section 3. \$30,000 is hereby appropriated from general fund revenues and authorized for transfer to the Trailway Council for the City of Walled Lake's share of funding the approved budget."*

**CM 01-11-17                    MOTION TO APPROVE RESOLUTION 2017-6 APPROVING THE  
COMMERCE, WALLED LAKE, WIXOM TRAILWAY  
MANAGEMENT COUNCIL BUDGET FOR JANUARY 1, TO**

**DECEMBER 31, 2017 STRIKING OUT SECTION 3 OF THE RESOLUTION**

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To approve Resolution 2017-6 Approving the Commerce, Walled Lake, Wixom Trailway Management Council budget for January 1, to December 31, 2017 striking out Section 3 of the resolution.

**8. Proposed Resolution 2017-7 Budget Amendment**

**CM 01-12-17            MOTION TO APPROVE RESOLUTION 2017-7 AMENDING THE OPERATING AND CAPITAL BUDGET APPROPRIATION OF FUNDS FOR FISCAL YEAR 2016-2017**

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To approve Resolution 2017-7 Amending the Operating and Capital budget appropriation of funds for fiscal year 2016-2017.

**9. Proposed Resolution 2017-8 Medical Marijuana Moratorium Extension**

City Attorney Vanerian said this resolution will extend the moratorium originally passed in October 2016 and allow further time for review to create necessary amendments to the City Zoning Ordinance pertaining to land use. It will also allow any current dispensary license holders that expire during the moratorium to have their license extended 60 days so they may apply for the new type of license that should be available by then.

Council Member Lublin referenced the city attorney memo that the City has the right to allow no facilities or limit what is allowed out of the five types with the new State law created December 2016.

**CM 01-13-17            MOTION TO APPROVE RESOLUTION 2017-8 EXTENDING MORATORIUM ON ISSUANCE AND/OR RENEWAL OF MEDICAL MARIJUANA DISPENSARY LICENSES**

Motion by Loch, seconded by Robertson, CARRIED UNANIMOUSLY: To approve Resolution 2017-8 extending moratorium on issuance and/or renewal of medical marijuana dispensary licenses.

**10. Proposed Resolution 2017-9 Rules for Audience Participation**

City Manager Whitt said they are substantially the same as before, every year the rules should be reviewed.

Council Member Lublin asked if someone could be banned from meetings for a period of time for inappropriate actions. City Manager Whitt said no, the Open Meetings Act does not permit such a ban, however, the law does allow for removal from a meeting. Mr. Whitt explained that

the City Council could pass an ordinance consistent with the Constitution criminalizing certain inappropriate behaviors at the meetings and he will discuss with City Attorney if Council desires.

City Attorney Vanerian said if the situation arose to have someone banned from multiple meetings Council can file legal action in circuit court and obtain a court order.

Manager Whitt said rules exists to maintain decorum during public meetings.

**CM 01-14-17            MOTION TO APPROVE RESOLUTION 2017-9 ESTABLISHING RULES FOR AUDIENCE PARTICIPATION DURING MEETINGS PURSUANT TO THE REQUIREMENTS OF THE CITY CHARTER AND OPEN MEETINGS ACT (OMA)**

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To approve Resolution 2017-9 Establishing Rules for Audience participation during meetings pursuant to the requirement of the City Charter and Open Meetings Act (OMA).

**11. Proposed Resolution 2017-10 Establishing Rules and Regulations regarding Recoding, Video Taping and Broadcasting of meetings**

City Manager Whitt explained that the Council should allow individuals to videotape Council meetings although the Council is permitted to cause that activity to be monitored. He also explained that it is illegal for someone to set up an illegal recording device and pretend as though they are getting ready to record a meeting but instead record private conversations because that would be a statutory violation and provide cause for an arrest.

**CM 01-15-17            MOTION TO APPROVE RESOLUTION 2017-10 ESTABLISHING RULES AND REGULATIONS REGARDING RECORDINGS, VIDEOTAPING AND BROADCASTING OF CITY MEETINGS TO MINIMIZE THE POSSIBILITY OF DISRUPTING CITY MEETINGS**

Motion by Loch, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve Resolution 2017-10 Establishing rules and regulations regarding recordings, videotaping and broadcasting of city meetings to minimize the possibility of disrupting city meetings.

**12. Proposed Resolution 2017-11 Countywide Law Enforcement Mutual Aid Agreement**

Police Chief Shakinis said in June of 1988, the City Council approved a mutual aid agreement with Oakland County. The original agreement did not include universities and colleges. He said the Oakland County Police Chiefs Association is requesting this agreement which includes the universities and colleges.

**CM 01-16-17            MOTION TO APPROVE RESOLUTION 2017-11 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF WALLED LAKE**

**AND OAKLAND COUNTY POLICE CHIEFS ASSOCIATION FOR COUNTYWIDE POLICE MUTUAL AID AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE INTERLOCAL AGREEMENT**

Motion by Lublin, seconded by Robertson, CARRIED UNANIMOUSLY: To approve Resolution 2017-11 Authorizing an agreement between the City of Walled Lake and Oakland County Police Chiefs Association for countywide mutual aid and to authorize the City Manager to execute the interlocal agreement.

**13. Proposed Resolution 2017-12 Direct transfer of 2007 Ambulance to City of Inkster**

Fire Chief Coomer said this past summer the fire department purchased a new ambulance. The City of Inkster has shown interest in the departments old 2007 ambulance and provided a purchase order in the amount of \$16,500. Mercy Sale Incorporated appraised it at \$15,000.

City Manager Whitt said this is a direct transfer under the Urban Cooperation Act and under the Act the ambulance did not have to go out for bids.

**CM 01-17-17 MOTION TO APPROVE RESOLUTION 2017-12 DIRECT TRANSFER OF THE 2007 WALLED LAKE FIRE DEPARTMENT AMBULANCE TO THE CITY OF INKSTER, MICHIGAN AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE PURCHASE AGREEMENT**

Motion by Owsinek, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve Resolution 2017-12 Direct transfer of the 2007 Walled Lake Fire Department ambulance to the City of Inkster, Michigan and to authorize the City Manager to execute the purchase agreement.

**14. Proposed Resolution 2017-13 2017 Poverty Exemption Application**

**CM 01-18-17 MOTION TO APPROVE RESOLUTION 2017-13 CITY OF WALLED LAKE ADOPTED POLICY RELATIVE TO THE REVIEW AND GRANTING OF POVERTY EXEMPTIONS BY THE WALLED LAKE BOARD OF REVIEW**

Motion by Loch, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve Resolution 2017-13 City of Walled Lake adopted policy relative to the review and granting of poverty exemptions by the Walled Lake Board of Review.

**15. Police Department Vehicle Purchase**

Police Chief Shakinas said Shuman Chrysler came in as the lowest bidder at \$23,954.00 per vehicle. He is requesting approval to purchase two vehicles with funding coming from GL line item 101 300 981 001 and to approve Canfield Equipment of Warren as the single source bidder

for equipment installation. The replaced cars will be up for auction this spring. Finance Director Coogan explained this is part of the City's Capital purchases that are on a regular purchase rotation schedule. The Police Chief has been very successful in keeping the vehicle fleet replacements scheduled every two years. This will prohibit the replacement of a large number vehicles all at one time as it was six years ago, which places a huge strain on the budget.

**CM 01-19-17            MOTION TO APPROVE SHUMAN CHRYSLER/DODGE BID OF \$47,908 FOR TWO NEW 2017 DODGE CHARGERS AND CANFIELD EQUIPMENT AS SINGLE SOURCE BIDDER FOR EQUIPMENT INSTALLATION**

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To approve Shuman Chrysler/Dodge bid of \$47,908 for two new 2017 Dodge Chargers and Canfield Equipment as single source bidder for equipment installation.

**16. First Reading C-330-17 Amendments to Downtown Development Authority Ordinance**

City Manager Whitt said there has been much discussion on the DDA ordinance. He explained that in the early 90's the then City Manager became the DDA Executive Director and Managing Director. He explained that the City Manager is not on the DDA board as a voting member; the Mayor serves on the board as a voting member. He stated the size of the board has been 11 including the Mayor. He said this proposed ordinance amendment changes the size of the board and the ex officio status. He explained that the traditional school board member seat has been vacant for some time and there are people who want to fill that vacant seat. He pointed out that Council has the authority to change the number of members on the DDA board to a 7-members.

Mayor Pro Tem Ambrose said in the past the board member attendance depended upon what was on the agenda. The board consists of business owners and if it was a strong pressing issue the business owners would show up to the meeting. He said the schools no longer participate in the funding of the DDA. He said the current board members are happy to be there, if Council would like to do some housecleaning he is agreeable.

Council Member Owsinek said if it is put on for first reading discussions may begin and come back before Council at the next meeting.

City Manager Whitt said as the City Manager, he is the ex officio Executive Director and Managing Director. Mayor Pro Tem Ambrose said back when it was more advantageous to have the City Manager on the Board as the State was working to disable the DDA's.

Council Member Lublin asked about item (f) *Executive Director and/or designate a Managing Director*. He said he likes having the City Manager present.

**CM 01-20-17            MOTION TO APPROVE FIRST READING C-330-17 AN ORDINANCE TO AMEND ARTICLE II OF THE WALLED LAKE CODE OF ORDINANCES TO AMEND CHAPTER 26 SECTIONS**

**26-52 REGARDING THE DOWNTOWN DEVELOPMENT  
AUTHORITY OF THE CITY OF WALLED LAKE**

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve First Reading C-330-17 An ordinance to amend Article II of the Walled Lake Code of Ordinances to amend Chapter 26 Sections 26-52 regarding the Downtown Development Authority of the City of Walled Lake.

**17. First Reading C-331-17 Amendments to Medical Marijuana Ordinance**

City Attorney Vanerian said the new licensing act provides for five different types of licenses/facilities. It went into effect December 20, 2016. He explained the State is taking the licensing authority away from the local governments. The State will require a state operating license and they will be doing the qualifying of licensing, background checks, etc. In order to qualify for the State, license the host community has to authorize one or more types of facilities. The City needs to decide how many types of facilities to have and what zoning district to place them in. The Act also allows for the collection of a \$5,000 annual operation fee. This ordinance is a local licensing ordinance allowing one or more types of these facilities, mechanism for assessing and collecting the licensing fee and administrative procedure for issuance of license. Council needs to determine the types of facilities, number of facilities and what zoning districts to place them in.

**CM 01-21-17            MOTION TO APPROVE FIRST READING C-331-17 AN  
ORDINANCE TO AMEND CHAPTER 18 “BUSINESSES”, OF THE  
CITY OF WALLED LAKE CODE OF ORDINANCES BY  
AMENDING ARTICLE XI IN ITS ENTIRETY TO REGULATE  
AND REQUIRE LOCAL LICENSING OF MEDICAL MARIJUANA  
BUSINESSES AND FACILITIES WITHIN THE CITY AS  
PROVIDED BY STATE LAW**

Motion by Owsinek, seconded by Lublin, CARRIED UNANIMOUSLY: To approve First Reading C-331-17 an ordinance to amend Chapter 18 “Businesses”, of the City of Walled Lake Code of Ordinances by amending Article XI in its entirety to regulate and require local licensing of medical marijuana businesses and facilities within the City and provided by state law.

**AUDIENCE PARTICIPATION:** None

**COUNCIL COMMENTS:**

Council Member Lublin said he would like to see Market Day tied into the annual fireworks event. Mayor Pro Tem Ambrose said there have been preliminary meetings with the DDA Promotions Committee, Lakes Area Rotary and Lakes Area Chamber of Commerce about hosting the beach party the same day as well. He said he will provide the next meeting date and time for the Parks and Recreation Commission.

**CM 01-22-17                    MOTION TO SCHEDULE MARKET DAY THE SAME DAY  
AS THE ANNUAL FIREWORKS DISPLAY**

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To schedule the annual city market day the same day as the annual fireworks display.

Council recessed 9:30 p.m.

Council entered into closed session 9:40 p.m.

Council rose from closed session 9:54 p.m.

No motions made.

Meeting adjourned at 9:55 p.m.

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Chelsea Rodgers, Deputy City Clerk

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Linda S. Ackley, Mayor

**History:** Chapter 6, The Council: Procedure and Miscellaneous Powers and Duties: *Section 6.7 (a) A journal of the proceedings of each meeting shall be kept in the English language by the Clerk and shall be signed by the presiding officer and Clerk of the meeting.*



# MEMORANDUM

CITY OF WALLED LAKE

DEPARTMENT OF PUBLIC SERVICE

City of Walled Lake · 1499 E. West Maple Road · Walled Lake, MI 48390 · (248) 624-4847

**To:** Council Members  
**From:** Chelsea Rodgers, Public Service Coordinator (DPS)  
**Re:** Renew Contract with Metro Environmental for Portable Restroom Service  
**Date:** February 17, 2017

The City of Walled Lake contracts portable restroom service for its parks, beach, and special events. Prices for additional portable restrooms were requested for the City’s annual Easter Egg Hunt and Farmers Market.

The City would like to renew their contract with Metro Environmental for the 2017 season. Metro Environmental is a local company that has worked well with the City for many years and as well as provides several other services.

<u>Company</u>	<u>2017 Season</u>	<u>Additional Cleanings</u>
Metro Environmental Services	\$2,570.00	\$25.00 per toilet

## RECOMMENDATION

DPS requests approval of renewing the contract with Metro Environmental Services for the Portable Restroom Service in the amount of \$2,570.00 to be paid from budgeted funds in the Parks and Recreation line item #101-690-948-000.





**SPECIFICATIONS  
PORTABLE RESTROOM SERVICE**

The City of Walled Lake is requesting a total amount for 2017 portable restroom service at the City Parks and special events. **Form must be received at City Hall, 1499 E. West Maple, no later than 10:00 a.m., February 10, 2017.** Pricing must meet the minimum specification as outlined below. Please indicate that each specification can be met by quoting, signing, and returning this form. *Any variance from these minimum specifications must be clearly noted.*

**Annual Easter Egg Hunt-Hiram Sims Park**

A one-day event held April 15, 2017

Delivery and pick up of one handicap portable restroom. Please call before delivery to confirm drop-off location.

\$ 110.00

**Hiram Sims Park**

Delivery prior to Memorial Day and pick up after Labor Day and two handicap portable restroom.

\$ 720.00

**Mercer Beach**

Delivery prior to Memorial Day and pick up September 8, 2017 of two standard size portable restrooms and one handicap portable restroom. Restrooms at Mercer Beach are to be serviced on Monday and Friday; and the morning(s) of the Annual Market Day.

\$ 640.00

**Riley Park**

Delivery prior to Memorial Day and pick up after Labor Day of one handicap portable restroom.

\$ 440.00

**Farmers Market**

This event will be held from May until October.

Delivery prior to May 3, 2017 and pick up after October 25, 2017 of one handicap portable restroom. Must be cleaned every Tuesday. Location is the Event Field next to Walled Lake Fire Department, 1499 E. West Maple.

\$ 660.00

The City of Walled Lake reserves the right to accept any proposal or to reject any proposal, and to waive irregularities in the proposals, when it is deemed to be in the best interest of the City.

The total must include a minimum of one weekly cleaning per restroom. All restrooms are to be tagged and signed after each servicing.

**Extra service by request, per toilet  
(NOT to be included in total amount)**

\$ 25.00

**Total Amount**

\$ 2570.00

**Company**

Metro Environmental Services, Inc.

**Signature**

John Schumacher

John Schumacher, Operations Manager

**Date**

2-17-17



# Monthly Report

Department of Public Safety • Police Division  
1499 East West Maple Road • Walled Lake, Michigan 48390 • (248) 624-3120

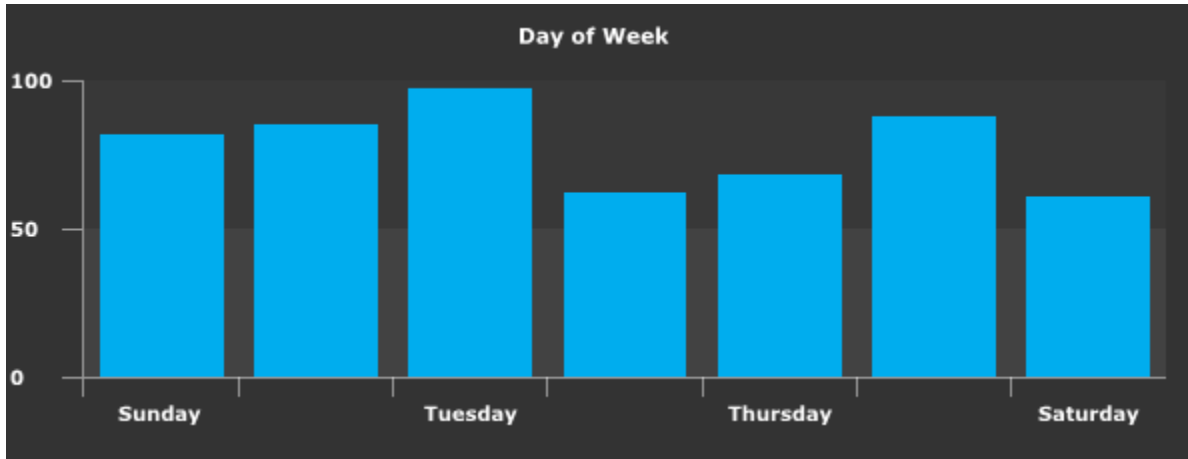
To: L. Dennis Whitt, City Manager  
From: Paul Shakinas, Police Chief  
Re: January 2017 Month End Report  
Date: February 16, 2017

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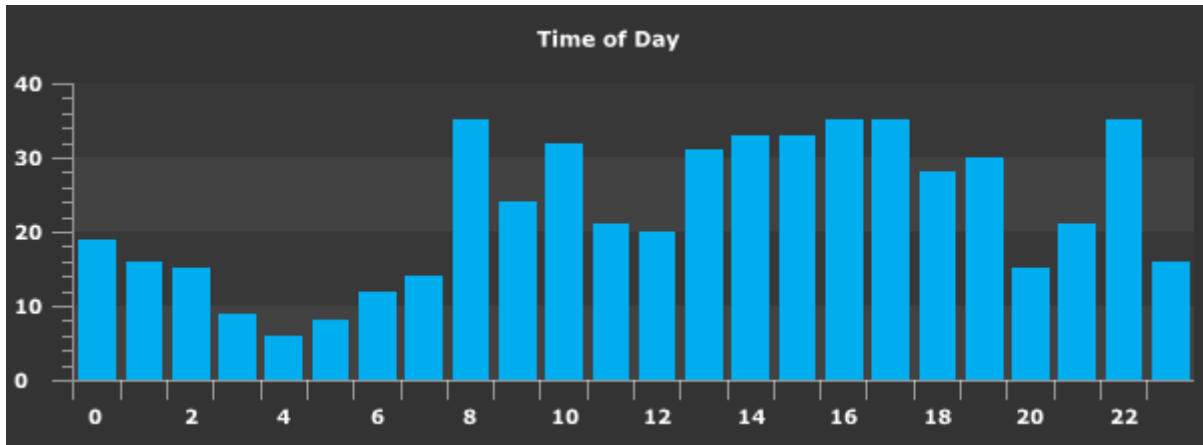
Attached you will find a report of activities as they relate to the Walled Lake Police Department for the month of January 2017.

- All Officers attended Legal Update training provided by Novi PD.
- Officers responded to 1600 block of Bolton on the 22<sup>nd</sup> for a man calling 911 who was upset with President Trump. He threatened to shoot all police officers and the President. Officers set up a perimeter and there was a department wide call out of all WLPD officers and Oakland County Swat was called in to assist. After 7 ½ hours, officers were called off the perimeter and the next day the suspect admitted himself for a mental evaluation. He was charged with disturbing the peace and making threats. He was taken to the Oakland Co. Jail awaiting a hearing after his release from the hospital. WLPD had 15 officers on scene that evening.
- Detective Beegle investigated 7 cases on top of his 4 open cases, swore to 3 warrants and arraigned 4 prisoners.
- The Department took 545 calls for service and issued 62 Citations

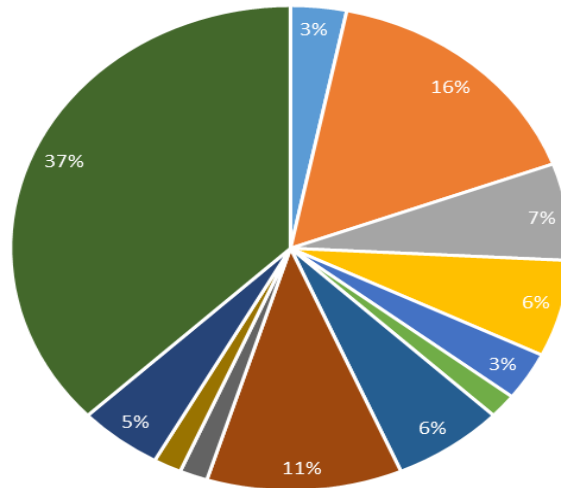
### January Call Volume by day



### January Call Volume by Time



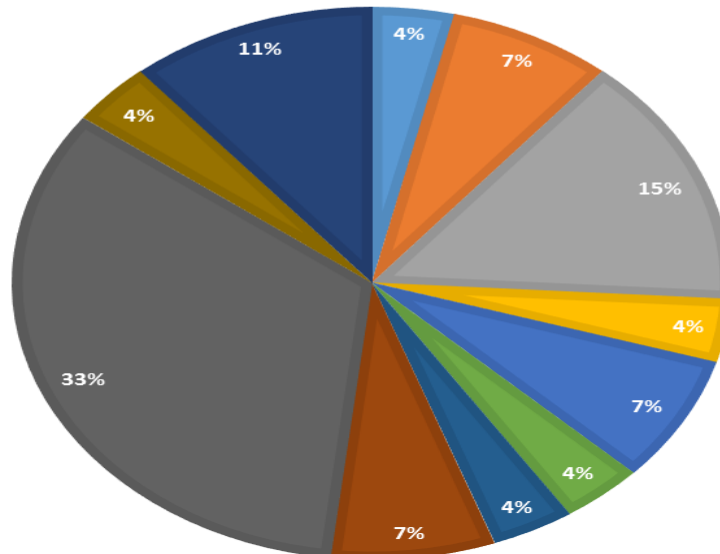
### January Violation Summary



- Disobey Traffic Light
- Disobey Stop Sign
- Drove W/Expired
- Drove W/Suspended
- Equipment Viol
- Impeded Traffic
- Failed to Stop/Distance
- No Insurance
- OWI
- Refuse PBT
- Expired/Improper Plates
- Speeding

### JANUARY OFFENSE SUMMARY

- Assault
- Public Peace
- Family Offenses
- Burglary
- Intimidation/Stalking
- Damage to Property
- Drug Offenses
- OWI
- Fraud
- Obstructing Police
- Larceny



# Walled Lake Fire Department Monthly Report

## January 2017

February 14, 2017

TO: L. Dennis Whitt-City Manager

FROM: James Coomer- Fire Chief

RE: Summary of Fire Activities for the Month of January 2017

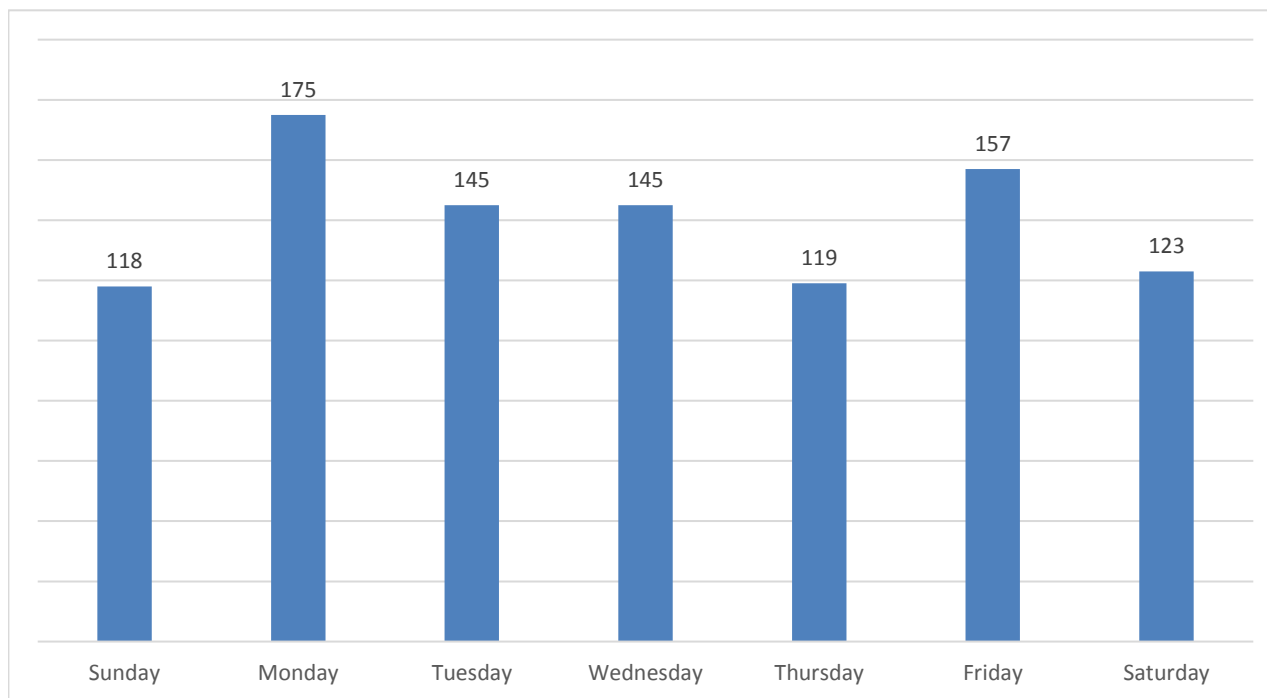
Attached you will find a report of activities as they relate to the Walled Lake Fire Department for the Month of January 2017.

- The Fire Department responded to 105 calls for service in January 2017, averaging 4.5 Firefighter per call and with a response time of 4 minutes nineteen seconds.
- Our Department applied for a State of Michigan Firefighter Training Council (FFTC) grant to train our staff in advanced fire ground operations. The State Fire Marshal approved funding for \$ 3850.00. The funding comes from the tax on fireworks sold in the State. Firefighter/Engineer have started this 50-hour program.
- Oakland County Medical Control requires that Emergency Medical Technicians (EMT) must participate in Knowledge Assessment Platform. This is an online program that test EMT's on recent changes in EMS protocols. Our staff have started the assessment program and anticipate completing by April 20, 2017.
- Firefighters training for the Month of February consisted of two classes. The first class was a 3- hour class reviewing administrative rules and regulations. The second class consisted of 3-hours of classroom and practical exercise using our respirators or Self Contained Breathing Apparatus (SCBA).

**WALLED LAKE FIRE DEPARTMENT  
INCIDENT STATISTICS  
January 2017**

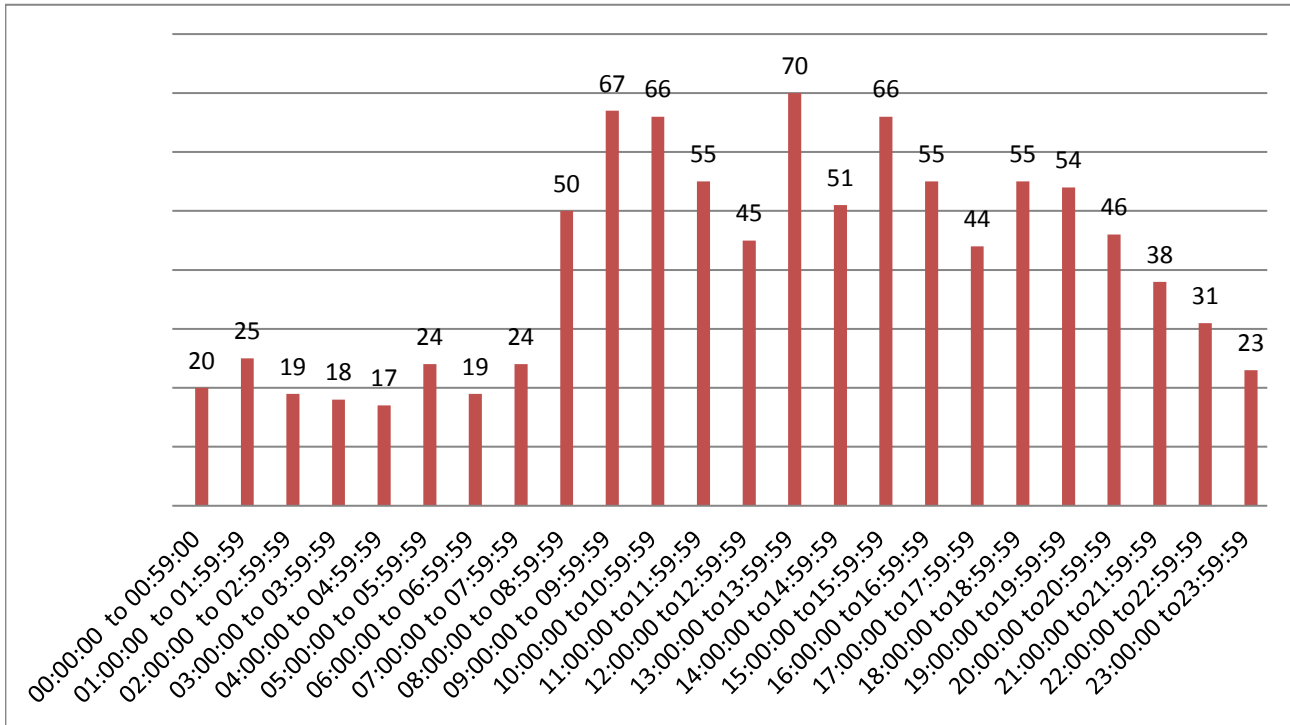
<b>INCIDENT TYPE</b>	<b>January</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
TOTAL INCIDENTS	105	105	943	896
Fire	3	3	34	40
EMS/Rescue	43	43	490	485
Hazardous Condition	2	2	29	35
Service Call	10	10	223	170
Good Intent	30	30	59	70
False Calls	15	15	99	77
Other/Special Incidents	2	2	9	19
Ambulance Transports	12	12	101	91
<b>Mutual Aid Information</b>				
Auto-Aid Given	2	2	11	15
Auto-Aid Received	2	2	11	5
Mutual Aid Given	2	2	26	17
Mutual Aid Received	0	0	13	7
<b>Response Time/Staff</b>				
Average Response Time	4:19	4:19	4:08	4:38
Average Staff Per Call	4.51	4.51	4.05	3.7

**Incident by Day of week for past 12 months 1/31/2016 through 1/31/2017**

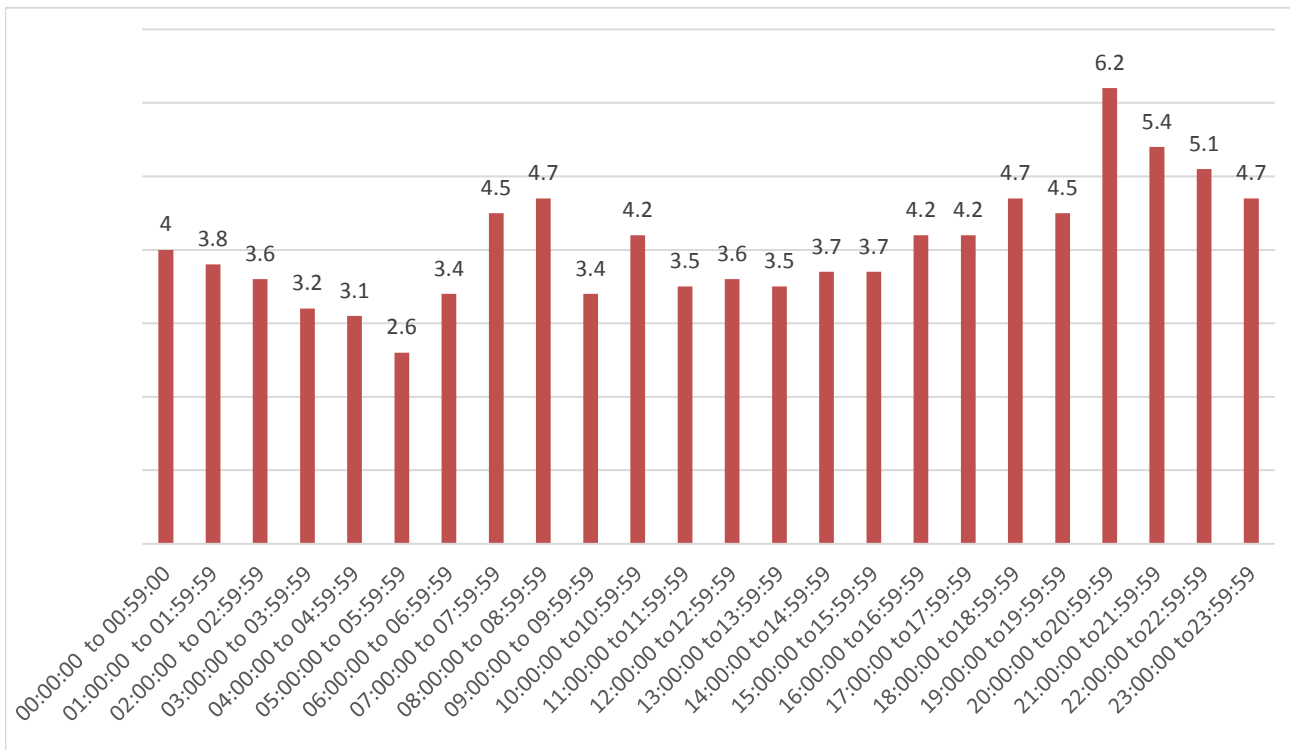


**WALLED LAKE FIRE DEPARTMENT  
INCIDENT STATISTICS  
January 2017**

**Incident by Time of Day for the past 12 Months 1/31/2016 through 1/31/2017**



**Average Firefighter on calls for past 12 Months 1/31/2016 through 1/31/2017**





**WALLED LAKE FIRE DEPARTMENT**

**INCIDENT TYPE**

**JANUARY 2017**

<b>TYPE OF CALL</b>	<b>NUMBER</b>	<b>PERCENT</b>
111 - Building fire	2	1.90%
113 - Cooking fire, confined to container	1	0.95%
<b>Total - Fires</b>	<b>3</b>	<b>2.86%</b>
321 - EMS call, excluding vehicle accident with injury	32	30.48%
321T - Fire Department Transport	9	8.57%
322 - Vehicle accident with injuries	1	0.95%
324 - Motor vehicle accident with no injuries	1	0.95%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>	<b>43</b>	<b>40.95%</b>
412 - Gas leak (natural gas or LPG)	1	0.95%
445 - Arcing, shorted electrical equipment	1	0.95%
<b>Total - Hazardous Conditions (No fire)</b>	<b>2</b>	<b>1.90%</b>
500 - Service Call, other	1	0.95%
500B - Blood Pressure Check	2	1.90%
500F - Fire Station Tour	1	0.95%
500S - Smoke Detector Install	1	0.95%
552 - Police matter	1	0.95%
553 - Public service	1	0.95%
554 - Assist invalid	1	0.95%
571 - Cover assignment, standby, moveup	1	0.95%
571W - Cover Walled Lake Fire Station	1	0.95%
<b>Total - Service Call</b>	<b>10</b>	<b>9.52%</b>
600 - Good intent call, other	1	0.95%
600A - Acceptance Test	1	0.95%
600C - Citizen Assist	3	2.86%
600I - Fire Inspection	5	4.76%
600L - Lift Assist	10	9.52%
600R - Re-Inspection	3	2.86%
611 - Dispatched & cancelled en route	2	1.90%
650 - Steam, other gas mistaken for smoke, other	1	0.95%
651 - Smoke Odor/Odor of Smoke	3	2.86%
671 - Hazmat release investigation w/ no hazmat	1	0.95%
<b>Total - Good Intent Call</b>	<b>30</b>	<b>28.57%</b>
7001 - False Alarm - Medical	5	4.76%
730 - System malfunction, other	5	4.76%
736 - CO detector activation due to malfunction	2	1.90%
740 - Unintentional transmission of alarm, other	2	1.90%
743 - Smoke detector activation, no fire - unintentional	1	0.95%
<b>Total - False Alarm &amp; False Call</b>	<b>15</b>	<b>14.29%</b>

**WALLED LAKE FIRE DEPARTMENT**

**INCIDENT TYPE**

**JANUARY 2017**

9001 - Dispatch Error	2	1.90%
<b>Total - Special Incident Type</b>	<b>2</b>	<b>1.90%</b>
<b>Total for Station</b>	<b>105</b>	<b>100.00%</b>

**FIRE SAFETY INSPECTIONS**

**JANUARY 2017**

INSPECTION TYPE	ADDRESS	BUSINESS NAME
Acceptance Test	1126 N. Pontiac Trail	Jets Pizza
Fire Inspection	1458 Decker	Multi-family
Fire Inspection	690 Pontiac Trail	H2 Outdoor
Fire Inspection	207 Legato	Multi-family
Fire Inspection	1252 S. Commerce	Boon Kai Restaurant
Re-inspection	1483 W. west maple	Tivoli Apt
Re-inspection	1458 Decker	Multi-family
Re-inspection	207 Legato	Multi-family
Total inspections this month		8
Total inspection this year		8
Total re-inspection this month		3
Total re-inspections this year		3
Violations noted this month		10
Violations noted this year		4
Violations corrected this month		4
Violations corrected this year		4

**WALLED LAKE FIRE DEPARTMENT  
JANUARY 2017  
APPARATUS AND EQUIPMENT**

Apparatus	Mileage	Last Month	Total Miles	YTD Miles
Utility 1	43861	43563	298	298
Rescue 1	24580	24573	7	7
Squad 1	3390	3003	387	387
Engine 23	32221	32168	53	53
Ladder 1	28680	28620	60	60
<b>Apparatus</b>				
Ladder 1 Outrigger guides worn and replaced Ladder 1 Inter-lock diodes replaced. Ladder 1 sensors replaced. Weekly equipment checks completed. Apparatus weekly pumps exercised.				
<b>Radios</b>				
Weekly battery maintenance performed on prep radios.				
<b>Equipment</b>				
Station emergency generator verify weekly start. Small engines started and ran weekly and topped with new fuel. 3- sets of firefighter turnout gear ordered. All battery operated equipment tested weekly.				
<b>Training</b>				
2017 Training scheduled prepared.. Department Officer completing 50 hour advanced Incident Command course. Two firefighters attending EMT academy. 11- Engineers starting a 50 hour advanced Fire Ground Operation training program. Wednesday 1/11/2017 9:00 am and 7:00pm Administrative policy training and gear inspection. Sunday 1/22/2017 8:00am SCBA inspection class and practical. Department photos.				



**DEPARTMENT OF  
PLANNING & DEVELOPMENT**

CITY OF WALLED LAKE, MICHIGAN  
1499 E. WEST MAPLE  
WALLED LAKE, MI 48390  
(248) 624-4847

L. DENNIS WHITT  
CITY MANAGER

JIM WRIGHT  
CONSULTANT BUILDING  
OFFICIAL

JEFF RONDEAU  
CODE ENFORCEMENT

[jrondeau@walledlake.com](mailto:jrondeau@walledlake.com)

February 1, 2017

City of Walled Lake Ordinance Enforcement Status Report January 2017

Resident written citation for property maintenance issues at lakefront home, Permit acquired for repairs and work needs to be done before discontinuing court case Permit required per building official.

Court citation to business owner that was working on plumbing, electrical, and building at newly acquired building that would not stop work after stop work order court case scheduled February 14 th

Court Order acquired for Outdoor storage facility that had conditions that were not met in November of 2013. Currently being used, Owner did not show up for a pretrial. 30 day order to stop use at property is scheduled to be in effect February 12, 2017

Apartment complex manager met all conditions of recent inspection.

Asked local restaurant to remove unapproved banner they complied.

Asked business owner to add additional gravel to work not being completed until spring along road he complied

Investigated miss dig, found that gas station was getting new monitoring wells required by the state.

Apartment complex sent letter asking to install dumpster screen, after complaints from neighbors. Several calls from contractor and I will monitor until completion.

Jeffrey J. Rondeau Ordinance Enforcement Officer City of Walled Lake



# City of Walled Lake

February 21, 2017

## GOVERNMENT WIDE EXPENDITURES

CHECK NUMBERS: 110776 - 110947

ACH PAYMENTS: January 2017

	<u>Checks</u>	<u>ACH</u>	<u>Total</u>
GENERAL FUND	214,288.22	457.44	214,745.66
MAJOR ROADS FUND	4,592.98		4,592.98
LOCAL ROADS FUND	4,541.78		4,541.78
DRUG FORFEITURE	5,973.63		5,973.63
LIBRARY FUND	15,955.19		15,955.19
DEBT SERVICE FUND		111,564.25	111,564.25
DDA FUND	33,417.06		33,417.06
TRANSPORTATION FUND	5,116.42		5,116.42
REFUSE FUND	76,299.90		76,299.90
WATER & SEWER FUND	381,290.81		381,290.81
TRUST AND AGENCY	4,115.23		4,115.23
ACCRUED INSURANCE LIABILITIES	3,610.96	46,203.07	49,814.03
RETIREE HEALTH CARE	1,413.58	6,751.57	8,165.15
<b>VENDOR EXPENDITURES</b>	<b>750,615.76</b>	<b>164,976.33</b>	<b>915,592.09</b>

DEPARTMENT	TOTAL	
	OVERTIME	PAY IN LIEU
City Manager	\$ -	\$ -
Finance	\$ -	\$ -
General	\$ 293.14	\$ -
Clerk	\$ -	\$ -
Transportation	\$ -	\$ -
Police	\$ 5,542.91	\$ 600.00
Fire	\$ 2,317.35	\$ 55.00
Public Works	\$ 1,033.38	\$ -
Library	\$ -	\$ -
	<u>\$ 9,186.78</u>	<u>\$ 655.00</u>
EXPENSE ALLOWANCE/REIMBURSEMENTS	\$ 13,454.13	
SALARY & WAGES	\$ 272,117.08	
PAY IN LIEU	\$ 655.00	
OVERTIME	\$ 9,186.78	
<b>GROSS PAYMENTS</b>	<b>\$ 295,412.99</b>	
EMPLOYER FICA	\$ 21,299.06	
EMPLOYER PENSION	\$ 60,854.31	
EMPLOYER OPEB	\$ 5,454.00	
<b>PAYROLL EXPENSES</b>	<b>\$ 87,607.37</b>	
<b>PERSONNEL EXPENDITURES</b>	<b>\$ 383,020.36</b>	
<b>VENDOR EXPENDITURES</b>	<b>\$ 915,592.09</b>	
<b>February 21, 2017</b>	<b>REPORTED EXPENDITURES</b>	<b>\$ 1,298,612.45</b>

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK DATE FROM 01/01/2017 - 01/31/2017  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
01/20/2017	PAYAB	93 (E)	48126109	WEX BANK	FUEL - DEC., 2016	732-000	335	457.44
Total for fund 101 GENERAL FUND								457.44
Fund: 401 DEBT SERVICE FUND								
01/30/2017	PAYAB	94 (E)		CAPITAL ONE PUBLIC FUNDING, LPRIN 2002 BLDG AUTHORITY		991-006	218	105,000.00
					INTEREST 2002 BLDG AUTH REFI	995-006	218	6,564.25
CHECK PAYAB 94 (E) TOTAL FOR F								111,564.25
Total for fund 401 DEBT SERVICE FUND								111,564.25
Fund: 703 CURRENT TAX COLLECTION FUND								
01/31/2017	PAYAB	97 (E)		OAKLAND COUNTY	TAX COLLECTIONS-13TH TAX DISTRIBUTI			** VOIDED **
01/31/2017	PAYAB	98 (E)		WALLED LAKE CONSOLIDATED SCHO	TAX COLLECTIONS-13TH TAX DISTRIBUTI			** VOIDED **
Total for fund 703 CURRENT TAX COLLECTION FUND								0.00
Fund: 705 ACCRUED INSURANCE LIABILITIES								
01/10/2017	PAYAB	90 (E) *#	615041	MORGAN WHITE	INSURANCE - JANUARY, 2017	231-016	000	3,149.51
01/10/2017	PAYAB	91 (E) *#	C0042408832	UNITED HEALTHCARE	INSURANCE - JANUARY, 2017	231-016	000	22,384.27
01/26/2017	PAYAB	95 (E) *#		UNITED HEALTHCARE	ACCRUED MEDICAL INSURANCE	231-016	000	20,669.29
Total for fund 705 ACCRUED INSURANCE LIABILITIE								46,203.07
Fund: 736 RETIREE HEALTH CARE FUND								
01/10/2017	PAYAB	90 (E) *#	615041	MORGAN WHITE	INSURANCE - JANUARY, 2017	717-000	218	488.59
01/10/2017	PAYAB	91 (E) *#	C0042408832	UNITED HEALTHCARE	INSURANCE - JANUARY, 2017	717-000	218	3,131.49
01/26/2017	PAYAB	95 (E) *#		UNITED HEALTHCARE	HOSPITALIZATION INSURANCE	717-000	218	3,131.49
Total for fund 736 RETIREE HEALTH CARE FUND								6,751.57
TOTAL - ALL FUNDS								164,976.33

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
01/16/2017	PAYAB	110777	12-4590	ACROSS THE STREET PRODUCTIONS	EDUCATION/TRAINING	958-000	335	3,811.50
01/16/2017	PAYAB	110779*#	19856856	MILLENIUM BUSINESS SYSTEMS	COPIER - 11/09/16 - 12/06/16	727-000	218	89.41
			19856856		COPIER - 11/09/16 - 12/06/16	941-000	218	252.36
				CHECK PAYAB 110779 TOTAL FOR				<u>341.77</u>
01/16/2017	PAYAB	110780*#	02410311116	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	939-000	335	21.69
			02410311715		VEHICLE MAINT.	939-000	335	39.60
			02410312291		VEHICLE MAINT.	939-000	335	14.99
			02410312893		PARTS/SUPPLIES	728-000	441	41.98
			02410313028		PARTS/SUPPLIES	728-000	441	92.28
				CHECK PAYAB 110780 TOTAL FOR				<u>210.54</u>
01/16/2017	PAYAB	110781*#	02410313115	MURRAYS DISCOUNT AUTO STORES	VEHICLE MAINT.	939-000	335	51.52
			02410313760		UNIFORMS	731-000	441	10.99
			02410313424		VEHICLE MAINT.	939-000	441	314.61
				CHECK PAYAB 110781 TOTAL FOR				<u>377.12</u>
01/16/2017	PAYAB	110782*#	02410314429	MURRAYS DISCOUNT AUTO STORES	VEHICLE MAINT.	939-000	300	61.96
			02410314382		PARTS/SUPPLIES	728-000	441	16.00
			02410812555		VEHICLE MAINT.	939-000	441	7.53
				CHECK PAYAB 110782 TOTAL FOR				<u>85.49</u>
01/17/2017	PAYAB	110785	9777577069	VERIZON WIRELESS	PHONE - 12/24/16 - 01/23/17	920-000	335	98.40
01/20/2017	PAYAB	110786*#	ATT010417-3917	AT&T	PHONE - 01/04/17 - 02/03/17	920-000	218	1,623.37
			ATT010417-3917		PHONE - 01/04/17 - 02/03/17	920-000	253	432.90
			ATT010417-3917		PHONE - 01/04/17 - 02/03/17	920-000	300	1,082.25
			ATT010417-3917		PHONE - 01/04/17 - 02/03/17	920-000	335	324.67
			ATT010417-3917		PHONE - 01/04/17 - 02/03/17	920-000	371	1,623.37
			ATT010417-3917		PHONE - 01/04/17 - 02/03/17	920-000	441	541.12
				CHECK PAYAB 110786 TOTAL FOR				<u>5,627.68</u>
01/20/2017	PAYAB	110787*#	ATT010417-9676	AT&T	PHONE SERVICE	920-000	218	88.49
			ATT010417-9676		PHONE SERVICE	920-000	253	23.60
			ATT010417-9676		PHONE SERVICE	920-000	300	59.00
			ATT010417-9676		PHONE SERVICE	920-000	335	17.00



CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 101 GENERAL FUND									
			ATT010417-9676		PHONE SERVICE	920-000	371	88.49	
			ATT010417-9676		PHONE SERVICE	920-000	441	29.50	
				CHECK PAYAB 110787 TOTAL FOR				<u>306.78</u>	
01/20/2017	PAYAB	110789	COM010317-1073	COMCAST	SERVICE - TV 01/16/17 - 02/15/17	920-000	335	6.42	
01/20/2017	PAYAB	110790	47740	COMTECH	PARTS/SUPPLIES	851-000	335	106.00	
01/20/2017	PAYAB	110791*#	7319	CRG ELECTRIC LLC	LAND IMPROVEMENTS	237-050	000	(2,440.00)	
			7319		LAND IMPROVEMENTS	990-001	900	24,400.00	
				CHECK PAYAB 110791 TOTAL FOR				<u>21,960.00</u>	
01/20/2017	PAYAB	110792	438967	DAN WOOD PLUMBING & HEATING SBLDG. MAINT.				** VOIDED **	
01/20/2017	PAYAB	110795	21506	KINGSETT LLC D/B/A SPINAL COLADVERTISING - ELECTION		900-000	262	180.00	
01/20/2017	PAYAB	110796	449657	KNIGHTS AUTO PARTS & PAINT, I	PARTS/SUPPLIES	939-000	335	8.07	
01/20/2017	PAYAB	110798	MAM011217	MAMC	MEMBERSHIP - M. GROSS	806-000	219	60.00	
01/20/2017	PAYAB	110799	58802	METRO ENVIRONMENTAL SERVICES, BLDG.	MAINT.	934-000	441	957.50	
01/20/2017	PAYAB	110800#	SHF0004355	OAKLAND COUNTY TREAS CASH BLD SERVICE - DISPATCH SERVICE - NOVEMB 724-001				300	6,639.61
			SHF0004355	SERVICE - DISPATCH SERVICE - NOVEMB 724-001				335	2,213.21
				CHECK PAYAB 110800 TOTAL FOR				<u>8,852.82</u>	
01/20/2017	PAYAB	110801	OCC011217	OCCA	MEMBERSHIPS - 2017	806-000	219	75.00	
01/20/2017	PAYAB	110802	657857-0	OFFICE CONNECTION	PARTS/SUPPLIES	727-000	218	103.99	
			657664-0		PARTS/SUPPLIES	727-000	218	137.55	
			C 657664-0		CREDIT - PARTS/SUPPLIES	727-000	218	(63.95)	
				CHECK PAYAB 110802 TOTAL FOR				<u>177.59</u>	
01/20/2017	PAYAB	110805	1301537	SECRET WARDLE LYNCH ET AL	LEGAL SERVICES - DECEMBER 2016	813-000	211	1,331.00	
			1301537		LEGAL SERVICES - DECEMBER 2016	813-001	211	1,441.00	
			1301537		LEGAL SERVICES - DECEMBER 2016	813-002	211	132.00	
			1301537		LEGAL SERVICES - DECEMBER 2016	814-000	211	3,212.00	
			1301537		LEGAL SERVICES - DECEMBER 2016	817-001	211	330.00	
			1301537		LEGAL SERVICES - DECEMBER 2016	869-000	211	335.12	
				CHECK PAYAB 110805 TOTAL FOR				<u>6,781.12</u>	

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
01/20/2017	PAYAB	110806	8625	SUPER CAR WASH SYSTEMS	CAR WASHES - 12/01/16 - 12/31/16	939-000	300	25.50
			8624		CAR WASHES - 12/01/16 - 12/31/16	939-000	300	6.00
				CHECK PAYAB 110806 TOTAL FOR				<u>31.50</u>
01/20/2017	PAYAB	110807	15268	THE ACCUMED GROUP	SERVICE - 12/01/2016 - 12/31/2016	627-000	000	186.98
01/20/2017	PAYAB	110808	118600	TIME EMERGENCY EQUIPMENT	PARTS/SUPPLIES	939-000	335	182.90
01/20/2017	PAYAB	110809	20129239-00	WEINGARTZ	PARTS/SUPPLIES	933-000	335	2.00
			20129228-00		PARTS/SUPPLIES	933-000	335	79.97
			20129263-00		PARTS/SUPPLIES	933-000	335	3.49
				CHECK PAYAB 110809 TOTAL FOR				<u>85.46</u>
01/20/2017	PAYAB	110810	12086	WEST SHORE FIRE INC	EQUIP. MAINT.	933-000	335	62.44
			12873		VEHICLE MAINT.	939-000	335	1,451.44
				CHECK PAYAB 110810 TOTAL FOR				<u>1,513.88</u>
01/20/2017	PAYAB	110811	WLDLKP-148	WIXOM POLICE DEPARTMENT	SERVICE - OCT., 2016 - DEC., 2016	814-001	300	450.00
01/27/2017	PAYAB	110812		MICHAEL RAFTERY	MICHAEL RAFTERY PAYCHECK			** VOIDED **
01/30/2017	PAYAB	110813#	63693	ALLIE BROTHERS INC	UNIFORMS - T. HEINTZ	731-000	300	532.92
			63832		UNIFORMS - T. HEINTZ	731-000	300	95.98
			63888		UNIFORMS - D. HENNESSY	731-000	335	310.00
				CHECK PAYAB 110813 TOTAL FOR				<u>938.90</u>
01/30/2017	PAYAB	110816	207055632795	CONSUMERS ENERGY	UTILITY - 12/15/16 - 01/16/17	922-000	441	1,802.67
01/30/2017	PAYAB	110817	207055632796	CONSUMERS ENERGY	UTILITY - 12/15/16 - 01/16/2017	922-000	218	1,404.76
01/30/2017	PAYAB	110818	202339375209	CONSUMERS ENERGY	UTILITY - 12/15/16 - 01/16/17	922-000	335	1,167.70
01/30/2017	PAYAB	110821	DTE011317-0111	DTE ENERGY	UTILITY -- 12/12/16 - 01/13/17	921-000	300	1,027.62
01/30/2017	PAYAB	110822	DTE011317-0145	DTE ENERGY	UTILITY -- 12/12/16 - 01/13/17	924-000	448	127.80
01/30/2017	PAYAB	110823	DTE011317-0178	DTE ENERGY	UTILITY - 11/10/16 - 01/13/17	921-000	732	62.53
01/30/2017	PAYAB	110826	DTE011317-0285	DTE ENERGY	UTILITY - 12/12/16 - 01/13/17	921-000	335	825.21
01/30/2017	PAYAB	110827	DTE011317-0293	DTE ENERGY	UTILITY - 11/10/16 - 01/13/17	921-000	690	42.25
01/30/2017	PAYAB	110828	DTE011317-0019	DTE ENERGY	UTILITY - 12/12/16 - 01/13/17	921-000	441	892.26

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Fund: 101 GENERAL FUND									
01/30/2017	PAYAB	110830	DTE011317-0017	DTE ENERGY	UTILITY -- 12/12/16 - 01/13/17	921-000	218	415.62	
01/30/2017	PAYAB	110832	DTE011317-0087	DTE ENERGY	UTILITY -- 11/11/16 - 01/13/17	921-000	732	46.23	
01/30/2017	PAYAB	110833	DTE011717-0061	DTE ENERGY	UTILITY - 11/11/16 - 01/17/17	921-000	732	48.87	
01/30/2017	PAYAB	110834	006730399	GALLS INCORPORATED	PARTS/SUPPLIES	983-000	300	798.97	
01/30/2017	PAYAB	110835	S0072745	HALT FIRE	PARTS/SUPPLIES	939-000	335	161.38	
01/30/2017	PAYAB	110836	5687B	HASTINGS TESTING ENGINEERS	LAND IMPROVEMENTS	990-001	900	14,035.00	
01/30/2017	PAYAB	110837	AR147245	IMAGE BUSINESS SOLUTIONS-WIXO	EQUIP. MAINT	933-000	300	202.27	
01/30/2017	PAYAB	110839#	LOW-011717	LOWES BUSINESS ACCOUNT	STATEMENT - 12/17/16 - 01/17/17	933-000	335	52.94	
			LOW-011717		STATEMENT - 12/17/16 - 01/17/17	934-000	335	(18.96)	
			LOW-011717		STATEMENT - 12/17/16 - 01/17/17	934-000	335	101.20	
			LOW-011717		STATEMENT - 12/17/16 - 01/17/17	934-000	441	201.30	
			CHECK PAYAB 110839 TOTAL FOR						336.48
01/30/2017	PAYAB	110840	MAM012617	MAMC	EDUCATION/TRAINING	958-000	219	825.00	
01/30/2017	PAYAB	110841*#	MCK010917	MCKENNA ASSOCIATES INC	SERVICES - 12/01/16 - 12/31/16	708-002	371	2,100.00	
			MCK010917		SERVICES - 12/01/16 - 12/31/16	828-000	371	1,912.50	
			CHECK PAYAB 110841 TOTAL FOR						4,012.50
01/30/2017	PAYAB	110842	NOW012217	NOW PRINTING CO INC	PARTS/SUPPLIES	728-000	371	62.50	
01/30/2017	PAYAB	110844	SEC020117	SECRET WARDLE LYNCH ET AL	MONTHLY RETAINER - FEB. 2017	817-000	210	3,300.00	
01/30/2017	PAYAB	110845	148354	UNITEX DIRECT	PARTS/SUPPLIES	728-000	300	299.90	
01/30/2017	PAYAB	110846#	WLS011817	WALLED LAKE SCHOOL EMP FCU	STATEMENT -- 12/19/16 - 01/18/17	727-000	218	301.56	
			WLS011817		STATEMENT -- 12/19/16 - 01/18/17	936-001	218	15.89	
			WLS011817		STATEMENT -- 12/19/16 - 01/18/17	936-001	218	187.00	
			WLS011817		STATEMENT -- 12/19/16 - 01/18/17	936-001	218	162.33	
			WLS011817		STATEMENT -- 12/19/16 - 01/18/17	728-000	441	2,185.50	
			CHECK PAYAB 110846 TOTAL FOR						2,852.28
01/30/2017	PAYAB	110847	DTE012317-0210	DTE ENERGY	UTILITY - 11/17/16 - 01/23/17	921-000	335	30.82	
01/30/2017	PAYAB	110848	DTE012517-4377	DTE ENERGY	UTILITY - 12/01/16 - 12/31/16	921-000	448	3,755.17	
01/30/2017	PAYAB	110849	DTE012517-6550	DTE ENERGY	UTILITY -12/09/16 - 01/10/17	924-000	448	2,142.82	

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Fund: 101 GENERAL FUND									
01/30/2017	PAYAB	110850*#	HOM012017	HOME DEPOT CREDIT SERVICES	STATEMENT - 12/20/2016 - 01/20/2017 727-000		218	39.97	
			HOM012017		STATEMENT - 12/20/2016 - 01/20/2017 728-000		441	75.20	
			HOM012017		STATEMENT - 12/20/2016 - 01/20/2017 728-000		441	30.02	
			HOM012017		STATEMENT - 12/20/2016 - 01/20/2017 934-000		441	201.18	
			CHECK PAYAB 110850 TOTAL FOR						<u>346.37</u>
01/30/2017	PAYAB	110851*#	1241258	MADISON NATIONAL LIFE INSURANCE	INSURANCE - FEBRUARY , 2017	718-000	300	307.50	
02/06/2017	PAYAB	110853	9058688288	AIRGAS USA, LLC	PARTS/SUPPLIES	728-000	441	76.71	
02/06/2017	PAYAB	110854	63862	ALLIE BROTHERS INC	UNIFORMS - J. FRYCKLAND	731-000	300	517.92	
			64036		UNIFORMS - J. JACOBS	731-000	300	10.00	
			63672		UNIFORMS	731-000	300	600.00	
			CHECK PAYAB 110854 TOTAL FOR						<u>1,127.92</u>
02/06/2017	PAYAB	110855	481718	ANGELO'S SUPPLIES	EQUIP. MAINT. SALT SPINNER MOTOR #7933-000		441	170.13	
02/06/2017	PAYAB	110856*#	ATT011217	AT&T LONG DISTANCE	PHONE SERVICE - LONG DISTANCE - 12/920-000		218	165.85	
			ATT011217		PHONE SERVICE - LONG DISTANCE - 12/920-000		253	44.23	
			ATT011217		PHONE SERVICE - LONG DISTANCE - 12/920-000		253	0.01	
			ATT011217		PHONE SERVICE - LONG DISTANCE - 12/920-000		300	110.57	
			ATT011217		PHONE SERVICE - LONG DISTANCE - 12/920-000		335	33.17	
			ATT011217		PHONE SERVICE - LONG DISTANCE - 12/920-000		371	165.85	
			ATT011217		PHONE SERVICE - LONG DISTANCE - 12/920-000		441	55.28	
			CHECK PAYAB 110856 TOTAL FOR						<u>574.96</u>
02/06/2017	PAYAB	110857	ATT011717-0192	AT&T MOBILITY	SERVICE - 12/18/16 - 01/17/17	920-000	300	31.92	
02/06/2017	PAYAB	110858*#	29196209	BELLE TIRE	VEHICLE MAINT.	939-000	300	199.56	
02/06/2017	PAYAB	110859	COM122216-1099	COMCAST	TV -- 01/05/17 - 02/04/17	920-000	300	12.74	
			COM012217		TV -- 02/05/17 - 03/04/17	920-000	300	12.74	
			CHECK PAYAB 110859 TOTAL FOR						<u>25.48</u>
02/06/2017	PAYAB	110860	8311	COMMAND CONCEPTS	PARTS/SUPPLIES	728-000	300	244.38	
02/06/2017	PAYAB	110862	006736892	GALLS INCORPORATED	UNIFORMS	731-000	300	91.94	
			006807296		UNIFORMS	731-000	300	178.84	
			CHECK PAYAB 110862 TOTAL FOR						<u>270.78</u>

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Fund: 101 GENERAL FUND								
CHECK PAYAB 110862 TOTAL FOR								270.88
02/06/2017	PAYAB	110866	COO012517	JAMES COOMER	REIMBURSEMENT	728-000	335	76.43
02/06/2017	PAYAB	110867	636952-0 635017-0	LB OFFICE SUPPLY & FURNITURE	PARTS/SUPPLIES PARTS/SUPPLIES	727-000 727-000	300 300	365.72 203.28
CHECK PAYAB 110867 TOTAL FOR								569.00
02/06/2017	PAYAB	110868	88594130	MATTHEW BENDER & CO INC	PARTS/SUPPLIES	727-000	300	71.10
02/06/2017	PAYAB	110870	167514	MICHIGAN POLICE EQUIPMENT CO	PARTS/SUPPLIES	728-000	300	23.00
02/06/2017	PAYAB	110871	00281063	MUNICIPAL CODE CORPORATION	SOFTWARE MAINT. 01/01/17 - 12/31/17	936-001	218	700.00
02/06/2017	PAYAB	110873	NFP102516	NFPA	RECERTIFICATION	958-000	335	150.00
02/06/2017	PAYAB	110874	104458	OAKLAND COMMUNITY COLLEGE	EDUCATION/TRAINING - E. TALIA	958-001	300	250.00
02/06/2017	PAYAB	110875*#	SHF0004391 CLM0008060 SHF0004391	OAKLAND COUNTY TREAS CASH BLD	SERVICE - DISPATCH - DECEMBER, 2016 CLEMIS SERVICE - DISPATCH - DECEMBER, 2016	724-001 850-000 724-001	300 300 335	6,639.61 4,648.75 2,213.21
CHECK PAYAB 110875 TOTAL FOR								13,501.57
02/06/2017	PAYAB	110877	278490 280901	PROVIDENCE OCCUPATIONAL HEALT	SERVICE - J. FRYCKLAND SERVICE - M. RAFTERY	829-000 829-000	300 300	593.00 86.00
CHECK PAYAB 110877 TOTAL FOR								679.00
02/06/2017	PAYAB	110880*#	STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896 STA012417-4896	STAPLES	PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES	727-000 727-000 727-000 727-000 727-000 727-000 728-000 727-000 727-000 727-000 727-000	218 218 218 218 218 218 218 300 335 335 335	79.78 38.68 32.85 54.97 44.48 (14.34) 62.57 317.98 104.99 103.99
CHECK PAYAB 110880 TOTAL FOR								825.95
02/06/2017	PAYAB	110881	MIC-010317	STATE OF MICHIGAN	LICENSE RENEWAL	806-000	335	200.00
02/06/2017	PAYAB	110883	3501	TRANSPORATION IMPROVEMENT ASS	MEMBERSHIP - 01/01/2017 - 12/31/201	806-000		

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Fund: 101 GENERAL FUND								
02/06/2017	PAYAB	110884	257408	TRI COUNTY CLEANING SUPPLY, I	PARTS/SUPPLIES	727-000	218	244.33
02/06/2017	PAYAB	110885	0881834771	UNIFIRST CORPORATION	SERVICE - RUGS	932-000	218	177.79
02/10/2017	PAYAB	110886		MICHAEL RAFTERY	DUE TO OTHERS-PAY CHECK DATE 2/9/17			** VOIDED **
02/10/2017	PAYAB	110887*#	20240	ALLIANCE WINDOW CLEANING	SERVICE - WINDOW CLEANING	932-000	218	150.00
02/10/2017	PAYAB	110888	63914	ALLIE BROTHERS INC	UNIFORMS - M. SMITH	731-000	335	310.00
			64107		UNIFORMS - J. BUZYNSKI	731-000	335	255.00
			64056		UNIFORMS - J. BUZYNSKI	731-000	335	13.00
					CHECK PAYAB 110888 TOTAL FOR			
02/10/2017	PAYAB	110889	483180	ANGELO'S SUPPLIES	PARTS/SUPPLIES	933-000	441	309.15
02/10/2017	PAYAB	110892#	7319-A	CRG ELECTRIC LLC	ELECTRICAL WORK	237-050	000	2,440.00
			7320		ELECTRICAL SERVICE - UNDERGROUND CO	990-001	900	13,200.00
			7484		ELECTRICAL - CITY IMPROVEMENTS	990-001	900	1,443.00
					CHECK PAYAB 110892 TOTAL FOR			
02/10/2017	PAYAB	110893	MIDE689615	FASTENAL COMPANY	PARTS/SUPPLIES	939-000	441	7.00
02/10/2017	PAYAB	110894	19199	FIREHOUSE DECALS, INC.	PARTS/SUPPLIES	939-000	335	435.45
02/10/2017	PAYAB	110895	1108074	KNAPHEIDE TRUCK EQUIPMENT	PARTS/SUPPLIES - PLOW CYLINDER	933-000	441	29.30
02/10/2017	PAYAB	110896*#	MCK012617	MCKENNA ASSOCIATES INC	BLDG. SERVICES - DECEMBER, 2016	708-002	371	2,100.00
			MCK012617		BLDG. SERVICES - DECEMBER, 2016	828-000	371	2,212.50
			MCK11717		SERIVCES - DECEMBER 2016	817-000	801	297.50
			MCK11717		SERIVCES - DECEMBER 2016	817-000	801	1,250.00
					CHECK PAYAB 110896 TOTAL FOR			
02/10/2017	PAYAB	110897	40186	MEGA PRINTING	SERVICE - PRINTING	900-000	218	25.20
02/10/2017	PAYAB	110900*#	02410315182	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	939-000	300	46.08
			02410316529		PARTS/SUPPLIES	939-000	300	17.99
			02410316611		PARTS/SUPPLIES	933-000	335	12.87
			02410314482		PARTS/SUPPLIES	728-000	441	91.17
			02410315822		PARTS/SUPPLIES	728-000	441	49.49
					CHECK PAYAB 110900 TOTAL FOR			

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Fund: 101 GENERAL FUND								
02/10/2017	PAYAB	110901*#	02410317311	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	441	128.47
02/10/2017	PAYAB	110903	201701014 201612014	NIMBLE SYSTEMS	COMPUTER MAINTENANCE COMPUTER MAINT.	936-000 936-000	218 218	2,522.00 2,527.00
				CHECK PAYAB 110903 TOTAL FOR				<u>5,049.00</u>
02/10/2017	PAYAB	110904#	INF0002161 FRM0001492	OAKLAND COUNTY TREAS CASH	BLD SOFTWARE MAINT. - 2017 SERVICE - OCT. 216 - DEC., 2016	936-001 850-000	253 335	750.74 1,072.31
				CHECK PAYAB 110904 TOTAL FOR				<u>1,823.05</u>
02/10/2017	PAYAB	110907	67545	PREMIER SUPPLY COMPANY	PARTS/SUPPLIES	728-000	441	228.65
02/10/2017	PAYAB	110908	A77662	SOUTHEASTERN EQUIPMENT CO., I	EQUIP. MAINT.	933-000	441	623.32
02/10/2017	PAYAB	110909	66135289-001	SUNBELT RENTALS	EQUIPMENT RENTAL	934-000	441	84.60
02/10/2017	PAYAB	110910	147962 149291	UNITEX DIRECT	UNIFORM - M. HESTER UNIFORMS - R. MENSER	731-000 731-000	335 335	51.99 130.49
				CHECK PAYAB 110910 TOTAL FOR				<u>182.48</u>
02/10/2017	PAYAB	110911	9779247738	VERIZON WIRELESS	PHONE - 12/24/16 - 01/23/17	920-000	335	98.35
02/10/2017	PAYAB	110912*#	WLC021017 WLC021017 WLC021017 WLC021017 WLC021017 WLC021017	WALLED LAKE CLERKS PETTY CASH	REIMBURSEMENT - PETTY CASH REIMBURSEMENT - PETTY CASH REIMBURSEMENT - PETTY CASH REIMBURSEMENT - PETTY CASH REIMBURSEMENT - PETTY CASH REIMBURSEMENT - PETTY CASH	729-000 728-000 727-001 939-000 939-000 891-000	218 300 335 335 441 690	9.49 218.33 13.50 15.00 43.04 142.41
				CHECK PAYAB 110912 TOTAL FOR				<u>441.77</u>
02/10/2017	PAYAB	110915	12957 12958	WEST SHORE FIRE INC	VEHICLE MAINT. VENICLE MAINT.	939-000 939-000	335 335	401.25 613.53
				CHECK PAYAB 110915 TOTAL FOR				<u>1,014.78</u>
02/13/2017	PAYAB	110916		CITY OF WIXOM	CDBG-WIXOM SENIOR CENTER	969-003	747	6,105.00
02/16/2017	PAYAB	110917	63915	ALLIE BROTHERS INC	UNIFORMS - J. BUZYNSKI	731-000	335	310.00
02/16/2017	PAYAB	110918	2165534984	AUTOZONE	VEHICLE MAINT.	939-000	441	9.99

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Fund: 101 GENERAL FUND								
02/16/2017	PAYAB	110921*#	110908	BS & A SOFTWARE	COMPUTER MAINT.	936-001	218	3,598.00
02/16/2017	PAYAB	110922	COS012617	CAPITAL ONE COMMERCIAL	(COSCTSTATEMENT - 12/27/16 - 01/26/17	727-000	219	37.92
02/16/2017	PAYAB	110924*#	WLK013117	CITY OF WALLED LAKE	UTILITY - WATER	923-000	218	46.15
			WLK013117		UTILITY - WATER	923-000	335	121.51
			WLK013117		UTILITY - WATER	923-000	441	220.23
				CHECK PAYAB 110924 TOTAL FOR				<u>387.89</u>
02/16/2017	PAYAB	110925	6533185	CONTEMPORARY INDUSTRIES INC	BLDG. MAINT.	934-000	335	101.76
02/16/2017	PAYAB	110926#	7315	CRG ELECTRIC LLC	BLDG. MAINT.	934-000	300	5,176.40
			7494		BLDG MAINT.	934-000	335	2,692.90
				CHECK PAYAB 110926 TOTAL FOR				<u>7,869.30</u>
02/16/2017	PAYAB	110927	30103	CYNERGY PRODUCTS	PARTS/SUPPLIES	728-000	300	1,022.50
02/16/2017	PAYAB	110928	439172	DAN WOOD PLUMBING & HEATING SEQUIP.	MAINT. - PUMP	933-000	300	1,173.37
02/16/2017	PAYAB	110930	17-004	HEINOWSKI APPRAISAL & CONSULT	SERVICE	817-001	211	5,000.00
02/16/2017	PAYAB	110932	3259360	J & B MEDICAL SUPPLY	PARTS/SUPPLIES	728-000	335	78.95
02/16/2017	PAYAB	110933	WIT020517	JAY S WITHERELL	SERVICE - B. AGUIRRE-CRICK	829-000	300	400.00
02/16/2017	PAYAB	110934*#	21540-2	MCKENNA ASSOCIATES INC	SERVICES - JANUARY, 2017	708-002	371	2,625.00
			21540-2		SERVICES - JANUARY, 2017	708-002	371	(2,100.00)
			21540-2		SERVICES - JANUARY, 2017	828-000	371	(2,212.50)
			21540-2		SERVICES - JANUARY, 2017	828-000	371	2,966.25
				CHECK PAYAB 110934 TOTAL FOR				<u>1,278.75</u>
02/16/2017	PAYAB	110935	MMT021517	MMTA BRUCE MALINCZAK	EDUCATION - S. BARLASS	958-000	253	550.00
02/16/2017	PAYAB	110937	659741-0	OFFICE CONNECTION	PARTS/SUPPLIES	727-000	218	110.06
02/16/2017	PAYAB	110938	69870	SAFEMAY SHREDDING	SERVICE	829-000	300	90.00
02/16/2017	PAYAB	110939	1294432	SECRET WARDLE LYNCH ET AL	LEGAL SERVICES - AUGUST, 2016	813-000	211	1,287.00
			1294432		LEGAL SERVICES - AUGUST, 2016	813-001	211	4,180.00
			1294432		LEGAL SERVICES - AUGUST, 2016	813-002	211	253.00
			1294432		LEGAL SERVICES - AUGUST, 2016	814-000	211	4,312.00
			1294432		LEGAL SERVICES - AUGUST, 2016	815-000	211	1,386.00



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Fund: 101 GENERAL FUND									
			1294432		LEGAL SERVICES - AUGUST, 2016	817-001	211	959.00	
			1294432		LEGAL SERVICES - AUGUST, 2016	869-000	211	143.52	
			CHECK PAYAB 110939 TOTAL FOR						12,520.52
02/16/2017	PAYAB	110940*#	1303377	SECRETST WARDLE LYNCH ET AL	LEGAL SERVICES - JANUARY, 2017	813-000	211	1,166.00	
			1303377		LEGAL SERVICES - JANUARY, 2017	813-001	211	3,080.00	
			1303377		LEGAL SERVICES - JANUARY, 2017	813-002	211	2,431.00	
			1303377		LEGAL SERVICES - JANUARY, 2017	814-000	211	5,060.00	
			1303377		LEGAL SERVICES - JANUARY, 2017	815-000	211	781.00	
			1303377		LEGAL SERVICES - JANUARY, 2017	817-001	211	2,651.00	
			1303377		LEGAL SERVICES - JANUARY, 2017	869-000	211	927.00	
			CHECK PAYAB 110940 TOTAL FOR						16,096.00
02/16/2017	PAYAB	110941	7769	SMAFC	2017 DUES - J. COOMER	806-000	335	40.00	
02/16/2017	PAYAB	110943*#	SPE011617	SPEEDWAY SUPERAMERICA LLC	STATEMENT - 12/16/16 - 01/16/17	732-000	172	97.01	
			SPE011617		STATEMENT - 12/16/16 - 01/16/17	732-000	300	1,500.42	
			SPE011617		STATEMENT - 12/16/16 - 01/16/17	732-000	371	34.70	
			SPE011617		STATEMENT - 12/16/16 - 01/16/17	732-000	441	724.27	
			CHECK PAYAB 110943 TOTAL FOR						2,356.40
02/16/2017	PAYAB	110944	0904729366	STANLEY ACCESS TECHNOLOGIES	BLDG. MAINT.	934-000	300	218.25	
02/16/2017	PAYAB	110945	8678	SUPER CAR WASH SYSTEMS		939-000	300	22.50	
			8677		VEHICLE MAINT.	939-000	300	13.50	
			CHECK PAYAB 110945 TOTAL FOR						36.00
02/16/2017	PAYAB	110946	15481	THE ACCUMED GROUP	SERVICE - 01/01/2017 - 01/31/2017	829-000	335	3,514.88	
02/16/2017	PAYAB	110947	5870	WEB MATTERS	COMPUTER MAINT.	936-001	218	77.50	
			Total for fund 101 GENERAL FUND						214,288.22
Fund: 202 MAJOR ROAD FUND									
01/30/2017	PAYAB	110820*	62733	DETROIT SALT COMPANY LLC	PARTS/SUPPLIES	735-000	478	852.60	
			63089		PARTS/SUPPLIES	735-000	478	961.61	
			CHECK PAYAB 110820 TOTAL FOR						1,814.21
02/06/2017	PAYAB	110878	100714	ROAD COMMISSION OAKLAND CTY	TRAFFIC SIGNAL MAINT. - DECEMBER	20802-000	474	1,361.76	
			100453		SCATS & AUTOSCOPE - NOVEMBER, 2016	802-000	474	172.25	

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR ROAD FUND								
			100306		TRAFFIC SIGNAL MAINT. - NOVEMBER,	2802-000	474	898.87
				CHECK PAYAB 110878 TOTAL FOR				<u>2,432.88</u>
02/10/2017	PAYAB	110890*	300542	CADILLAC ASPHALT LLC	PARTS/SUPPLIES	734-000	462	170.20
02/10/2017	PAYAB	110891	262569	COUGAR SALES & RENTAL INC	PARTS/SUPPLIES	714-002	478	175.69
				Total for fund 202 MAJOR ROAD FUND				4,592.98
Fund: 203 LOCAL ROAD FUND								
01/30/2017	PAYAB	110820*	62733	DETROIT SALT COMPANY LLC	PARTS/SUPPLIES	735-000	478	1,989.40
			63089		PARTS/SUPPLIES	735-000	478	2,243.77
				CHECK PAYAB 110820 TOTAL FOR				<u>4,233.17</u>
01/30/2017	PAYAB	110850*#	HOM012017	HOME DEPOT CREDIT SERVICES	STATEMENT - 12/20/2016 - 01/20/2017	734-000	444	79.76
02/10/2017	PAYAB	110890*	300594	CADILLAC ASPHALT LLC	PARTS/SUPPLIES	734-000	462	228.85
				Total for fund 203 LOCAL ROAD FUND				4,541.78
Fund: 265 DRUG FORFEITURE FUND								
01/20/2017	PAYAB	110791*#	7300	CRG ELECTRIC LLC	BLDG. MAINT.	934-000	400	1,124.20
			7316		BLDG. MAINT.	934-000	400	1,114.60
				CHECK PAYAB 110791 TOTAL FOR				<u>2,238.80</u>
01/30/2017	PAYAB	110843	03068	SCHOOLCRAFT COLLEGE	EDUCATON/TRAINING	958-000	400	1,000.00
02/06/2017	PAYAB	110858*#	28860528	BELLE TIRE	VEHICLE MAINT.	939-000	400	1,067.00
02/06/2017	PAYAB	110865	7141	GUARDIAN SECURITY STRUCTURES	PARTS/SUPPLIES	728-000	399	1,356.93
02/06/2017	PAYAB	110872*#	958953512-178	NEXTEL SPRINT	PHONE SERVICE -12/07/16 - 01/06/17	920-000	400	115.90
02/16/2017	PAYAB	110936	037954	NOVI CAR & TRUCK ACC.	VEHICLE MAINT.	939-000	399	195.00
				Total for fund 265 DRUG FORFEITURE FUND				5,973.63
Fund: 271 LIBRARY FUND								
01/16/2017	PAYAB	110779*#	19856856	MILLENIUM BUSINESS SYSTEMS	COPIER - 11/09/16 - 12/06/16	727-000	738	51.45
			19856856		COPIER - 11/09/16 - 12/06/16	941-000	738	232.20
				CHECK PAYAB 110779 TOTAL FOR				<u>283.65</u>

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 271 LIBRARY FUND								
01/20/2017	PAYAB	110786*#	ATT010417-3917	AT&T	PHONE - 01/04/17 - 02/03/17	920-000	738	324.67
01/20/2017	PAYAB	110787*#	ATT010417-9676	AT&T	PHONE SERVICE	920-000	738	17.70
01/20/2017	PAYAB	110788	2032505595 2032531289	BAKER & TAYLOR	PARTS & SUPPLIES PARTS/SUPPLIES	982-000 982-000	738 738	6.68 24.09
CHECK PAYAB 110788 TOTAL FOR								<u>30.77</u>
01/20/2017	PAYAB	110793	6036287	DEMCO	PARTS/SUPPLIES	728-000	738	493.85
01/20/2017	PAYAB	110794	59607010	GALE/CENGAGE LEARNING	PARTS/SUPPLIES	982-000	738	61.58
01/20/2017	PAYAB	110797	57630 57709 57658	LIBRARY NETWORK	PARTS/SUPPLIES COMPUTER MAINT. PARTS/SUPPLIES	833-000 936-000 982-000	738 738 738	87.58 6,729.68 1,343.06
CHECK PAYAB 110797 TOTAL FOR								<u>8,160.32</u>
01/20/2017	PAYAB	110804	1080270382 1089586206	PENGUIN RANDOM HOUSE, INC.	PARTS/SUPPLIES PARTS/SUPPLIES	982-000 982-000	738 738	30.00 108.75
CHECK PAYAB 110804 TOTAL FOR								<u>138.75</u>
01/30/2017	PAYAB	110814	LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717 LOB011717	ALYSON LOBERT	REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT REIMBURSEMENT	728-000 728-000 728-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 737-000 900-000 900-000	738 738	9.52 10.00 53.95 111.45 46.99 26.37 11.62 8.46 4.24 5.99 8.68 8.68 25.01 21.48
CHECK PAYAB 110814 TOTAL FOR								<u>352.44</u>
01/30/2017	PAYAB	110819	202339375219	CONSUMERS ENERGY	UTILITY - 12/15/16 - 01/16/17	922-000	738	158.33
01/30/2017	PAYAB	110829	DTE011317-0011	DTE ENERGY	UTILITY -- 12/12/16 - 01/13/17	921-000	738	369.47

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 271 LIBRARY FUND								
02/06/2017	PAYAB	110856*#	ATT011217	AT&T LONG DISTANCE	PHONE SERVICE - LONG DISTANCE - 12/920-000		738	33.17
02/06/2017	PAYAB	110876	POS112016	POSTMASTER	POSTAGE RENEWAL	727-001	738	215.00
02/06/2017	PAYAB	110879	SIP012517	SIPES, TIM	SERVICE - JANUARY, 2017	932-000	738	400.00
02/10/2017	PAYAB	110887*#	20240	ALLIANCE WINDOW CLEANING	SERVICE - WINDOW CLEANING	932-000	738	15.00
02/10/2017	PAYAB	110899	CC.02.2017B	MIDWEST TAPE	PARTS/SUPPLIES -	982-002	738	154.96
			JDVDJAN2017		PARTS/SUPPLIES	982-002	738	70.35
			CC.02.2017A		PARTS/SUPPLIES	982-002	738	324.67
				CHECK PAYAB 110899 TOTAL FOR				549.98
02/10/2017	PAYAB	110902	98080742	NEUTRON	BLDG. MAINT.	934-000	738	120.51
02/10/2017	PAYAB	110906	POS112016A	POSTMASTER	POSTAGE RENEWAL - INCREASE	727-001	738	10.00
02/10/2017	PAYAB	110912*#	WLC021017	WALLED LAKE CLERKS	PETTY CASH REIMBURSEMENT - PETTY CASH	727-001	738	1.71
			WLC021017		REIMBURSEMENT - PETTY CASH	737-000	738	157.79
				CHECK PAYAB 110912 TOTAL FOR				159.50
02/16/2017	PAYAB	110919	2032557659	BAKER & TAYLOR	PARTS/SUPPLIES	982-000	738	45.43
			2032619524		PARTS/SUPPLIES	982-000	738	3.34
			2032583200		PARTS/SUPPLIES	982-000	738	25.40
				CHECK PAYAB 110919 TOTAL FOR				74.17
02/16/2017	PAYAB	110920	B4874745	BRODART CO	PARTS/SUPPLIES	982-000	738	2,359.69
			B4845134		PARTS/SUPPLIES	982-000	738	1,374.61
				CHECK PAYAB 110920 TOTAL FOR				3,734.30
02/16/2017	PAYAB	110924*#	WLK013117	CITY OF WALLED LAKE	UTILITY - WATER	923-000	738	127.03
02/16/2017	PAYAB	110931	17563	ICMA RETIREMENT CORP	ANNUAL PLAN FEE - 01/01/17 - 03/31/725-000		738	125.00
					Total for fund 271 LIBRARY FUND			15,955.19
Fund: 494 DOWNTOWN DEVELOPMENT FUND								
01/20/2017	PAYAB	110803	9998	PACITTO & FOREST CONST CO	STORMWATER SYSTEM WORK	984-000	900	32,917.06
02/16/2017	PAYAB	110923	WIT020217	CHARLES WITHEY FARMERS AGENCY	SIGN GRANT	967-009	895	500.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 494 DOWNTOWN DEVELOPMENT FUND								
					Total for fund 494 DOWNTOWN DEVELOPMENT FUND			33,417.06
Fund: 588 TRANSPORTATION FUND								
01/16/2017	PAYAB	110782*#	02410314359	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	689	22.78
01/20/2017	PAYAB	110786*#	ATT010417-3917	AT&T	PHONE - 01/04/17 - 02/03/17	920-000	689	3,246.74
01/20/2017	PAYAB	110787*#	ATT010417-9676	AT&T	PHONE SERVICE	920-000	689	176.99
02/06/2017	PAYAB	110856*#	ATT011217	AT&T LONG DISTANCE	PHONE SERVICE - LONG DISTANCE - 12/	920-000	689	331.71
02/06/2017	PAYAB	110872*#	958953512-178	NEXTEL SPRINT	PHONE SERVICE -12/07/16 - 01/06/17	920-000	689	89.19
02/06/2017	PAYAB	110880*#	STA012417-4896	STAPLES	PARTS/SUPPLIES	728-000	689	(59.98)
02/16/2017	PAYAB	110942	15747	SMART	VEHICLE MAINT.	939-000	689	728.94
02/16/2017	PAYAB	110943*#	SPE011617	SPEEDWAY SUPERAMERICA LLC	STATEMENT - 12/16/16 - 01/16/17	732-000	689	580.05
					Total for fund 588 TRANSPORTATION FUND			5,116.42
Fund: 590 REFUSE FUND								
01/30/2017	PAYAB	110852	0000570966 0000625139	RIZZO ENVIRONMENTAL SERVICES	SERVICE - 05/01/2016 - 05/31/2016 SERVICE - 09/01/2016 - 09/30/2016	827-000 827-000	538 538	25,433.30 25,433.30
					CHECK PAYAB 110852 TOTAL FOR			50,866.60
02/06/2017	PAYAB	110864	0001090754	GREEN FOR LIFE	SERVICE - FEBRUARY, 2017	827-000	538	25,433.30
					Total for fund 590 REFUSE FUND			76,299.90
Fund: 591 WATER AND SEWER FUND								
01/16/2017	PAYAB	110780*#	02410312145 02410311411	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES VEHICLE MAINT.	728-000 939-000	265 265	48.48 141.85
					CHECK PAYAB 110780 TOTAL FOR			190.33
01/16/2017	PAYAB	110781*#	02410313096 02410313547 02410313556 02410313999 02410313760	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES UNIFORMS	728-000 728-000 728-000 728-000 731-000	265 265 265 265 533	78.96 38.97 56.97 91.14 21.98

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 591 WATER AND SEWER FUND								
CHECK PAYAB 110781 TOTAL FOR								288.02
01/16/2017	PAYAB	110782*#	02410314399	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	265	4.50
			02410314384		MAINT. PARTS - WATER MAIN	829-002	533	68.42
CHECK PAYAB 110782 TOTAL FOR								72.92
01/17/2017	PAYAB	110784	COM010317	COMCAST	INTERNET SERVICE -01-16/17 - 02/15/17	920-000	265	194.35
01/20/2017	PAYAB	110786*#	ATT010417-3917	AT&T	PHONE - 01/04/17 - 02/03/17	920-000	265	1,623.37
01/20/2017	PAYAB	110787*#	ATT010417-9676	AT&T	PHONE SERVICE	920-000	265	88.49
01/30/2017	PAYAB	110824	DTE011317-0012	DTE ENERGY	UTILITY - 11/10/16 - 01/13/17	921-000	265	46.72
01/30/2017	PAYAB	110825	DTE011317-0236	DTE ENERGY	UTILITY -- 10/12/16 - 01/13/17	921-000	265	38.85
01/30/2017	PAYAB	110831	DTE011317 - 0244	DTE ENERGY	UTILITY -- 12/12/16 - 01/13/17	921-000	265	33.22
01/30/2017	PAYAB	110850*#	HOM012017	HOME DEPOT CREDIT SERVICES	STATEMENT - 12/20/2016 - 01/20/2017	728-000	533	8.87
02/06/2017	PAYAB	110856*#	ATT011217	AT&T LONG DISTANCE	PHONE SERVICE - LONG DISTANCE - 12/16/16 - 01/13/17	920-000	265	165.85
02/06/2017	PAYAB	110863	GLW012517	GREAT LAKES WATER AUTHORITY	WTR PURCHASE	928-000	533	26,993.77
			GLW012517		WTR PURCHASE	928-001	533	45,200.00
CHECK PAYAB 110863 TOTAL FOR								72,193.77
02/06/2017	PAYAB	110869	MEG012017	MEGA PRINTING	SERVICE - PRINTING	728-000	533	4.20
02/06/2017	PAYAB	110875*#	HLT0001765	OAKLAND COUNTY TREAS	CASH BLD TESTING	929-000	533	30.00
02/06/2017	PAYAB	110882	4153043	SUBURBAN LANDSCAPE & SUPPLY	PARTS/SUPPLIES	988-000	536	17.32
			4153133			988-000	536	11.80
CHECK PAYAB 110882 TOTAL FOR								29.12
02/10/2017	PAYAB	110898	R340-1	MICHIGAN RURAL WATER ASSOCIATION	EDUCATION/TRAINING	958-000	533	1,090.00
02/10/2017	PAYAB	110900*#	02410314358	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	533	243.72
			02410316423		PARTS/SUPPLIES	728-000	533	46.52
CHECK PAYAB 110900 TOTAL FOR								

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 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 591 WATER AND SEWER FUND								
02/10/2017	PAYAB	110901*#	02410316753	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	533	39.48
02/10/2017	PAYAB	110905#	WS3231	OAKLAND COUNTY WATER RES.	COMOP & MAINT. HURON-ROUGE SDS - 10/01 925-000	925-000	534	176,390.18
			WS3231		OP & MAINT. HURON-ROUGE SDS - 10/01 925-001	925-001	535	6,864.00
			WS3231		OP & MAINT. HURON-ROUGE SDS - 10/01 925-002	925-002	537	99,219.47
				CHECK PAYAB 110905 TOTAL FOR				<u>282,473.65</u>
02/10/2017	PAYAB	110912*#	WLC021017	WALLED LAKE CLERKS	PETTY CASHREIMBURSEMENT - PETTY CASH	958-000	533	14.00
02/10/2017	PAYAB	110913	WRC010517	WATER RESOURCE COMMISSIONER	SERVICE - MISS DIG - JANUARY, 2017	803-000	533	20.00
02/10/2017	PAYAB	110914	10829	WATERTAP	PARTS/SUPPLIES - TUBBY'S	829-001	536	16,470.00
02/16/2017	PAYAB	110921*#	110908	BS & A SOFTWARE	COMPUTER MAINT.	936-001	265	1,412.00
02/16/2017	PAYAB	110929	81832	GUNNERS METERS & PARTS	PARTS/SUPPLIES	988-000	536	1,389.00
			82124		PARTS/SUPPLIES - TUBBYS	988-000	536	1,020.00
			82187		PARTS/SUPPLIES	988-000	536	1,932.00
				CHECK PAYAB 110929 TOTAL FOR				<u>4,341.00</u>
02/16/2017	PAYAB	110943*#	SPE011617	SPEEDWAY SUPERAMERICA LLC	STATEMENT - 12/16/16 - 01/16/17	732-000	265	132.36
				Total for fund 591 WATER AND SEWER FUND				<u>381,290.81</u>
Fund: 701 TRUST AND AGENCY FUND								
01/16/2017	PAYAB	110778	108866	BOSS ENGINEERING	ENGINEERING SERVICES -	264-018	000	200.00
			108866		ENGINEERING SERVICES -	264-033	000	300.00
				CHECK PAYAB 110778 TOTAL FOR				<u>500.00</u>
01/16/2017	PAYAB	110783	OAK12202016	OAKLAND COUNTY ANIMAL CONTROL	DOG LICENSE - 10/01/16 - 12/31/16	222-001	000	160.25
01/30/2017	PAYAB	110841*#	MCK010917	MCKENNA ASSOCIATES INC	SERVICES - 12/01/16 - 12/31/16	264-001	000	337.50
			MCK010917		SERVICES - 12/01/16 - 12/31/16	264-036	000	75.00
			MCK010917		SERVICES - 12/01/16 - 12/31/16	264-037	000	300.00
				CHECK PAYAB 110841 TOTAL FOR				<u>712.50</u>
02/10/2017	PAYAB	110896*#	MCK11717	MCKENNA ASSOCIATES INC	SERIVCES - DECEMBER 2016	263-016	000	514.25
			MCK11717		SERIVCES - DECEMBER 2016	263-017	000	299.48

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
 CHECK NUMBER 110777 - 110947  
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST AND AGENCY FUND								
			MCK012617		BLDG. SERVICES - DECEMBER, 2016	264-001	000	412.50
					CHECK PAYAB 110896 TOTAL FOR			<u>1,226.23</u>
02/16/2017	PAYAB	110934*#	21540-2	MCKENNA ASSOCIATES INC	SERVICES - JANUARY, 2017	264-001	000	(412.50)
			21540-2		SERVICES - JANUARY, 2017	264-001	000	993.75
					CHECK PAYAB 110934 TOTAL FOR			<u>581.25</u>
02/16/2017	PAYAB	110940*#	1303377	SECRET WARDLE LYNCH ET AL	LEGAL SERVICES - JANUARY, 2017	263-003	000	935.00
					Total for fund 701 TRUST AND AGENCY FUND			4,115.23
Fund: 705 ACCRUED INSURANCE LIABILITIES								
01/30/2017	PAYAB	110838*#	KCL011117	KCL GROUP BENEFITS	INSURANCE - FEB.2017	231-017	000	1,682.67
01/30/2017	PAYAB	110851*#	1241258	MADISON NATIONAL LIFE INSURAN	INSURANCE - FEBRUARY , 2017	231-019	000	1,629.33
02/06/2017	PAYAB	110861*#	163094946	FIDELITY SECURITY LIFE INS/EY	INSURANCE - FEBRUARY, 2017	231-020	000	298.96
					Total for fund 705 ACCRUED INSURANCE LIABILITIE			3,610.96
Fund: 736 RETIREE HEALTH CARE FUND								
01/30/2017	PAYAB	110815	02012017	BENISTAR/UA - 6803	INSURANCE	717-000	218	824.00
01/30/2017	PAYAB	110838*#	KCL011117	KCL GROUP BENEFITS	INSURANCE - FEB.2017	717-000	218	501.90
02/06/2017	PAYAB	110861*#	163094946	FIDELITY SECURITY LIFE INS/EY	INSURANCE - FEBRUARY, 2017	717-000	218	87.68
					Total for fund 736 RETIREE HEALTH CARE FUND			1,413.58
					TOTAL - ALL FUNDS			750,615.76
					'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND			
					'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT			



City of Walled Lake  
Investment Report

December 2016

Interest Income			
<b>July 1- December 31, 2016</b>			
Investment Interest Income (excludes FMV changes)		\$	3,024.97
Average Weighted Yield of Investments			0.33%
Type of Depository/Investment	Interest Rate Risk	Concentration Credit Risk	Custodial Credit Risk
	(Maturity)	(% of Total Portfolio)	(Insured Amount)
<b>Deposits</b>			
FirstMerit			
Deposits/Payables/Payroll accounts	6,161,238.03		
Federal Forfeiture Funds	33,467.58		
Taxes held for disbursement	<u>275,582.79</u>		
Total Cash	6,470,288.40	78.02%	4%
<b>Investments</b>			
<b>Savings Accounts</b>			
Walled Lake School Credit Union	230,190.13	2.78%	100%
Walled Lake School Credit Union Library	10,459.08	0.13%	100%
<b>Money Market</b>			
Fifth Third	603,930.89	7.28%	41%
PNC	501,820.91	6.05%	50%
Sigma	23,199.76	0.28%	100%
<b>Federal Treasuries</b>			
BB&T Investments	432.23	2025	0.01%
			N/A
<b>Investment Pools</b>			
Michigan CLASS	121,420.78	1.46%	100%
<b>Certificates of Deposit</b>			
Flagstar: non-negotiable	250,014.84	2017	3.01%
Sigma: negotiable	<u>81,435.00</u>	2018	<u>0.98%</u>
			100%
Total Investments	1,822,903.62	21.98%	
<b>Total Cash &amp; Investments</b>	<b>8,293,192.02</b>	<b>100%</b>	

History

Administration goals with regard to cash management over the last several years were two-fold - 1) reduce the more than \$10,000 annual bank fees and 2) get the cash outflows under control. Having succeeded in both these objectives attention was shifted in fiscal year 2016 to maximizing the investment returns.

Council adopted an updated Investment Policy in August 2015 as well as a list of approved depositories and signatories.

Structure

The City links its various deposit accounts with FirstMerit into a single 'family'. The combined family of account balances are analyzed to offset the bank fees. Currently the City needs approximately \$3.5M in deposit balances to adequately cover the maintenance fees. The earnings credit for money on deposit is .2 after reducing the average collected balance by 10% for the legal reserve requirement. All depository and investment vehicles are subject to the City's Investment Policy.

Bank Change

Beginning February 21, 2017 First Merit will become Huntington Bank.

Investment Goals

- 1) Restructure the investments to achieve at least the 1 Year Treasury rate of return.
- 2) Shift additional funds from the deposit accounts to investment vehicles.
- 3) Recognizing the limited monetary return due to (a) low interest rates and (b) limited amount of surplus funds; design the investment process to limit the amount of staff hours required for maintenance.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

ORDINANCE NO. C-330-17

AN ORDINANCE TO AMEND ARTICLE II OF THE  
WALLED LAKE CODE OF ORDINANCES TO AMEND  
CHAPTER 26 SECTIONS 26-52 REGARDING THE  
DOWNTOWN DEVELOPMENT AUTHORITY OF THE  
CITY OF WALLED LAKE.

WHEREAS, the City of Walled Lake created a downtown district and a Downtown Development Authority pursuant to Act No. 197 of the Public Acts of 1975, as amended (“Act 197”); and

WHEREAS, pursuant to Section 30 of Act 197 the Walled Lake City Council has determined that the purposes for which the Downtown Development Authority was created have not been completed; and

WHEREAS, the Walled Lake City Council has concluded that the Downtown Development Authority may employ and fix the compensation of an executive director and managing director, subject only to the approval of the City Council; now therefore:

THE CITY OF WALLED LAKE ORDAINS:

Section 1 of Ordinance

Section 26-26 is amended to read as follows:

**Section 26-26 – Findings**

In deliberations toward the amendment of this article, the city council has found and determined that there is property value stagnation and decline in the downtown development district of the city, as defined in section 26-36, and that it is necessary for the best interest of the public to halt further property value deterioration in the downtown development district, to eliminate the causes of such deterioration, and to promote new economic growth in the downtown business district.

It is determined that it is in the best interest of the downtown business district that the City Manager or a person designated by the City Manager, shall be the *ex officio* executive director and/or designate a managing director of the Downtown Development Authority as prescribed by the original Downtown Development Authority’s bylaws and the bylaws passed and approved at the Joint Council Meeting with the Downtown Development Authority on July 24, 2012.

Section 2 of Ordinance

Section 26-27 is amended to read as follows:

**Section 26-27 – Establishment, organization**

- (a) For the purpose of carrying out the objectives of this article, and meeting the objectives of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended, a downtown development authority is hereby established, to be known as the downtown development authority of the city.
- (b) The authority shall be under the supervision and control of a board consisting of the mayor, as an *ex officio* member, and another eight members. A majority of the members shall be persons having an interest in the property located in the downtown district. A member shall serve for a term of four years.
- (c) For the purposes of the act, the mayor as an *ex officio* member of the board shall have the duty to nominate qualified persons to the board, and it shall be the council's duty to accept or reject those nominations. In the event the mayor fails to nominate, or the nomination is rejected, then the appointments to the board may be made by a vote of the council. A vacancy on the board shall be filled in the same manner for the unexpired portion of the term only.
- (d) A member of the board shall hold office until the member's successor is appointed.
- (e) Members of the authority board shall serve without compensation and shall receive no compensation from the authority for any other services, but shall be reimbursed for all actual and necessary expenses.
- (f) The office of Executive Director of the City of Walled Lake Downtown Development Authority is hereby created. The Executive Director shall exercise all duties, powers, authorities and responsibilities conferred upon the Director pursuant to Sec. 5 of Act 197, *MCL 125.1655(1)*, as amended, in addition to all duties, powers and authorities conferred upon the Executive Director and/or designate a Managing Director prescribed by the original Downtown Development Authority's bylaws and the bylaws passed and approved at the Joint Council Meeting with the Downtown Development Authority on July 24, 2012. The City Manager or a person designated by the City Manager, shall serve as the *ex officio* Executive Director or Managing Director of the Downtown Development Authority as provided in Sec. 26-26.

### Section 3 of Ordinance

Section 26-28 is amended to read as follows:

#### **Section 26-28 – Chairman**

The chairman of the downtown development authority board shall be elected by the board.

Section 26-29 is amended to read as follows:

#### **Section 26-29 – Officers and oath of office**

Before assuming the duties of office, each member of the downtown development authority board shall take and subscribe to the constitutional oath of office except that the mayor and City Manager shall assume their duties of office as *ex officio* officers and shall not be required to take a second oath of office. In no event shall the mayor or any appointed board member be eligible to hold the office of executive director or managing director.

Section 26-30 is amended to read as follows:

#### **Section 26-30 – Meetings**

Meetings of the downtown development authority board shall be conducted in accordance with the Open Meetings Act of the state.

Section 26-31 is amended to read as follows:

#### **Section 26-31 – Rules of procedure**

The downtown development authority board shall adopt rules governing its procedure, subject to approval by the city council.

Section 26-32 is amended to read as follows:

#### **Section 26-32 – Duties**

The downtown development authority of the city shall be charged with the following duties, subject to the approval of city council:

- (1) Prepare an analysis of economic changes taking place in the authority district.
- (2) Study and analyze the impact of area growth upon the authority district.
- (3) Plan and propose the construction, renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or

appropriate to the execution of a plan which, in the opinion of the authority board, assists in the economic growth of the authority district.

- (4) Plan, propose, and implement an improvement to a public facility within the authority area to comply with the barrier free design requirements of the state construction code promulgated under the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.
- (5) Develop long-range plans, in cooperation with the city council and/or the city planning commission, designed to halt the deterioration of property values in the authority district and to promote the economic growth of the authority district, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible.
- (6) Implement any plan of development in the authority district necessary to achieve the purposes of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., as amended) and this article, in accordance with the powers of the authority as granted by the state act.
- (7) Make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
- (8) Acquire by purchase or otherwise, on terms and conditions and in a manner the authority considers proper, or own, convey, or otherwise dispose of, or lease as lessor or lessee, land and other property, real or personal, or rights or interests in property, which the authority determines is reasonably necessary to achieve the purposes of Act No. 197, and to grant or acquire licenses, easements and options with respect to that property.
- (9) Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances to that property, within the authority district for the use, in whole or in part, of any public or private person or corporation, or a combination of them.
- (10) Fix, charge, and collect fees, rents, and charges for the use of any building or property under its control or any part thereof, or facility therein, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority.
- (11) Lease any building or property under its control, or any part of a building or property under its control.

- (12) Accept grants and donations of property, labor, or other things of value from a public or private source.
- (13) Acquire and construct public facilities.
- (14) Create, operate, and fund marketing initiatives that benefit only the retail and general marketing of the authority district.
- (15) Contract for broadband service and wireless technology service in the authority district.
- (16) Operate and perform all duties and exercise all responsibilities described in this section in a qualified township, as defined in Act 197, if the qualified township has entered into an agreement with the city under Act 197.

Section 26-33 is amended to read as follows:

**Section 26-33 – Financing and deposits**

- (a) The activities of the downtown development authority shall be financed from one or more of the following sources as stated in Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended:
  - (1) Donations to the authority for the performance of its functions.
  - (2) Proceeds of a tax imposed pursuant to section 12 of Act No. 197 (MCL 125.1662, MSA 5.3010(12)).
  - (3) Monies borrowed and to be repaid as authorized by section 13 of Act No. 197 (MCL 125.1663, MSA 5.3010(13)).
  - (4) Revenues from any property, building or facility owned, leased, licensed or operated by the authority or under its control, subject to the limitations imposed upon the authority by trusts or other agreements.
  - (5) Proceeds of a tax increment financing plan, established under sections 14 through 16 of Act No. 197 (MCL 125.1664—125.1666, MSA 5.3010(14)—5.3010(16)).
  - (6) Proceeds from a special assessment district created as provided by law.
  - (7) Money obtained from other sources approved by the city council.

- (b) Monies received by the authority and not covered under section II, subsection 1 of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended, shall be immediately deposited to the credit of the authority, subject to disbursement pursuant to Act No. 197. Except as provided in Act No. 197, the city shall not obligate itself, nor shall it ever be obligated to pay any sums from public monies, other than monies received by the city pursuant to this section, for or on account of the activities of the authority.

Section 26-34 is amended to read as follows:

### **Section 26-34 – Development and financing plans**

When the downtown development authority decides to finance a project in the authority district by the use of revenue bonds as authorized in section 13 of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1663, MSA 5.3010(13)), as amended, or tax increment financing as authorized in sections 14, 15 and 16 of Act No. 197 (MCL 125.1664—125.1666, MSA 5.3010(14)—5.3010(16)), as amended, it shall prepare a development plan and a financing plan. The development plan shall contain:

- (1) The designation of boundaries of the development area in relation to highways, streets, streams or otherwise.
- (2) The location and extent of existing streets and other public facilities within the development area and shall designate the location, character and extent of the categories of public and private land uses then existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses and shall include a legal description of the development area.
- (3) A description of existing improvements in the development area to be demolished, repaired, or altered, a description of any repairs and alterations, and an estimate of the time required for completion.
- (4) The location of existing improvements in the development area.
- (5) A statement of the construction or stages of construction planned, and the estimated time of completion of each stage.
- (6) Description of any parts of the development area to be left as open space and the use contemplated for the space.
- (7) A description of any portions of the development area which the authority desires to sell, donate, exchange or lease to or from the city and the proposed terms.

- (8) A description of any desired zoning changes and changes in streets, street levels, intersections and utilities.
- (9) An estimate of the cost of the development, a statement of the proposed method of financing and development and the ability of the authority to arrange the financing.
- (10) Designation of the persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority.
- (11) The procedures for bidding for the leasing, purchasing or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate, that all or a portion of the development will be leased, sold or conveyed in any manner to those persons.
- (12) A plan for compliance with Act No. 227 of the Public Acts of Michigan of 1972 (MCL 213.321 et seq., MSA 8.215(61) et seq.), as amended.
- (13) Other material which the authority, local public agency or governing body deems pertinent.

The finance plan shall contain the information required in sections 14 and 15 of Act No. 197. The development or finance plan may be amended consistent with the procedures of such act.

Section 26-35 is amended to read as follows:

#### **Section 26-35 – Governing procedures**

The downtown development authority shall have all the power and duties prescribed by Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended. The authority shall provide the city council and the city planning commission with all reports and studies relating to the formation and implementation of project development and financing plans. The authority shall submit the proposed development and financing plans to the city council prior to the hearing specified in section 18, Act No. 197 (MCL 125.1668, MSA 5.3010(8)).

Section 26-36 is amended to read as follows:

#### **Section 26-36 – Authority district defined**



The downtown development authority shall exercise its powers within the boundaries of the downtown district, described as follows:

Starting at a point at the northwest corner of parcel 17-27-451-015; thence easterly along north property line of said parcel and parcel 17-27-451-002 to the westerly right-of-way line of S. Commerce Road; thence easterly across said right-of-way to the southwest corner of parcel 17-26-307-044; thence easterly along the south property line of said parcel to the southeast corner of said parcel; thence northerly along the east property line of said parcel to the northeast corner of said parcel; thence easterly along the north property line of parcel 17-26-307-049 to the northeast corner of said parcel; thence easterly along the northern property lines of parcel 17-26-307-050 to the southwest corner of parcel 17-26-307-010; thence southeasterly along the eastern property lines of parcel 17-26-307-050 to the southernmost corner of parcel 17-26-307-025; thence southerly to the northernmost corner of parcel 17-26-351-028; thence northeasterly along the southern right-of-way line for Pontiac Trail to the northwest corner of parcel 17-26-351-021; thence southerly along the west property lines of said parcel and parcel 17-26-351-022 to the southwest corner of parcel 17-26-351-022; thence easterly along the north property lines of parcel 17-26-351-014 and parcel 17-26-376-172 to the northeast corner of parcel 17-26-376-172; thence south along the east property line of said parcel to the northeast corner of parcel 17-26-376-173; thence easterly to the northwest corner of parcel 17-26-453-001; thence easterly along the northern property line of said parcel to the northwest corner of parcel 17-26-453-002; thence south and easterly along the west and south property lines of parcel 17-26-453-002 to the northeast corner of parcel 17-26-453-009; thence south along the eastern municipal boundary of the city to the southeast corner of parcel 17-35-201-022; thence westerly along the north right-of-way line of West Maple Road to the southeast corner of parcel 17-35-201-008; thence southerly to the northeast corner of parcel 17-35-251-064; thence south and west along the east and south property lines of said parcel; thence westerly along the south property lines of parcel 17-35-251-063 and 17-35-251-041; thence southerly and westerly along the east and south property lines of parcel 17-35-251-067; thence southerly and westerly along the east and south property lines of parcel 17-35-176-003; thence northwesterly along the southern property lines of parcel 17-35-176-008 to the south right-of-way line of West Maple Road; thence westerly along said right-of-way line to the east property line of parcel 17-35-103-011; thence south along the east property line of said parcel to the southeast corner of said parcel; thence westerly to the northwest corner of parcel 17-35-151-001; thence westerly to the northeast corner of parcel 17-34-277-038; thence southerly to the northeast corner of parcel 17-34-277-026; thence southerly along the easterly property lines of said parcel to the southeast corner of said parcel; thence southerly to the southeast corner of parcel 17-34-278-002; thence westerly along the south property line of said parcel to the northeast corner of parcel 17-34-428-019; thence southerly along the eastern property lines of said parcel to the southernmost corner of said parcel; thence southwestly to the easternmost corner of parcel 17-34-429-015; thence southerly along the eastern property line of said parcel to the southeast corner of said parcel; thence westerly along the shore of Walled Lake to the southernmost corner of parcel 17-34-412-037; thence northwesterly along the western property line of said parcel to the northwestern corner of said parcel; thence northwesterly to the southernmost corner of parcel 17-34-411-006; thence northwesterly along the western property line of said parcel to the northwestern corner of said parcel; thence easterly along the northern property line of said parcel to the northeastern corner of said parcel; thence northeasterly to the southwestern corner of parcel 17-34-401-010; thence northerly along the western property line

of said parcel and parcel 17-34-401-004 and parcel 17-34-401-002 to the northwestern corner of parcel 17-34-401-002; thence easterly along northern property line of said parcel to the northeastern corner of said parcel; thence easterly to the northwestern corner of parcel 17-34-402-001; thence northerly along western property line of parcel 17-34-255-008 to the northwestern corner of said parcel; thence easterly along the northern property line of said parcel to the southwestern corner of parcel 17-34-255-010; thence northerly along the western property line of said parcel to the northwestern corner of said parcel; thence northeasterly to the southwestern corner of parcel 17-34-253-019; thence northeasterly along the western property line of said parcel to the southernmost corner of parcel 17-34-253-021; thence northerly along the western property line of said parcel to the northwestern corner of said parcel; thence westerly along the southern property line of parcel 17-34-253-002; thence westerly along a line extended from the south property line of said parcel to the southwestern corner of parcel 17-34-251-014; thence westerly along a line extended from the south property line of said parcel to the west right-of-way line of Claraham; thence southerly to the southeast corner of parcel 17-34-176-017; thence westerly along the southern property line of said parcel to the northernmost corner of parcel 17-34-327-015; thence southerly along the easterly right-of-way line of Angle Road to the southwest corner of said parcel; thence westerly to the northernmost point of parcel 17-34-326-001; thence westerly to the southeast corner of parcel 17-34-301-006; thence northerly along the east property line of said parcel to the northeast corner of said parcel; thence westerly along the north property line of said parcel to the northwest corner of said parcel; thence northerly along a line extended from the west property line of said parcel to the north right-of-way line of Maple Road; thence easterly along said right-of-way line to the west right-of-way line of Ladd Road; thence northerly along said right-of-way line to the south right-of-way line of the GTW railroad; thence easterly along said right-of-way line to the northwest corner of parcel 17-34-176-005; thence southerly along the west property line of said parcel to the southwest corner of said parcel; thence easterly along the south property line of said parcel to the southeast corner of said parcel; thence southerly to the northwest corner of parcel 17-34-205-001; thence easterly along the northerly property lines of said parcel to the western corner of parcel 17-34-205-071; thence easterly along the southern property lines of said parcel to the eastern corner of said parcel; thence westerly along the southern property line of parcel 17-34-203-023 to the western corner of said parcel; thence northeasterly along the northern property lines of said parcel and parcel 17-34-203-024 to the northeastern corner of parcel 17-34-203-024; thence southerly along the eastern property line of said parcel to the southeast corner of said parcel; thence easterly along the northern property line of parcel 17-34-205-001 to the southeast corner of parcel 17-34-203-007; thence northeasterly to the southwest corner of parcel 17-34-204-001; thence easterly along the north right-of-way line of vacated Administration Drive to the southeast corner of parcel 17-34-204-032; thence northerly along the west property lines of parcel 17-34-204-026 and parcel 17-34-204-025 and easterly along the northerly property lines of parcel 17-34-204-025 to the easternmost corner of said parcel; thence easterly along the north property line of parcel 17-34-204-026 to the west property line of parcel 17-34-204-028; thence northerly along the northwest property lines of said parcel and parcel 17-34-204-047 to the southern corner of parcel 17-34-204-040; thence northerly along the west property lines of said parcel and parcel 17-34-204-051 to the south right-of-way line of Wellsboro; thence northeasterly to the southwest corner of parcel 17-34-202-021; thence northerly along the west property line of said parcel to the south right-of-way line of the GTW Railroad; thence easterly along said

right-of-way line to the northeast corner of parcel 17-34-202-022; thence northerly along the westerly right-of-way lines of Pontiac Trail to the southernmost corner of parcel 17-34-227-009; thence westerly along the south property line of said parcel to the southwest corner of said parcel; thence northerly along the west property line of said parcel to northwest corner of said parcel; thence northerly along a line extended from the west property line of said parcel to the southwest corner of parcel 17-34-226-015; thence northerly along the west property line of said parcel to the south property line of parcel 17-27-451-006; thence westerly along the south property line of said parcel to its western terminus; thence westerly along the south property line of parcel 17-27-451-016 to the southwest corner of said parcel; thence northerly along the west property line of parcel 17-27-451-015 to the point of beginning.

**Section 26-37—26-50. - Reserved.**

**Division 2. – Development and Tax Increment Financing Plans**

Section 26-51 is amended to read as follows:

**Section 26-51 – Finding, determination of public purpose**

- (a) Upon recommendation from the downtown development authority of the city, the city council has received and reviewed an amended and restated development plan and tax increment financing plan, which were prepared in accordance with the requirements of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010 et seq.), as amended. Upon review of these plans, the city has determined that the plans satisfy the following requirements of section 19 and other pertinent sections of Act No. 197:
- (1) A public hearing has been held on the plans, with notice given in accordance with section 18 of Act No. 197.
  - (2) Recommendations of the development area citizens council that the plans be adopted have been transmitted to and considered by the city council.
  - (3) The development plan meets the requirements in section 17(2) of Act No. 197.
  - (4) The proposed method of financing the development is feasible and the authority has the ability to arrange the financing.
  - (5) The development is reasonable and necessary to carry out the purposes of Act No. 197.
  - (6) The land included within the development area to be acquired is reasonably necessary to carry out the purposes of the plan and of Act No. 197 in an efficient and economically satisfactory manner.

- (7) The development plan is in reasonable accord with the master plan of the city.
  - (8) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.
  - (9) Changes in zoning, streets, street levels, intersections and utilities are reasonably necessary for the project and for the city.
  - (10) The tax increment financing plan meets the requirements of sections 13 and 14 of Act No. 197.
  - (11) Amendment and restatement of the plans is necessary so that the plans contain current project cost and tax increment revenue data; to expand the development area to include the area added to the downtown development district by the city council on April 7, 1992; and to revise the list of proposed projects that the downtown development authority intends to implement.
- (b) Upon reviewing the plans, the city council has determined that there is a public interest to be served by the adoption and implementation of the amended and restated development plan and tax increment financing plan.

Section 26-52 is amended to read as follows:

**Section 26-52 – Approval of and amendment to plans**

- (a) Based upon the determinations in section 26-51, and upon the finding that the execution of the plans is in the best interest of the city, the city council hereby approves and adopts the amended and restated development plan and tax increment financing plan.
- (b) No amendment to the plans shall be effective unless and until submitted to and approved by the city council in accordance with the procedures and requirements set forth in Act No. 197, as amended.
- (c) Having considered and found the requirements of Section 19 of Public Act No. 197 of 1975, as amended, as set forth in subsection 26-51(a) of the City Code of Ordinances, to be satisfied in accordance with the procedures and requirements of said Act 197 as provided in subsection 26-52(b) of the City Code of Ordinances, the previously approved amended and restated tax increment financing plan referred to in subsection 26-52(a) of the City Code of Ordinances is amended by the library millage tax increment financing plan amendment that is attached to Ord. No. C-258-05, and adopted by reference.

- (d) Upon recommendation from the downtown development authority of the city, the city council has received, reviewed and hereby approves an amended and restated development plan and tax increment financing plan as presented at a public hearing held on January 22, 2008, and prepared in accordance with the requirements of Michigan Public Act 197 of 1975, as amended (the "Act"). Upon review and consideration of these amended plans, and upon finding satisfaction of the requirements set forth in Section 19 of the Act, as amended, and upon finding satisfaction of the requirements set forth in subsection 26-51(a) of the City Code of Ordinances in accordance with the procedures and requirements of the Act as provided in subsection 26-52(b) of the City Code of Ordinances, the previously approved amended and restated tax increment financing plan referred to in subsection 26-52(c) and 26-52(a) of the City Code of Ordinances is hereby amended as approved herein so that the plans contain current project cost and tax increment revenue data; and to revise the list of proposed projects that the downtown development authority intends to implement, said amended plans hereby adopted by reference.

#### Section 4 of Ordinance - Repealer

Amended only as specified above and in this ordinance, the City of Walled Lake Code of Ordinances shall otherwise remain in full force and effect. All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

#### Section 5 of Ordinance - Savings

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect or saved and may be consummated according to the law enforced when they are commenced.

#### Section 6 of Ordinance - Severability

If any section, clause, or provision of this ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any court of competent jurisdiction, such section, laws, or provision declared to be unconstitutional, void, or illegal shall thereby ceased to be a part of this ordinance; but the remainder of this ordinance shall stand and be in full force and effect.

Section 7 of Ordinance - Effective Date

The provisions of this ordinance are hereby ordered to take effect following publication as provided by the Act and in the manner prescribed by the Charter of the City of Walled Lake. This ordinance is hereby declared to have been adopted by the Walled Lake City Council on January 17, 2017 and ordered to be given publication in the manner prescribed by the City Charter of the City of Walled Lake.

AYES: ()  
NAYS: ()  
ABSENTS: ()  
ABSTENTIONS: ()

STATE OF MICHIGAN     )  
  )SS.  
COUNTY OF OAKLAND    )

**CERTIFICATION**

I, the undersigned, the duly qualified City Clerk for the City of Walled Lake, Oakland County, Michigan, do hereby certify that foregoing is a true and complete copy of an Ordinance adopted by the Walled Lake City Council at a regular meeting held on the \_\_\_\_\_ day of, 2017.

The above Ordinance was given publication in the \_\_\_\_\_ on \_\_\_\_\_, 2017.

\_\_\_\_\_  
JENNIFER A. STUART, City Clerk  
CITY OF WALLED LAKE

\_\_\_\_\_  
LINDA A. ACKLEY, Mayor  
CITY OF WALLED LAKE

Introduced:    January 17, 2017  
Adopted:        \_\_\_\_\_  
Effective:        \_\_\_\_\_

# MEMORANDUM

**To:** Walled Lake City Council Members  
**From:** Vahan C. Vanerian, City Attorney  
**Re:** 2nd Reading Medical Marijuana Facility Ordinance  
**File:** 7037 NF4  
**Date:** February 16, 2017

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Attached for second reading please find the revised Medical Marijuana Facility Ordinance that was presented for first reading at the January 2017 Council meeting. The primary revisions include adding a local inspection requirement whereby facilities would be inspected by the City on a yearly basis prior to issuance or renewal of the local City operating license. The licensing ordinance anticipates additional zoning ordinance amendments to regulate the land use aspects of Marijuana Facilities (e.g. spacing from schools, residences, other marijuana facilities, etc.). Accordingly, the revisions further include removing spacing requirements from the text of the licensing ordinance which would presumably be included in a zoning ordinance amendment regulating the land use aspects of these facilities. Council will need to determine the type, number and placement of eligible Marijuana Facilities within the City. For ease of reference, see the below overview summarizing the changes in state law.

## *Overview*

The Medical Marijuana Facilities Licensing Act, MCL 333.27101, *et. seq.* ("Act"), became effective on December 20, 2016. The Act provides for licensure of five different types of Marijuana Facilities:

1) *Grower Facilities*. "Grower" means a licensee that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marijuana for sale to a processor or provisioning center.

2) *Provisioning Centers*. "Provisioning center" means a licensee that is a commercial entity located in this state that purchases marijuana from a grower or processor and sells, supplies, or provides marijuana to registered qualifying patients, directly or through the patients' registered primary caregivers. Provisioning center includes any commercial property where marijuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marijuana registration process in accordance with the Michigan medical marijuana act is not a provisioning center for purposes of the Act.

3) *Processor Facilities*. "Processor" means a licensee that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.

4) *Secure Transporters*. "Secure transporter" means a licensee that is a commercial entity located in this state that stores marihuana and transports marihuana between marihuana facilities for a fee.

5) *Safety Compliance Facilities*. "Safety compliance facility" means a licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.

The Act requires a State operating license for all Marijuana Facilities. The Act sets forth detailed and stringent eligibility criteria and background checks that must be satisfied prior to issuance of the required state license to an applicant. The Act further provides for the creation of administrative operational rules that regulate the operation of marijuana facilities, products and services. Consequently, the state evaluates and regulates the qualifications of licensees and the operational aspects of Marijuana Facilities through the state licensing process.

The Act further requires that in order to qualify for the required state license, the host municipality must authorize by ordinance one or more of the different types of facilities. A municipality may authorize some, none or all of the five different facilities and determine the number of each. The Act also allows the municipality to determine and regulate the placement of the various types of facilities within certain zoning districts. The Act further provides for enactment of an ordinance requiring payment of an annual operational fee to the host municipality in an amount not to exceed \$5,000.00 per year. The Act also provides for local land use regulations of Marijuana Facilities through the enactment of zoning ordinances.

The primary purposes of the proposed licensing ordinance are limited in scope and include the following: 1) Authorizing one or more Marijuana Facilities within the City; 2) Determining the type, number and placement of facilities within certain zoning districts; 3) Providing a mechanism for the assessment and collection of annual operating fees; 4) Providing an administrative procedure for processing local licensing applications and implementing other local powers and duties under the Act.



STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE  
ORDINANCE NO. C-\_\_\_\_-17

AN ORDINANCE TO AMEND CHAPTER 18  
“BUSINESSES”, OF THE CITY OF WALLED CODE OF  
ORDINANCES BY AMENDING ARTICLE XI IN ITS  
ENTIRETY TO REGULATE AND REQUIRE LOCAL  
LICENSING OF MEDICAL MARIJUANA BUSINESSES  
AND FACILITIES WITHIN THE CITY AS PROVIDED BY  
STATE LAW.

THE CITY OF WALLED LAKE ORDAINS:

Section 1 of Ordinance

Chapter 18 “Businesses”, Article XI, of the Code of Ordinances, City of Walled Lake, Michigan, is hereby amended in its entirety to read as follows:

**ARTICLE XI. MEDICAL MARIJUANA FACILITIES**

**Section 18-354. Purpose and Intent.**

This ordinance is adopted for the purpose of regulating and promulgating City licensing requirements for Medical Marijuana Facilities by providing for local licensing, regulation and fees in a manner that promotes and protects the public health, safety and welfare, mitigates potential impacts on surrounding properties and persons, and that conforms with the policies and requirements of the Michigan Medical Marijuana Act, MCL 333.26421, *et seq* as amended (hereinafter “MMMA”) and for the further purpose of implementing provisions of Medical Marijuana Facilities Licensing Act, MCL 333.27101, *et. seq.* as amended (herein after “Act”). In the event of any conflict between any requirement or provision arising under this Article and state law, state law shall be controlling regarding any conflicting provisions.

**Section 18-355. Definitions.**

As used in this ordinance:

- (a) “Applicant” means a person who applies for a City operating license. With respect to disclosures in an application, or for purposes of eligibility for a City license, the term applicant includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant.
- (b) “Board” means the medical marijuana licensing board created by section 301 of the Act
- (c) “City” means the City of Walled Lake.
- (d) "City operating license" or, unless the context requires a different meaning, "City License" means a license that is issued under this Article that allows the licensee to operate as 1 of the following, specified in the license:

- (i) A grower.
- (ii) A processor.
- (iii) A secure transporter.
- (iv) A provisioning center.
- (v) A safety compliance facility.
- (e) "City Licensee" means a person holding a valid City operating license
- (f) "Department" means the state department of licensing and regulatory affairs.
- (g) "Grower" means a licensee that is a commercial entity located in this state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.
- (h) "Marijuana or Marihuana" means that term as defined in section 7106 of the public health code, 1978 PA 368, [MCL 333.7106](#).
- (i) "Marihuana facility" or "Marijuana Facility" means a location at which a City Licensee or Applicant is licensed to operate under this Article or the Act.
- (j) "Person" means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.
- (k) "Processor" means a licensee that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.
- (l) "Provisioning center" means a licensee that is a commercial entity located in this state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualifying patients, directly or through the patients' registered primary caregivers. Provisioning center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department's marihuana registration process in accordance with the Michigan medical marihuana act is not a provisioning center for purposes of this Article or Act.
- (m) "Registered primary caregiver" means a primary caregiver who has been issued a current registry identification card under the MMMA.
- (n) "Registered qualifying patient" means a qualifying patient who has been issued a current registry identification card under the Michigan medical marihuana act or a visiting qualifying patient as that term is defined in section 3 of the MMMA, MCL 333.26423.
- (o) "Registry identification card" means that term as defined in section 3 of the MMMA, MCL 333.26423.
- (p) "Rules" means rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, by the Department to implement the Act.
- (q) "Safety compliance facility" means a licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.
- (r) "School" means any public or private school meeting all requirements of the compulsory education laws of the state.
- (s) "Secure transporter" means a licensee that is a commercial entity located in this state that stores marihuana and transports marihuana between marihuana facilities for a fee.
- (t) "State Licensee" means a person holding a valid State operating license

(u) "State operating license" or, unless the context requires a different meaning, "State License" means a license that is issued under the Act that allows the licensee to operate as 1 of the following, specified in the license:

- (i) A grower.
- (ii) A processor.
- (iii) A secure transporter.
- (iv) A provisioning center.
- (v) A safety compliance facility.

**Section 18-356. Marijuana Facilities Authorized, License Required.**

(a) *Authorization.* The City authorizes the operation of Marijuana Facilities within the City as provided by the Act subject to the limitations, regulations and requirements set forth in this Article and applicable provisions of the City’s Zoning Ordinance. The maximum number, placement and yearly operating fees for Marijuana Facilities within the City are as follows:

<b>FACILITY</b>	<b>TOTAL NUMBER</b>	<b>DISTRICT PLACEMENT</b>	<b>OPERATING FEE</b>
<i>Grower</i>		I-1	\$5,000.00 per year
<i>Processor</i>		Non-residential tbd	\$5,000.00 per year
<i>Secure Transporter</i>		Non-residential tbd	\$5,000.00 per year
<i>Provisioning Center</i>		Non-residential tbd	\$5,000.00 per year
<i>Safety Compliance</i>		Non-residential tbd	\$5,000.00 per year

(b) *License Required.* A person shall not engage in the business or occupation of a Marijuana Facility within the City without first obtaining: 1) A State operating license for the Marijuana Facility, and; 2) A City operating license issued by the City pursuant to the requirements and procedures set forth in this Article and Articles II and III of this Chapter 18, as amended. In the event of any conflict between the provisions of this Article and Article II and Article III of this chapter, this Article shall be controlling.

**Section 18-357. General License Requirements, Limitations and Conditions.**

(a) A City operating license shall issue only in the name of the true party in interest as required by Sec. 404 of the Act, MCL 333.27404, as amended. An Applicant shall identify the true party in interest as provided by the Act and, upon request, disclose to the City the information subject to disclosure under Sec. 404 of the Act, MCL 333.27404, as amended. For purposes of this section, "true party in interest" does not mean: 1) A person or entity receiving reasonable payment for rent on a fixed basis under a bona fide lease or rental obligation, unless the lessor or property manager exercises control over or participates in the management of the business, or; 2) A person who receives a bonus as an employee if the employee is on a fixed wage or salary and the bonus is not more than 25% of the employee's pre-bonus annual compensation or if the bonus is based on a written incentive/bonus program that is not out of the ordinary for the services rendered.

- (b) A City operating license shall be conditional upon obtaining and possessing a valid State operating license for the same Marijuana Facility authorized by the City operating license. An approved City operating license shall be held in escrow by the City until the Applicant provides, or the City receives, written verification that the Applicant has obtained: 1) a valid State operating license for a Marijuana Facility authorized by the City operating license including identification of the true party in interest named as the State Licensee, and; 2) certificate(s) of occupancy as may be required by applicable building and zoning regulations for the Marijuana Facility location, and; 3) zoning approvals as may be required by applicable zoning regulations. In the event the Applicant fails to provide verification of the above requirements within 60 days of notification of approval of a City operating license, the City operating license shall be deemed canceled unless the City extends the time for providing verification of the above requirements. The City may extend the time for providing verification of the above requirements upon a showing of good cause. Upon obtaining timely verification of the above requirements, receipt of the applicant's yearly operating fee and upon the Marijuana Facility passing all required inspections, the City shall deliver the City operating license to the Applicant. An approved City operating license shall not be valid until delivered to the Applicant by the City and the Applicant pays all required fees.
- (c) Prior to delivery of a City operating license, a City Licensee or Applicant shall call for and obtain a City inspection of a new Marijuana Facility upon completing all work, improvements, modifications and installations upon a Marijuana Facility. A City Licensee shall call for and obtain a City inspection of an existing approved Marijuana Facility within 45 days prior to the expiration of a City operating license. City Building, Police and Fire Department inspectors shall inspect a new or existing Marijuana Facility upon request for purposes of determining compliance with this Article, the Act and all other applicable codes, laws, regulations and ordinances. In the event a Marijuana Facility fails to pass inspection, the City shall notify the Applicant or City Licensee in writing of all non-compliant items and/or conditions and afford the Applicant or City Licensee a reasonable opportunity to cure.
- (d) Issuance or renewal of a City operating License constitutes unconditional and irrevocable acceptance and agreement by the City Licensee and all persons and entities operating under a City operating license or otherwise utilizing the facility to hold harmless, defend and indemnify the City, including its agents, employees and officers and officials to the fullest extent permitted by law for any and claims, damages, injuries or liabilities at law or equity in any way arising out of related to any acts, omissions, activities or conditions in any way related to the Marijuana Facility operated under a City operating license.
- (e) A City operating license shall be for a specific fixed location which shall be considered the licensed premises. A City operating license may be transferred to another qualifying location within the City upon application and approval of a

transfer request. A transfer request shall not be approved until the City Licensee provides written verification of Board approval of the requested transfer. Each City operating license is exclusive to the City Licensee and is non-assignable and shall not be sold or purchased. A City operating license is a revocable privilege granted by the City and is not a property right. Granting a license does not create or vest any right, title, franchise, or other property interest. A licensee or any other person shall not lease, pledge, or borrow or loan money against a City operating license.

- (f) A City operating license shall be conditional upon compliance with all applicable zoning and building regulations including, but not limited to, building code compliance and applicable special land use approval requirements and/or conditions, if any. A City operating license shall be conditional upon compliance with applicable provisions of the MMMA, the Act and the Rules promulgated pursuant to the Act. Issuance or approval of a City operating license does not waive other applicable regulations arising under state, local or federal law. Approval of a City operating license does not guarantee or represent that the Marijuana Facility meets or satisfies other applicable regulations including, but not limited to, building code and zoning regulations.

#### **Section 18-358. General Procedures and Fees.**

(a) *General Procedures.* Except as otherwise specifically provided in this Article, the general procedures and requirements for issuance and administration of business licenses by the City, as set forth in Articles II and III of this Chapter 18, shall apply to Marijuana Facilities. Upon receipt of an Application and payment of all required fees, the City Clerk shall conduct a preliminary review of the Application for purposes of determining completeness and the availability of a City operating license for the proposed facility at the proposed location. The City Clerk shall notify the applicant of the results of the preliminary review, including deficiencies rendering the application incomplete, and afford the applicant an opportunity to withdraw the application and receive a refund of the application fee if the preliminary review reveals no available City operating license for the proposed facility at the proposed location. Unless the Applicant withdraws the application, the Clerk shall forward a completed application and all supporting materials to the Department Head for each City Department for review, investigation and recommendation. Consultant reviews may be obtained at the request of a Department Head or City Manager. The City Manager shall review the application and all findings and recommendations of the City Department Heads and consultant's for compliance with the requirements of this Article and the Act.

(b) *Information to State Board.* The City shall provide the following information to the Board within 90 days after the City receives notification from an Applicant that he or she has applied for a State operating license under the Act:

- (1) A copy of the City ordinance that authorizes the marihuana facility.
- (2) A copy of any zoning regulations that apply to the proposed marihuana facility within the municipality.

(3) A description of any violation of City ordinance or zoning regulations included under subdivision (a) or (b) committed by the applicant, but only if those violations relate to activities licensed under the Act or the MMMA.

(4) Any other information requested by the board or authorized under the Act.

(c) *Freedom of Information Act.* Information the City obtains from an Applicant related to licensure under this Article or the Act is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(d) *Fees.* An application fee in an amount to be established by resolution of City Council must be paid at the time of filing an application for a City operating license to defray the administrative costs of processing and reviewing an application. Except as expressly provided by this Article, application fees are non-refundable. In the event an application is referred for a consultant review, the applicant shall pay all consultant review fees as required by City ordinance or resolution. Upon approval or renewal of a City operating license, the City Licensee shall pay an annual non-refundable operating fee as required by this Article to help defray City costs associated with the operation of a Marijuana Facility within the City.

### **Section 18-359. Application.**

(a) Application for a City operating license shall be made to the City Clerk upon City application forms for a City operating License and signed by the applicant verifying: 1) the truth and accuracy of all information and representations in the application, and; 2) the Applicant's legal authority to make application for the proposed Marijuana Facility at the proposed location. Applications including information and documentation provided pursuant to an application shall be subject to the disclosure provisions under the Act. In addition to information and submittals required by Articles II and III of this chapter, the application shall include payment of an application fee in an amount set by resolution of council and all of the following:

1. The name, address, phone number, and registry identification number(s) issued by the department, if any, for all the following:

i. The owner(s) and/or proprietor(s) of the proposed Marijuana Facility;

ii. If the proposed licensee is an entity (i.e. corporation, limited liability company, trust, etc.) the name, address and telephone number of the entity;

iii. The owners, members, trustees, officers and shareholders of an entity if the proposed licensee is an entity.

2. The address, location and zoning district for the proposed Marijuana Facility and a copy of any lease or rental agreement pertaining to the proposed Marijuana Facility premises;

3. A certified copy of any State operating license for the proposed Marijuana Facility if issued and a copy of the State operating license application;

4. An executed release of liability, indemnification and hold harmless agreement in the form set forth in the City's application form and proof of insurance providing general liability coverage for loss, liability and damage claims arising out of injury to persons or property in an amount to be set by resolution of Council;

5. Identification of the type of Marijuana Facility applied for (e.g. grower, provisioning center, etc.) and a detailed description of all services, products, items, uses, operations or merchandise produced, sold, offered, conducted or provided by the proposed Marijuana Facility;

6. Whether the Applicant and/or proposed City Licensee or any investor in the proposed Marijuana Facility has an interest in any other Marijuana Facility and, if so, the type and location of each facility;

7. Detailed description of any proposed or anticipated improvements to the proposed site, facilities or buildings;

8. Identification of any other needed City approvals or permits (e.g. certificates of occupancy, zoning approvals, etc.);

9. A scaled drawing of the site including depiction of all buildings, structures, parking, outdoor storage or processing facilities;

10. A description of an operating plan for the proposed Marijuana Facility including the following:

i. A description of the products and services to be provided by the Marijuana Facility, including retail sales of food and/or beverages, if any, and any related accommodations or facilities;

ii. A floor plan, drawn to scale, showing the layout of the Marijuana Facility and the principal uses of the floor area depicted therein, including a detailed depiction of where any uses other than marijuana related uses are proposed to occur on the premises;

iii. A detailed description of all marijuana storage facilities and equipment including enclosed, locked facilities, if any, as may be required by the Act.

11. A description of waste disposal procedures, methods and facilities for marijuana waste products including, but not limited to, usable and non-usable marijuana;

12. A description of any proposed signs including a detailed depiction of sign language or displays, dimensions, locations, quantity, configuration and illumination.

13. Whether the Applicant and/or proposed City Licensee is a Registered Primary Care Giver or Registered Qualifying Patient.

(b) Submission of an application pursuant to this Article constitutes consent by the Applicant authorizing City officials, inspectors and employees to make reasonable and periodic entry upon

the premises of the proposed Marijuana Facility to conduct inspections for purposes of reviewing, evaluating and taking action on an application.

(c) An application shall also be signed and dated by the property owner, or his/her duly authorized agent, of the premises where the proposed Marijuana Facility will be located certifying that the property owner has reviewed and been provided with a complete copy of the application and consents to use and occupancy of the premises as a Marijuana Facility as described and referenced in the application. Execution of an application by a property owner merely confirms consent to the proposed use and neither creates nor conveys any property right, expectancy or interest to use or occupy the premises by the Applicant.

**Section 18-360. Criteria for issuance, denial of license.**

(a) Upon reviewing the application and all findings and recommendations of the City Department Heads and consultants, the City Manager shall deny, or approve the application subject to conditions and requirements set forth in this Article and the Act.

(b) The City Manager shall approve a City operating license provided: 1) the application and proposed Marijuana Facility are in full compliance with the requirements of this Article, and; 2) the Marijuana Facility as proposed would not result in any violation of this Article, the Act or other state law, and; 3) The applicant has paid the application fee and all consultant review fees.

(c) The City Manager shall deny: 1) any application that is incomplete, or; 2) any application that contains false or materially misleading information, or; 3) any application proposing a Marijuana Facility that does not comply with the requirements of this Article including, but not limited to, the unavailability of a City operating license for the proposed facility at the proposed location due to non-compliance with requirements, limitations and restrictions arising under this Article or Act, or; 4) any application or proposed Marijuana Facility that does not qualify for approval under this Article.

(d) The City Manager shall deny a City operating license for any of the following:

1) A proposed grower, processor or provisioning center facility if the Applicant or any investor in the proposed grower, processor or provisioning center facility is a Registered Primary Care Giver or has an interest in a secure transporter or safety compliance facility;

2) A proposed safety compliance facility if the Applicant or any investor in the proposed safety compliance facility has an interest in a grower, secure transporter, processor or provisioning center facility;

3) A proposed secure transporter facility if the Applicant or any investor in the proposed secure transporter facility is a Registered Qualifying Patient or a Registered Primary Care Giver or has an interest in a grower, safety compliance, processor or provisioning center facility;



- (e) The City Manager may conditionally approve an application that contains only minor deficiencies conditional upon curing any deficiencies within a timely manner.

**Section 18-361. Operating Requirements.**

All Marijuana Facilities in the City shall be maintained, occupied, used and operated in compliance with all applicable provisions, limitations, qualifications, restrictions and requirements arising under the MMMA, the Act, the Rules promulgated pursuant to the Act, this Article and all other applicable City codes and ordinances.

**Section 18-362. Assignment of license prohibited**

The assignment of or attempt to assign any license issued pursuant to this Article is unlawful and any such assignment or attempt to assign a license shall render the license null and void.

**Section 18-363. License Expiration, Renewal.**

- (a) A City operating license expires one (1) year after issuance or renewal.
- (b) A City operating license shall be renewed if:
  - 1) The City Licensee submits written request for renewal to the City on any forms prescribed by the City on or prior to expiration and pays the yearly operating fee;
  - 2) The City Manager, or his/her designee, verifies that at or immediately prior to expiration, the information, conditions and representations contained in the original approved application remain materially correct, true and accurate;
  - 3) The State operating license for the Marijuana Facility has not been suspended or revoked;
  - 4) The Marijuana Facility passes inspection and is in compliance with all applicable laws, local building codes, ordinances and zoning regulations;
- (c) If a renewal application is not submitted on or before the expiration date, the City operating license may be renewed within 60 days after expiration upon application and payment of the renewal application fee. If the City operating license is renewed within 60 days after expiration, the City Licensee may continue to operate under the expired City operating license during the 60 days following expiration.
- (d) An approved renewal of a City operating license shall be held in escrow by the City until the Applicant provides, or the City receives, written verification that the City Licensee has obtained: 1) a valid renewal of a State operating license for a Marijuana Facility authorized by the City operating license including identification of the true party in interest named as the State Licensee, and; 2) Payment of the annual operating fee, and; 3) The Marijuana Facility passes all required inspections. In the event the City Licensee fails to provide verification of the above requirements within 60 days of notification of approval of a renewed City operating license, the renewal of the City operating license shall be deemed canceled unless the City extends the time for providing verification of the above requirements upon a showing of good cause. Upon obtaining timely verification of the above requirements and receipt of the City Licensee's annual

operating fee, the City shall deliver the renewed City operating license to the City Licensee. An approved renewal of a City operating license shall not be valid until delivered to the City Licensee by the City and the City Licensee pays all required fees.

**Section 18-364. Revocation, suspension.**

Revocation or suspension of the State operating license or any reason warranting suspension or revocation of a State operating license under the Act shall constitute cause to revoke or suspend a City operating license pursuant to the procedures and provisions of Article II, Chapter 18 of the City Code of Ordinances.

**Section 18-365. Penalties, remedies.**

Any Person violating any provision of this Article shall be guilty of a misdemeanor and upon conviction thereof shall be punished as provided in section 1-15 of the City Code of Ordinances. Additionally, the city may seek enforcement and abatement of any violation of this Article by instituting any legal or equitable action in any court of competent jurisdiction.

**Sections 18-366 through 18-399. Reserved.**

Section 2 of Ordinance

Amended only as specified above and in this ordinance, the City of Walled Lake Code of Ordinances shall remain in full force and effect. In the event of a conflict between the Act and any provision of this ordinance, the applicable provisions of the Act shall apply.

Section 3 of Ordinance

If any provision of this ordinance is held invalid, the invalidity does not affect other provisions that can be given effect without the invalid provision.

Section 4 of Ordinance

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 5 of Ordinance

This ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect and be in full force and effect upon publication in accordance with the applicable provisions of state law and City Charter.

AYES:

NAYS:

ABSENTS:  
ABSTENTIONS:

STATE OF MICHIGAN     )  
  )SS.  
COUNTY OF OAKLAND    )

**CERTIFICATION**

I, the undersigned, the duly qualified and acting City Clerk for the City of Walled Lake, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Walled Lake City Council at a regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2017.

The       above       Ordinance       was       given       publication       in       the  
\_\_\_\_\_ on \_\_\_\_\_, 2017.

\_\_\_\_\_  
JENNIFER STUART, City Clerk  
CITY OF WALLED LAKE

\_\_\_\_\_  
LINDA ACKLEY, Mayor  
CITY OF WALLED LAKE

Introduced: \_\_\_\_\_  
Adopted:     \_\_\_\_\_  
Effective:    \_\_\_\_\_

3896555.2



## DEPARTMENT OF FINANCE AND BUDGET

CITY OF WALLED LAKE, MICHIGAN

L. DENNIS WHITT  
CITY MANAGER

COLLEEN M. COOGAN  
DIRECTOR

1499 E. WEST MAPLE ROAD  
WALLED LAKE, MICHIGAN 48390  
(248) 624-4847 Fax: (248) 624-1616

To: City Council, City Manager Whitt  
From: Colleen M. Coogan  
Date: February 16, 2017  
Re: Downtown Storm Water System Evaluation and Recommendations

We are requesting City Council approval for a combined engineering and planner analysis of the aging and collapsing storm water system in the downtown area to result in recommended solutions. This has been approved by the DDA board to come from the DDA budget with an additional request for pricing on evaluating the storm system on a city-wide basis vs. only the downtown proper area.

### Proposals

Boss Engineering	\$12,000
McKenna Associates	\$ 9,750

### Recommendation

Request DDA budget increase of \$22,000 to be charged to 494.900.984.000 and subsequent proposal from Boss Engineering on remaining system.

January 6, 2017

Ms. Colleen Coogan  
Finance Director  
City of Walled Lake  
1499 E. West Maple Road  
Walled Lake, MI 48390

**RE: East Walled Lake Drive Streetscape**

Dear Ms. Coogan,

The City of Walled Lake has an aging storm water system in downtown that has experienced recent failures. In addition, the City of Walled Lake Downtown Development Authority (DDA) has indicated an interest in exploring enhancements to the look and especially walkability of downtown. McKenna will team with the city staff and city engineer to deliver a comprehensive streetscape concept that coordinates with the needed infrastructure repairs thereby leveraging tax payer dollars.

The Historic Lakefront District of Walled Lake has been a priority to both the City and DDA. This area is a tight-knit, mixed-use, and walkable district that is distinct and unique from the City's other commercial districts. To develop and protect the unique character of the Historic Lakefront District, McKenna developed an Urban Design Plan for Downtown Walled Lake. This plan was later incorporated in the Walled Lake Historic Lakefront District Framework Plan, which was in turn utilized in the development of the 2014 City of Walled Lake Master Plan. The proposed East Walled Lake Drive Streetscape project is the implementation of the work the City and DDA have done to plan for a vibrant and environmentally responsible Historic Lakefront District. McKenna has also successfully worked with the City and DDA on streetscape projects for Maple Road and Pontiac Trail, and parking studies for Downtown Walled Lake.

**WORK PLAN- East Walled Lake Drive Streetscape**

McKenna will complete evaluations, and analysis on existing conditions and recently built successes and shortcomings, including research of current and previous plans, projects, and/or reports completed on the downtown area. McKenna will deliver a professionally integrated streetscape improvement plan that coordinates with the storm water system repairs and respects and complies with the local road commission and city goals.

**Compliance:** All work produced by the team will comply with Oakland County Road Commission, federal laws, rules, City regulations, and ordinances of governmental agencies with jurisdiction over the design. All of our design efforts will be subject to the review and approval of the above agencies to insure constructability and compliance. We will also insure our design product will comply with submittal requirements of applicable grant submittals.

**PHASE I: PROJECT KICK OFF**

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**Project Initiation:** At the project kickoff meeting we will revise and confirm the proposed schedule indicating general time frames, benchmarks, products, and required meetings that will facilitate approval of the plan by the required deadlines during a meeting with the City. We will collect and review prior project results this area and if needed survey information in both digital and hard copy format at this meeting. **(Meeting 1)**

In any planning and design effort it is critical to understand the current state of the site beyond previous planning documents. During Phase 1, members of the Team will meet with the City and walk the District to fully understand the site and identify the opportunities and constraints. We will meet with the stakeholders in this area including property owners, merchants, real estate professionals and others.

Based on our experience in Plymouth, Beverly Hills, and the City of Grosse Pointe, we believe it is important to understand opportunities and constraints from both a development standpoint and a land use planning standpoint to develop the most comprehensive and sustainable design and plan.

## **PHASE 2: INVENTORY AND ANALYSIS**

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**Inventory Existing Conditions & Prior Report Recommendations:** Tasks include development of baseline data from a detailed record of the buildings, infrastructure, traffic patterns, environmental features and general site aesthetics as they exist, including:

- Accessibility issues,
- Pedestrian circulation patterns and connections,
- Gathering area locations,
- Historic and visually important sites, buildings and viewsheds,
- Bicycle connections and access, and
- Transportation issues (including parking).

McKenna will document the existing conditions of the site and surrounding area for us in developing the conceptual plan.

## **PHASE 3: DRAFT CONCEPTUAL STREETScape SITE PLAN**

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Using existing survey data depicting existing right-of-way conditions and proposed storm sewer system improvements we will detail the geometry of the proposed hardscape improvements as well as landscape improvements for the area.

The following elements will be considered in this design effort:

- Engineering compatibility and compliance with ADA and applicable code and safety requirements
- Historic harmony, and where appropriate, accuracy will be applied through the project
- Electrical capacity, lighting style and color, potential for sustainable solutions, and fit
- Lighting design will also consider sound, seasonal lighting and potential special effects
- Street tree environment for optimal success and other sustainable native planting options such as rain gardens and bio-swales will be presented
- Irrigation considerations
- Paving materials, including pervious materials, cost, maintenance, and life cycle expense will be considered
- Creative parking lot screening utilizing natural plantings and other low impact design techniques
- Seek opportunities to improve public open space and in particular unique niche areas for additional seating, gathering, planting, and outdoor cafes

- Pedestrian and bicycle connections and linkages will be sought out and explored
- Interface with existing buildings, utilities, and drainage structures
- Ease and economy of maintenance

A cost estimate will be completed at this time based on the conceptual plan.

The team will meet with project stakeholders, staff, The DDA, the Planning Commission and the City Council to review the draft streetscape plan. **(Meeting 2)**

## RELATED EXPERIENCE & REFERENCES

The following is a list of references and associated contact information for projects of similar scope as the Streetscape Improvement Plan.



### STREETSCAPES OF GREEN OAK VILLAGE PLACE

William Clark, President  
 Quadrants  
 30475 S. Wixom Road  
 Wixom, MI 48393  
 (248) 960-3900

William Clark is our primary contact for the award winning GOVP project. The McKenna team worked with Mr. Clark on a daily basis for over a year to conceive, design, detail, estimates, prepare bid documents, and provide contract administration services for this 600,000 square foot lifestyle center with an approximate \$2.5 million site amenity budget. We provided design for the walks, traffic circles, fountains, irrigation, lighting, planters, street trees, grates, and survival systems, plantings, sculpture garden mounting, way finding, site furniture, wildflower meadow, logo, retaining walls, pedestrian and parking interface, and most every other aspect of the site design.

### ANN ARBOR ROAD STREETSCAPE

Mr. James Anulewicz, Director of Public Services  
 Charter Township of Plymouth, Wayne County  
 9955 N. Haggerty Road  
 Plymouth, MI 48170  
 (734) 354-3270



McKenna was project manager for the design of the Ann Arbor Road Streetscape plan. Design elements included gateway structures, brick columns, ornamental fencing, multiple layers of landscape, and irrigation. We also served as the Township's project manager for the installation of landscape and streetscape improvements for this project, under a \$1.3 million TEA-21 grant. We regularly perform site compliance inspections for completion of required landscape improvements for site development plans, and assist the Township with arborist services to confirm tree health, recommend treatment programs, street tree replacement and reforestation plantings at the Township Hall and other sites.

**FLAT ROCK STREETScape**

**Richard Jones, Mayor**

**City of Flat Rock**

(734) 782-2455

25500 Gibraltar Rd.

Flat Rock, MI 48134-1339



McKenna has completed several streetscape and downtown renovation projects for the City of Flat Rock in addition to the recreation center and the award winning ball field complex. Streetscape elements include; lighting, sidewalks, crosswalks, information kiosks, site furniture, brick piers and ornamental fencing, regional greenway connections, plantings and perennials. Services included concept design, schematic design, construction drawings, bid documents and construction administration services.

**PROFESSIONAL FEE**

McKenna will complete the Streetscape Improvement Plan for at our hourly rate not to exceed \$9,750.

Thank you for the opportunity to work with the City and Downtown Development Authority. If you have any questions, please feel free to contact me.

Sincerely

**McKENNA ASSOCIATES**

Michael Deem  
Senior Planner





3121 E. Grand River Howell, MI 48843  
517.546.4836 fax 517.548.1670  
www.bosseng.com

November 23, 2016

Ms. Colleen Coogan, Finance Director  
City of Walled Lake  
1499 E. West Maple Road  
Walled Lake, Michigan 48390

Re: Proposal for Civil Engineering and Surveying Services, Downtown Walled Lake

Dear Ms. Coogan,

Thank you for the opportunity to provide this proposal. As you are aware, four sinkholes have occurred in East Walled Lake Drive in the past year. These sinkholes have developed as a result of aging infrastructure and poor construction materials. The City has taken an approach to address these issues as they occur. This has resulted in intermittent disruption of traffic in the downtown area and higher costs to address these problems individually as opposed to comprehensively.

In addition to the need for pipe replacements, current standards of the Michigan Department of Environmental Quality (MDEQ) and the Oakland County Water Resources Commissioner (OCWRC) require the need for pre-treatment of stormwater runoff prior to discharge to any surface water body. There are several outfalls to Walled Lake that would require pre-treatment (water quality measures) to be provided as a part of this project.

It is our understanding that the Walled Lake Downtown Development Authority (DDA) has expressed interest in a project that would enhance the look and walkability of downtown streets to attract businesses and customers. It would be prudent to address the issue of failing infrastructure prior to or in conjunction with any streetscape project, as the value of downtown aesthetic enhancements would be jeopardized if underlying issues are not resolved.

To address these issues in a more proactive manner, we are proposing to develop a comprehensive study into the storm sewer system in downtown Walled Lake, with the following scope of services and associated fees:

- A. Topographical survey of public street rights-of-way in downtown Walled Lake for the area bounded by Nicolet Street to the north, Witherall Street to the west, Pontiac Trail to the north and East Walled Lake Drive to the south.
- B. Civil Engineering evaluation of the storm sewer system to include:
  - a. Solicitation of bids from qualified sewer video contractors to provide footage of all storm sewers in the area. NOTE: this will be an additional cost to the project.
  - b. Evaluation of pipe conditions and capacity analysis.
  - c. Recommendations for drainage structure and pipe replacement and/or relocation projects with associated engineering cost estimates.

- C. Evaluation of appropriate pre-treatment technologies to improve the water quality of Walled Lake.
- D. Evaluation of grant opportunities to improve water quality of storm runoff that discharges to Walled Lake.

Our fixed fee for the above scope of work is \$12,000.00.

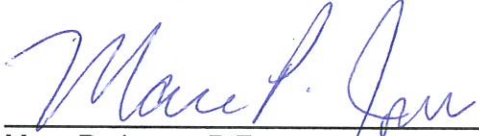
Please note this proposal excludes:

- 1. Reimbursables.
- 2. Sewer video inspections.
- 3. Applications for water quality grants.
- 4. Detailed engineering plans.

Thank you again for this opportunity and we look forward to working with you. If you have any questions, please feel free to contact me.

Very truly yours,

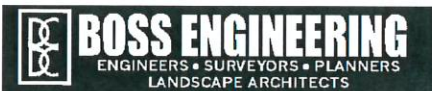
BOSS ENGINEERING COMPANY



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Marc P. Jones, P.E.  
Senior Project Manager

cc: k:\docs\proposals\walledlakestormsewer.doc



3121 EAST GRAND RIVER AVE.  
 HOWELL, MICHIGAN 48843  
 PHONE: 800-246-6735 OR 517-546-4836  
 FAX: 517-548-1670

**CONTRACT FOR SERVICES**

Project Code
E/P No.
E5977
Client Code
Client Type
GOVERNMENT
Project Type
DRAIN
Project Mgr.
JOMA
Date
11/23/2016

CLIENT NAME: CITY OF WALLED LAKE

ADDRESS/SUITE: 1499 E WALLED LAKE DR

CITY, STATE, ZIP: WALLED LAKE MI 48390

PHONE: 248-624-4847 ALTERNATE PHONE: \_\_\_\_\_ FAX: 248-624-1616

EMAIL: ccoogan@walledlake.com A/P CONTACT: \_\_\_\_\_

ORDERED BY: Colleen Coogan CONTACT NAME: \_\_\_\_\_

ADDRESS/SUITE: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ ALTERNATE PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ A/P CONTACT: \_\_\_\_\_

CARRIER \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

AT THE REQUEST OF THE UNDERSIGNED CLIENT, AND IN ACCORDANCE WITH BOSS ENGINEERING'S GENERAL TERMS AND CONDITIONS (ATTACHED), PROFESSIONAL SERVICES WILL BE PERFORMED AT THE BELOW REFERENCED LOCATION AND AS DEFINED BY THE SCOPE OF WORK. AFORESAID GENERAL TERMS AND CONDITIONS ARE INCORPORATED HEREIN BY REFERENCE.

LOT(S)	SUBDIVISION	LIBER/PAGE	QUARTER	SECTION	TOWNSHIP/CITY	COUNTY
	N/A	N/A				

PROPERTY ADDRESS: \_\_\_\_\_

**SCOPE OF WORK**

CIVIL ENG AND SURVEYING SERVICES FOR STORM SEWER SYSTEM IN DOWNTOWN WALLED LAKE

FOR SCOPE OF SERVICES AND EXCLUSIONS, SEE PROPOSAL LETTER DATED 11/23/2016.

**FEE AND TERMS OF PAYMENT**

ESTIMATE OF HOURLY SERVICES \$ \_\_\_\_\_ (ESTIMATE ONLY-NOT A QUOTE)

FIXED FEE \$ 12,000.00 DEPOSIT \$ \_\_\_\_\_

\* PLUS REIMBURSEMENT OF COSTS IN ACCORDANCE WITH BOSS ENGINEERING'S PREVAILING STANDARD FEE SCHEDULE

I CERTIFY THAT I HAVE CONTRACTED BOSS ENGINEERING TO PERFORM THESE SERVICES AND AGREE TO PAY IN ACCORDANCE WITH THESE PROVISIONS AND THE OTHER GENERAL TERMS AND CONDITIONS. I ACKNOWLEDGE RECEIPT AND REVIEW OF A COPY OF BOSS ENGINEERING'S GENERAL TERMS AND CONDITIONS. I FURTHER ACCEPT AND AGREE TO SAID TERMS AND CONDITIONS.

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

PLEASE SIGN BOTH PAGES OF THE CONTRACT AND RETURN THE ORIGINAL TO OUR OFFICE. THANK YOU

**BOSS ENGINEERING GENERAL TERMS AND CONDITIONS**

- 1. CLIENT RESPONSIBILITIES:** Client is responsible for meeting all municipal and other governmental requirements, including but not limited to those respecting land division, zoning, hazardous material disclosures and environmental protection. Payment of Boss Engineering's fees and charges are not contingent upon approval by the municipal or governmental agency to which it may be submitted, and shall be paid in accordance with this agreement. Client will provide for right of entry of all necessary personnel and equipment in order to complete the work. Client is responsible for providing all available information relevant to the work and site, including information regarding any known underground structures or utilities.
- 2. CHANGES IN WORK:** All changes and additional services requested by the Client will be charged in accordance with the prevailing Standard Fee Schedule, and Boss Engineering may require written instructions before proceeding with such work. In the event that municipal or governmental requirements necessitate additional services beyond the stated scope of work, the prevailing Standard Fee Schedule shall apply.
- 3. TERMINATION:** In the event of termination of this agreement by either party, the Client shall within fifteen days of termination pay Boss Engineering for all services rendered and all reimbursable costs incurred by Boss Engineering up to the date of termination, in accordance with the payment provisions of this Agreement. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for any of the following reasons: (1) Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party; (2) Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party; (3) Suspension of the Project or Boss Engineering's services by the Client for more than ninety (90) days, consecutive or in the aggregate; (4) Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes. In the event of any termination that is not the fault of Boss Engineering, the Client shall pay Boss Engineering, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by Boss Engineering in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs and all other expenses directly resulting from the termination. The retainer held by Boss Engineering is NON REFUNDABLE. The Client is responsible for payment of any costs which exceed the amount of the retainer.
- 4. ASSIGNS:** Neither party may assign or transfer its duties or interest in this agreement without written consent of the other. Said consent shall not be unreasonably withheld.
- 5. AUTHORIZATION:** The undersigned individually represents their actual authority to contract on behalf of the Client, and shall indemnify and hold Boss Engineering harmless against any claims of lack of authority, including payment of the fees and charges.
- 6. LIABILITY:** Unless otherwise agreed by a separate agreement signed by the parties, the Client agrees to limit claims of liability of Boss Engineering or of any of its employees and agents arising from professional acts, errors or omissions, to a total aggregate sum not to exceed Twenty-Five thousand (\$25,000.00) Dollars or the total fee for services rendered on the project, whichever is greater.
- 7. FEES FOR SERVICE:** The Client agrees to pay for the services rendered in accordance with Boss Engineering's prevailing Standard Fee Schedule, unless a quoted fixed fee is provided. Any quoted fixed fee agreed upon shall be for the work specifically described within this contract. Any changes requested by the Client or governmental agency not covered within the scope of work will be charged in accordance with Boss Engineering's prevailing Standard Fee Schedule in addition to the fixed quoted fee. For all field services, fees will be charged from the time employees leave the office until the time they return. All fees will be governed by Michigan law.
- 8. RETAINER:** Work will not commence until receipt of required minimum retainer fee. The retainer will be applied to the final invoice for the Project.
- 9. EXPENSE REIMBURSEMENT:** In addition to charges for services, Client agrees to reimburse Boss Engineering for the following: (a) Subcontracting, sub-consulting, labor testing fees, UPS and FedEx deliveries, all to be billed at cost plus 15% administrative service fee; (b) Blueprinting, sepias, plotting, printing, reproduction (of print or computer media) or photography, all shall be billed in accordance with the prevailing Standard Fee Schedule. Returned checks will be assessed with a \$25.00 charge.
- 10. INVOICING:** Progress invoices will be sent monthly, and a final bill will be sent upon completion of services rendered. Charges for personnel and reimbursable expenses will be shown. Each invoice is due within ten (10) days of the invoice date. Any objection to the billing shall be waived if not made in writing within such time period. Non-payment of any portion will be grounds for suspension or termination of work. Interest on past due accounts shall be at the rate of one and one-half (1.5%) percent per month unless limited by law, in which event, then at the maximum rate permitted by law. Client shall be responsible for the payment of all costs incurred in collection of delinquent accounts, including attorney fees. Payment thereafter shall first be applied to accrued interest, then to the unpaid principal.
- 11. RECORDING:** Surveys that conform to governing statute may be recorded with the Register of Deeds upon payment in full, unless Client gives written contrary instructions.
- 12. OWNERSHIP OF DOCUMENTS:** All reports, drawings, plans, specifications, field data, notes, calculations, estimates and other documents prepared by Boss Engineering shall remain its property, and should any plans, reports or work be furnished for which payment is not made, Client agrees to return the documents and not use them without the written consent of Boss Engineering.
- 13. COPYRIGHT:** It is agreed that all drawings and data are the instruments of service of Boss Engineering, who shall be named the author, and who shall retain all common law, statutory and other rights, including copyrights. Client agrees not to use these drawings and data or permit any reuse or modification to be made to them without the prior written consent of Boss Engineering. The transfer of the CADD files for use by the Client shall not be deemed a sale and Boss Engineering makes no warranty, either express or implied, of merchantability or fitness for any particular purpose.
- 14. APPEARANCE AS WITNESS:** Should the need arise, by subpoena or otherwise, for any personnel of Boss Engineering to appear as a witness (whether in court, for deposition or in any other forum) in conjunction with or concerning the project, whether as an expert or otherwise, Client shall pay their time at one and one-half (1.5) times the prevailing Standard Fee Schedule.
- 15. DISPUTE RESOLUTION:** Any claims or disputes made during design, construction or post-construction between the Client and Boss Engineering shall be submitted to non-binding mediation. Client and Boss Engineering agree to include a similar mediation agreement with all contracts, subcontractors, sub-consultants, suppliers or fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.
- 16. WHOLE AGREEMENT:** This agreement constitutes the entire agreement between the parties and shall be deemed to supersede and cancel any other agreement between the parties relating to the transactions contemplated in this agreement. None of the previous and contemporaneous negotiations, preliminary drafts, or previous versions of this agreement leading up to its execution and not set forth in this agreement shall be used by any of the parties to construe or affect the validity of this agreement. Each party acknowledges that no representation, inducement, or condition not set forth in this agreement has been made or relied on by either party.

**I HAVE READ AND UNDERSTAND THE ABOVE TERMS AND CONDITIONS**

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **TITLE** \_\_\_\_\_



## DEPARTMENT OF FINANCE AND BUDGET

### MEMORANDUM

---

To: City Manager Whitt  
From: Colleen M. Coogan, Representative to the Trailway Council  
Date: February 17, 2017  
Re: Michigan Air Line Trailway – Trailway Council update

#### **February 8, 2017 Trailway Council Meeting Highlights**

1. The property transfer is now complete and the Trailway Council officially took ownership of the trail on February 8 2017.
2. Immediate action items included securing liability insurance, marking the trail closed as best as possible and ordering permanent safety signs. It is noteworthy that there was limited preparedness on these items.
3. Each community still has outstanding funds advanced until the final grant payments have been processed. Walled Lake's advanced amount is \$381,375.
4. There is a February 10, 2015 Michigan Air Line Trail 2015-2020 Master Plan adopted by all three communities that foresees prompt construction of a biking trail.
5. All action items related to development of the trail have been tabled until the City of Walled Lake Council has an opportunity to revisit the objectives and financial implications of parcel and trail development. It does appear that both the City of Wixom and Commerce Township are ready to move forward with the development as outlined in the Master Plan.

#### **Statistics**

1. 34.55 acres in the Walled Lake area are wetlands; 3 wetlands in total - each different and requiring differing levels of maintenance and protection. Wetlands are protected and subject to State and Federal Law.
2. The trail traverses 3 communities - 11% of the residents who will support the trail reside Walled Lake, 66% reside in Commerce and 23% reside in Wixom.

3. The trail consists of 5.45 miles; approximately 1.58 miles or 29% miles are in Walled Lake.

### **Financial Considerations**

1. The Trailway Council administrative operating budget for the last two years has required \$68,000 from Walled Lake general tax revenues. The administrative budget obligation is shared equally among the communities even though less than an equal share of the trail runs through Walled Lake.
2. The \$36,000 Trailway manager budget is included in the administrative budget. He is attending to items such as flyers advertising the trail, exploring ideas from other communities who have trails, preparing documents to solicit donations – monetary, benches, walking stones, etc. He will also oversee the construction of the trail.
3. Each community is now responsible for maintenance of the property in its city limits. All maintenance costs will draw from Walled Lake general fund tax revenues.
  - a. Post- rehabilitation maintenance of the depot station will be the responsibility of Walled Lake. Ideas for the depot station include bathrooms, drinking fountains, small bike shop.
  - b. The master plan estimated trail maintenance cost at \$6,500 per mile. However, we do not have actual figures from surrounding communities to validate this estimate. Also, the Trailway Council is discussing use of Federal Grants for the trail construction. Utilizing federal funds would result in a much larger construction project as federal standards of access, width, etc. would need to be met. A larger trail would result in an increased maintenance budget.
  - c. I am unaware of discussion or research of State and Federal maintenance requirements for protection of public owned wetlands therefore this is an unknown financial obligation.
4. Recently the City of Walled Lake closed the structural operating deficit in the general fund. Previous Council strategic planning sessions have completely earmarked the resulting surplus for debt reduction and rehabilitation/replacement of *existing* aging, neglected and failing capital and infrastructure items in the City. The addition of on-going trail, wetland and depot maintenance items out of the operating budget may require the City to look at external financing options to continue its capital improvements

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION OF THE CITY COUNCIL WITHDRAWING  
FROM COMMERCE, WALLED LAKE AND WIXOM  
TRAILWAY MANAGEMENT COUNCIL; PROVIDING FOR  
NOTIFICATION OF PARTIES

**Proposed RESOLUTION 2017-14**

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of February, 2017 at 7:30 p.m.

WHEREAS, The Commerce, Walled Lake, Wixom (CWLW) Trailway Management Council was established by interlocal agreement with the City of Wixom and Commerce Township; and

WHEREAS, the Commerce, Walled Lake, and Wixom Trailway Management Interlocal Agreement provides in Section 9 that an party may withdraw from the Council at any time upon the adoption of a resolution to that effect by the Party's governing body; and

WHEREAS, Section 9 of the interlocal agreement states that the withdrawing Party shall be responsible for the operation and maintenance of that portion of the Trailway within its jurisdiction.

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

- Section 1. The City Council finds that it is in the best interest of the taxpayers of Walled Lake to exercise the City's option to withdraw from the Commerce, Walled Lake, Wixom Trailway Management Council established by prior interlocal agreement with Commerce Township and the City of Wixom.
- Section 2. The Council of the City of Walled Lake withdraws from participating in the Trailway Management Council.
- Section 3. The City Clerk is instructed to deliver a certified copy of this resolution to the Clerk of the CWLW and each local government which is a party to the interlocal agreement.
- Section 4. This resolution shall take effect \_\_\_\_\_ days from adoption.

Motion to approve Resolution was offered by and seconded by .

AYES: (0)

NAYS: (0)

ABSENTS: (0)

ABSTENTIONS: (0)

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  )SS  
COUNTY OF OAKLAND    )

---

CHELSEA RODGERS  
Deputy City Clerk

---

LINDA S. ACKLEY  
Mayor



**INTERLOCAL AGREEMENT**  
**COMMERCE, WALLED LAKE, AND WIXOM**  
**TRAILWAY MANAGEMENT COUNCIL**

This Interlocal Agreement (the "Agreement") is entered into pursuant to Act 7, Michigan Public Acts of 1967, as amended ("Act 7"), and Part 721 of Act 451, Michigan Public Acts of 1994, as amended ("Act 451"), by and among the Charter Township of Commerce, whose address is 2840 Fisher Avenue, Commerce Township, Michigan 48390; the City of Walled Lake, whose address is 1499 E. West Maple Road, Walled Lake, Michigan 48390; and the City of Wixom, whose address is 49045 Pontiac Trail, Wixom, Michigan 48393; (the "Parties") for the purpose of acquiring, constructing, developing, managing, operating and maintaining a trailway as defined in Act 451. Each of the Parties is a "governmental agency", as that term is defined in Act 451, and a "public agency", as that term is defined in Act 7, with the power to carry out the undertakings described in this Agreement.

THEREFORE, the Parties to this Agreement covenant and agree as follows:

1. Establishment of Trailway Management Council. The Commerce, Walled Lake, and Wixom Trailway Management Council (the "Council") is hereby established for the purposes set forth in this Agreement. The Council shall be a public body corporate having those powers described in Act 7 and Act 451. The Council shall consist of three (3) voting members. Voting members of the Council shall be appointed by the governing body of each Party in accordance with the provisions of this Agreement. At the initial meeting of the Council, the Council shall adopt operating procedures and shall elect such officers, as the Council considers appropriate. At the first meeting of each fiscal year thereafter, the Council shall elect its officers. Officers shall serve for terms of one (1) year or until their successors are elected.

2. Council Members; Appointment; Removal. The members of the Council shall be appointed by the legislative body of each Party as follows:

a. Within thirty (30) days of the Effective Date of this Agreement, each Party shall appoint One (1) voting member of the Council, in accordance with the requirements of Section 7(1) of Act 7.

b. By resolution, the governing body of each Party may appoint one alternate member of the Council who may attend meetings but may vote only in the absence of the voting member. Such alternate member shall serve at the pleasure of the governing body of the Party appointing the alternate member, and any change in the designation of such alternate member shall be made by resolution of the Party's governing body.

c. If a Party withdraws from the Council pursuant to Section 9 of this Agreement, upon the effective date of such withdrawal the Council member representing that Party shall cease to be a member of the Council and the total membership of the Council shall be reduced by one (1).

3. Powers of the Council. The Council shall have only those powers set forth in Act 7 and Section 72106 of Act 451 (each as in effect as of the date of this Agreement or as hereafter amended). The powers of the Council shall be exercised only in connection with the acquisition, construction, maintenance, and management for trailway purposes of the railroad right-of-way running east from Haggerty Road to the western city limits of Wixom.

4. Limitations on Powers of the Council. The Council shall not have the power to levy any type of tax or to issue any type of bond in its own name, or in any way to indebted any Party.

5. Term of Agreement. This Agreement shall remain in effect until dissolved by resolution adopted by a majority of the Parties. Subject to the provisions of Paragraph 9, in the event of any such dissolution, the property, assets and surplus moneys, if any, of the Council shall vest in the Parties and shall be returned to the Parties in proportion to each Party's respective contributions to the Council.

6. Initial Financial Support. The Council shall be funded initially from contributions of \$1,000.00 from each of the Parties and from other contributions, such moneys to be deposited in a separate depository account in the name of the Council.

7. Fiscal Year; Annual Budget; Contributions.

a. The fiscal year of the Council shall commence on the first day of January in each year and end on the last day of December. The fiscal year of the Council may be changed from time to time as determined by resolution of the Council.

b. The Council shall prepare and submit to the governing bodies of the Parties an annual budget for their approval before adoption by the Council. No budget shall be adopted unless approved by a unanimous vote of the Council members then serving.

c. Administrative costs shall be allocated equally among the Parties.

d. Operation and maintenance expenses of the trailway shall be the sole responsibility of the Party having jurisdiction over the property upon which the trailway is constructed.

e. Each Party shall be required to make its annual payment to the Council not later than 1 month prior to the start of the Council's fiscal year.

8. Manner in Which Contracts May Be Entered Into. All contracts of the Council which are of a routine nature and for which budgeted funds are available may be approved in the sole discretion of the Council. Contracts which, if approved, shall result in additional contributions from the Parties being necessary to keep the annual budget in balance shall be presented to each affected Party for approval prior to being executed.

9. Withdrawal by Party. Any Party may withdraw from the Council at any time upon the adoption of a resolution to that effect by the Party's governing body; provided, however, that the Party's obligation to contribute moneys in the current fiscal year shall not be modified nor shall any amount previously paid with respect to such fiscal year be refunded. If there is at the time of the withdrawal no indebtedness or liability of the Council for which the Party is wholly or partially responsible, the Party may withdraw without any obligation other than the current fiscal year's budget obligation. If there is at the time of the withdrawal any indebtedness or liability of the Council for which the Party is wholly or partially responsible, the Party may withdraw only after the Withdrawing Party has paid in full its respective share of such indebtedness or liability, in addition to the current year's budget obligation. Upon withdrawal by a Party, the Council shall convey that portion of the trailway located within the withdrawing Party's jurisdiction to such withdrawing Party, subject to such liens, easements, covenants, conditions, and restrictions pertaining thereto. Thereafter, the withdrawing Party shall be responsible for the operation and maintenance of that portion of the trailway within its jurisdiction. The trailway conveyed shall remain connected to that portion of the trailway within adjacent jurisdictions and shall remain open for the use of the public, subject at all times to local rules and regulations relating to its use that are not in violation of easements, covenants, conditions, and restrictions in place at the time

of conveyance. The withdrawing Party's pro rata share of the Council's assets, including funds, shall be transferred to the withdrawing Party within 90 days of the end of the Council's fiscal year.

10. Liability and Indemnification. The Council shall procure policies of liability insurance or otherwise obtain coverage for public liabilities through self-insurance pools or otherwise by or through a Party. Each Party shall provide evidence to the Council that the Party is appropriately insured for public liabilities which may accrue to the Party as a result of the Party's participation in the Council.

11. Services. The Council may contract with any Party, with another governmental entity, or with a private entity to carry out the functions of the Council. The Council further shall have power to retain and contract with such outside professional consultants and service providers as the Council determines necessary or advisable to carry out the functions of the Council. The Council shall not have employees.

12. Auditing and Records. Meetings of the Council shall be open to the public, and the Council shall retain records and conduct its affairs in accordance with the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended, and the Freedom of Information Act, Act 442, Public Acts of Michigan, 1976, as amended. The Council shall cause an annual audit to be made of its financial transactions by a certified public accountant and shall furnish a copy thereof to each Party.

13. Investment of Surplus Funds. Funds of the Council shall be deposited with such depositaries and in such investments as are authorized for the investment of public funds by local governmental entities pursuant to Act 20, Public Acts Michigan, 1923, as amended. The Council

may by resolution designate one or more banks or financial institutions as depositaries of the funds of the Council.

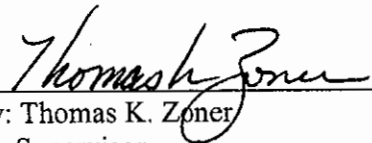
14. Effective Date. This Agreement shall be effective as of the later of the date of filing of an executed copy of this Agreement with the Michigan Secretary of State Great Seal Division, and the Oakland County Clerk.

IN WITNESS WHEREOF, the governing bodies of each of the Parties have duly authorized the officers executing this Agreement to execute and deliver this Agreement as of the date written next to the signatures of such officers.

Dated:

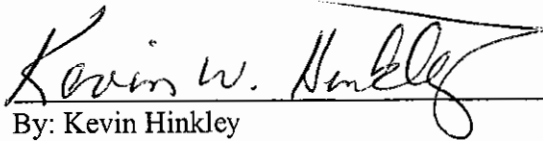
**CHARTER TOWNSHIP OF COMMERCE**

5-12-09, 2009

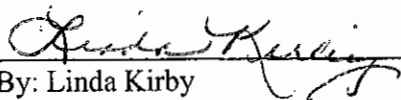
  
By: Thomas K. Zoner  
Its: Supervisor

**CITY OF WIXOM**

5/26/, 2009

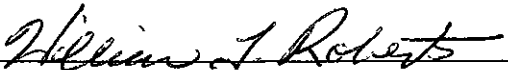
  
By: Kevin Hinkley  
Its: Mayor

may 26, 2009

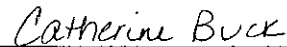
  
By: Linda Kirby  
Its: Clerk

CITY OF WALLED LAKE

May 5, 2009

  
By: William T. Roberts  
Its: Mayor

may 5, 2009

  
By: Catherine Buck  
Its: Clerk

Return evidence of filing to:  
Phillip G. Adkison  
Adkison, Need & Allen  
39533 Woodward, Suite 210  
Bloomfield Hills, Michigan 48304

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION TO APPROVE A LIST OF FINANCIAL  
INSTITUTIONS, BROKER/DEALERS, AND INVESTMENT  
POOLS FOR THE PLACEMENT OF CITY FUNDS

*Proposed RESOLUTION 2017-15*

At a regular meeting of the City Council of the city of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of February, 2017 at 7:30 p.m.

WHEREAS, the City Investment Policy, adopted in accordance with Public Act 20 of 1943 as amended does require the Investment Officer to maintain a list of financial institutions, investment pools, and security broker/dealers approved by City Council for deposit and investment of City Funds; and

WHEREAS, per Public Act 20 funds must initially be invested through a financial institution that is “eligible to be a depository of surplus funds under a law or rule of this state or the United States”; and

WHEREAS, the Investment Officer has determined the below listed financial institutions, investment pools, and broker/dealers are eligible institutions.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Walled Lake, County of Oakland, State of Michigan that the following financial institutions, investment pools and broker/dealers are approved for the use of depositing and investing City funds:

- Section 1.            Financial Institutions  
(Bauer Financial Ratings)  
\*\*\*\*\* Huntington National Bank (Primary Depository)  
\*\*\*\*\* Flagstar Bank FSB  
\*\*\*\*\* Fifth Third Bank  
\*\*\*\*\* JPMorgan Chase Bank N.A.  
\*\*\*\*\* PNC Bank N.A.  
N/A    Walled Lake School Employees Federal Credit Union
- Section 2.            Investment Pools  
Michigan CLASS  
Oakland County Local Government Investment Pool



Section 3.            Dealers/Brokers  
(Central Registration Depository No.)  
14303 SIGMA Financial Corporation  
142785 BT&T Securities, LLC

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

AYES: ()  
NAYS: ()  
ABSENT: ()  
ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  ) SS  
COUNTY OF OAKLAND   )

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CHELSEA RODGERS  
City Clerk

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LINDA S. ACKLEY  
Mayor



# MEMORANDUM

Department of Public Safety • Police Division  
1499 East West Maple Road • Walled Lake, Michigan 48390 • (248) 624-3120

To: L. Dennis Whitt, City Manager

From: Paul Shakinas, Police Chief *Paul J. Shakinas*

Re: Emergency Generator

Date: February 17, 2017

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We are requesting the replacement of the emergency generator that powers the Police Department and City Hall. The generator built in 1972 is deteriorating quickly. Gen Power services the generator and has notified us that they can no longer find replacement parts. Competitive bids were requested and the following vendors submitted:

<u>VENDORS</u>	<u>PRICE</u>
CRG Electric LLC	\$18,237.00
Oak Electric Service, Inc.	\$18,585.00
American Generator Sales & Service	\$18,729.00

## Recommendation

We are requesting council approval for funds in the amount of \$18,237.00 to CRG Electric LLC as the low bidder. Approved funds would be taken from line item 101-900-985-000. This amount would be covered by previously budgeted funds.



## DEPARTMENT OF FINANCE AND BUDGET

CITY OF WALLED LAKE, MICHIGAN

L. DENNIS WHITT  
CITY MANAGER

COLLEEN M. COOGAN  
DIRECTOR

1499 E. WEST MAPLE ROAD  
WALLED LAKE, MICHIGAN 48390  
(248) 624-4847 Fax: (248) 624-1616

To: City Council, City Manager Whitt  
From: Colleen Coogan  
Date: February 16, 2017  
Re: Capital Purchase of a Single Axle 39,000# GVW Chassis  
7-yard Snow/Ice Control Dump Truck

We are requesting City Council approval for the replacement purchase of one 7-yard dump truck turn for use in maintenance of City roads and otherwise functions as the DPW's main heavy duty dump truck. The replacement is included in the 2018 capital improvement plan. It will take 10 months to build.

The purchase will replace an aging 2002 dump truck that will be auctioned off.

### Vendor Quotes

Under the August 8, 2013 Rochester Hills Cooperative Award Agreement #RFP-RH-13-13 Wolverine Truck Group will supply the truck for a price of \$89,149 and Truck and Trailer Specialties Inc. will install the snow patrol equipment package for \$71,763 for a total price of \$160,912.

This new model will offer more control over the amount of salt disbursed, enhanced safety features including an automatic shut off in case of a hydraulic line leak, better visibility, and will have an angling front plow vs only being able to plow on one side.

### Recommendation

Request approval to purchase 7-yard truck for snow/ice control from Wolverine Truck with a fully installed snow equipment package to be paid from budgeted funds out of account 101.900.981.000, for delivery and payment in fiscal year end June 30, 2018. Auction proceeds to be credited to the General Fund.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION APPROVING THE APPROPRIATION FOR  
HEALTH CARE BENEFITS FOR CURRENT EMPLOYEES FOR  
THE PLAN YEAR APRIL 1, 2017 TO MARCH 31, 2018

**RESOLUTION 2017-16**

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21st day of February, 2017, at 7:30 p.m.

WHEREAS, in compliance with the Act 2 of 1968, Uniform Budgeting and Accounting Act of the State of Michigan, (hereafter “the Act”) the City Manager has reviewed an itemized estimate of expenditures for Fiscal Year(s) 2016 thru 2018 including the health care benefits currently provided by the City; and

WHEREAS, pursuant to Chapter 8, Section 8.3 of the City Charter the City Council adopted a two-year budget for Fiscal 2016 thru 2018 including appropriations for health care expenses for current employees; and

WHEREAS, the proposed health care plans meet the requirements of the existing employment agreements;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby approves enrollment in the following health care plans:

United Health Care	High Deductible
Morgan White Health Care	Wrap
Eye Med Vision	Vision
Kansas City Life	Dental

Motion to approve Resolution was offered by xxx and seconded by xxx.

AYES: ()  
NAYS: ()  
ABSENT: ()  
ABSTENTIONS: ()

RESOLUTION DECLARED xx.

STATE OF MICHIGAN    )  
                                  )SS  
COUNTY OF OAKLAND    )

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CHELSEA RODGERS  
Deputy City Clerk

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LINDA S. ACKLEY  
Mayor

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION APPROVING AN APPROPRIATION FOR  
HEALTHCARE FOR THE PLAN YEAR APRIL 1, 2017 TO  
MARCH 31, 2018 FOR ELIGIBLE PREVIOUS EMPLOYEES OF  
THE CITY OF WALLED LAKE

**RESOLUTION 2017-17**

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21st day of February, 2017, at 7:30 p.m.

WHEREAS, the trust fund for retiree health care is insolvent and all payments to previous employees require transfers from the General Fund; and

WHEREAS, in compliance with the Act 2 of 1968, Uniform Budgeting and Accounting Act of the State of Michigan, (hereafter “the Act”) the City Manager has reviewed an itemized estimate of expenditures for Fiscal Year(s) 2016 thru 2018 including health care benefit reimbursement for qualified previous employees; and

WHEREAS, pursuant to Chapter 8, Section 8.3 of the City Charter the City Council adopted a two-year budget for Fiscal 2016 thru 2018 including appropriations for qualified previous employee health care expenses; and

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby approves the following:

Section 1. For the upcoming plan year April 1, 2017 thru March 31, 2018 the following previously employed persons are eligible for reimbursement of healthcare premiums up to a monthly maximum reimbursement amount of \$150, \$800 or \$1,100 said limits to be determined by the Department of Finance & Budget.

John Woychowski	Jerry Walker
Paul Schneider	Gail Glennie
Mary Wilson	Ruby Lewandowski
Joan Cole	Terry Croft
William Nicholas	Wayne Morgan
Cathy Buck	Ken VanSparrentek
Judith Cote	Roy Tobel
Sandra Crocker	Edgar Hammond
Joyce Golden	Shirley Knapp
Lloyd Cureton	

Section 2. The City will reimburse for medical premiums to those listed previous employees who do not otherwise have access to medical insurance through other employment.

Section 3. The City will offer enrollment in the vision and dental plans to those listed previous employees who do not otherwise have access to vision or dental insurance through other employment.

Section 4. The policy established by this resolution expires on March 31, 2018. No further benefits will be granted without subsequent authorization by Council resolution.

Motion to approve Resolution was offered by xxx and seconded by xxx.

AYES: ()  
NAYS: ()  
ABSENT: ()  
ABSTENTIONS: ()

RESOLUTION DECLARED xx.

STATE OF MICHIGAN     )  
  )SS  
COUNTY OF OAKLAND    )

\_\_\_\_\_  
CHELSEA RODGERS  
Deputy City Clerk

\_\_\_\_\_  
LINDA S. ACKLEY  
Mayor

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION ACCEPTING THE MAYOR'S NOMINATION TO FILL A VACANCY IN THE OFFICE OF ZONING BOARD OF APPEALS PURSUANT TO THE REQUIREMENTS OF THE CITY CHARTER; MAKING AN APPOINTMENT TO THE OFFICE OF ZONING BOARD OF APPEALS FOR AN UNEXPIRED TERM

***Proposed RESOLUTION 2017-18***

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of February, 2017, at 7:30 p.m.

WHEREAS, there is a vacancy in the appointed office of Zoning Board of Appeals member which has a definite term until February 1, 2020; and

WHEREAS, pursuant to the duty prescribed by Section 4.5 of the City of Walled Lake Charter, the Mayor has nominated a person to fill the vacancy and unexpired term on the Planning Commission and it shall be the Council's duty to determine if that person is qualified and accept or reject the nomination; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. The Mayor has nominated a person to fill the vacancy on the Zoning Board of Appeals and the Council finds that person qualified and accepts the Mayor's nomination.

Section 2. The City Council appointments PHILIP RUNDELL to the Zoning Board of Appeals to fill the unexpired term until February 1, 2020.

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()



RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  )SS  
COUNTY OF OAKLAND    )

---

CHELSEA RODGERS  
City Clerk

---

LINDA S. ACKLEY  
Mayor

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
THE CITY OF WALLED LAKE

MAYOR'S NOMINATION  
TO FILL THE VACANCY ON THE ZONING BOARD OF APPEALS

The duty of the Mayor prescribed by Section 4.5 (g) of the City of Walled Lake Charter states in pertinent part that:

“It shall be the duty of the Mayor to nominate qualified persons to the Council and various Boards and Commissions, and it shall be the Council’s duty to accept or reject those nominations.”

Pursuant to Section 4.5 of the Charter, the undersigned nominates:

Philip Rundell

to fill the vacancy on the Zoning Board of Appeals for the unexpired original term and submits said nomination to the Council to make a final determination if that person is qualified and to accept or reject this nomination.

SUBMITTED to City Council in session at its Regular Council Meeting on this 21<sup>st</sup> day of February, 2017.

\_\_\_\_\_  
Linda S. Ackley, Mayor  
City of Walled Lake

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION ACCEPTING THE MAYOR'S NOMINATION TO FILL A VACANCY IN THE OFFICE OF ZONING BOARD OF APPEALS PURSUANT TO THE REQUIREMENTS OF THE CITY CHARTER; MAKING AN APPOINTMENT TO THE OFFICE OF ZONING BOARD OF APPEALS FOR AN UNEXPIRED TERM

***Proposed RESOLUTION 2017-19***

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of February, 2017, at 7:30 p.m.

WHEREAS, there is a vacancy in the appointed office of Zoning Board of Appeals member which has a definite term until February 1, 2020; and

WHEREAS, pursuant to the duty prescribed by Section 4.5 of the City of Walled Lake Charter, the Mayor has nominated a person to fill the vacancy and unexpired term on the Planning Commission and it shall be the Council's duty to determine if that person is qualified and accept or reject the nomination; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. The Mayor has nominated a person to fill the vacancy on the Zoning Board of Appeals and the Council finds that person qualified and accepts the Mayor's nomination.

Section 2. The City Council appointments GABRIEL COSTANZO to the Zoning Board of Appeals to fill the unexpired term until February 1, 2020.

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
                                  )SS  
COUNTY OF OAKLAND    )

---

CHELSEA RODGERS  
City Clerk

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LINDA S. ACKLEY  
Mayor

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
THE CITY OF WALLED LAKE

MAYOR'S NOMINATION  
TO FILL THE VACANCY ON THE ZONING BOARD OF APPEALS

The duty of the Mayor prescribed by Section 4.5 (g) of the City of Walled Lake Charter states in pertinent part that:

“It shall be the duty of the Mayor to nominate qualified persons to the Council and various Boards and Commissions, and it shall be the Council’s duty to accept or reject those nominations.”

Pursuant to Section 4.5 of the Charter, the undersigned nominates:

Gabriel Costanzo

to fill the vacancy on the Zoning Board of Appeals for the unexpired original term and submits said nomination to the Council to make a final determination if that person is qualified and to accept or reject this nomination.

SUBMITTED to City Council in session at its Regular Council Meeting on this 21<sup>st</sup> day of February, 2017.

\_\_\_\_\_  
Linda S. Ackley, Mayor  
City of Walled Lake